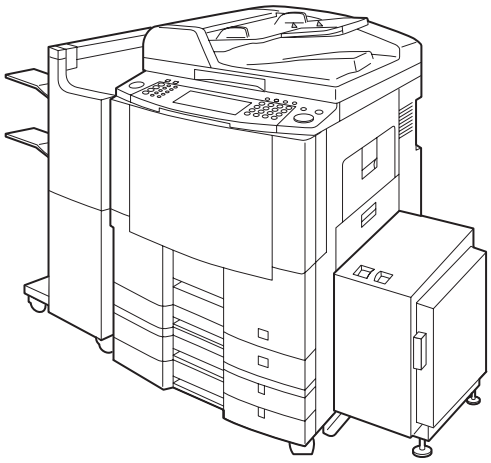
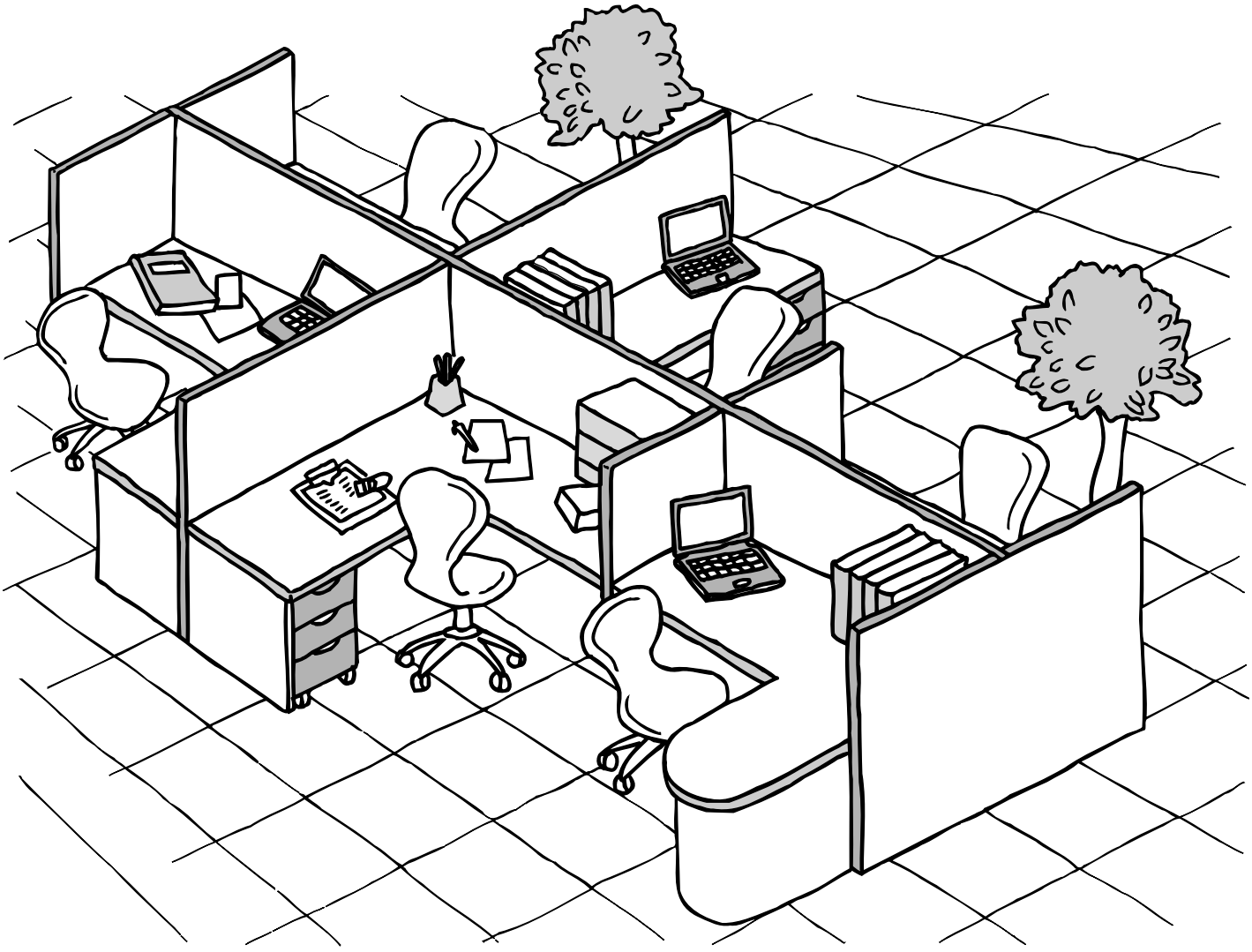


Panasonic®

Digital Imaging Systems
Operating Instructions
(For Copy & Network Scan Functions)

Model No. DP-3530/4530/6030
with Options



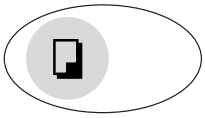
WORKIO™

Before operating this equipment, please read these instructions completely and keep these operating instructions for future reference.

English

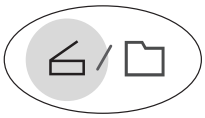
Getting To Know Your Machine

Useful Office Functions



Copy

- Copy up to Ledger size. Capable of copying text/photos/ halftone originals.

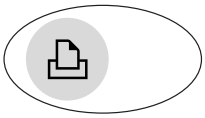


Scan/File

- Monochrome scanner capability when optional Network Scanner Module (DA-NS600) is installed. Scanning resolution up to 600 dpi.
- A document can be saved to, or retrieved from the Network Server with this Digital Imaging System.

Fax/Email

- Plain Paper High-speed Super G3 compatible Fax with JBIG compression when optional Fax Communication Board (DA-FG600) is installed.
- Quick-Scan
- Quick Memory Transmission
- Email Function capability when optional Internet Fax/E-Mail Module (DA-NF600) is installed.



Print

- Digital printer controller standard, printer resolution 300 or 600 dpi.

Application Software

- Document Manager
- Document Viewer
- Document Network Scanner*
- Utilities (Network Status Monitor, Address Book Editor, Device Configuration Editor)

* Document Network Scanner is only available when the optional Network Scanner Module (DA-NS600) is installed.

Multi-Tasking Job Table

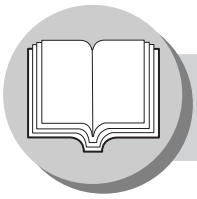
Current Job / 2nd Job	Copy	Concurrent Copy*		Network Scanning		GDI/PCL/PS Printing		Facsimile (Sending)		Facsimile (Receiving)	
		Storing Document	Printing	Storing Document	Transmission to PC	Receiving Data	Printing Received Data	Storing Document	Memory Transmission	Memory Receiving	Printing Received Memory Data
Copy											
Copy	–	–	×	–	–	●	△	–	●	●	△
Concurrent Copy*											
Storing Document	–	–	●	–	–	●	●	–	●	●	●
Printing	–	–	☆	–	●	●	□	–	●	●	☆
Network Scanning											
Storing Document	–	–	–	–	–	●	●	–	●	●	●
GDI/PCL/PS Printing											
Receiving Data	●	●	●	●	●	●*	●	●	●	●	●
Printing Received Document	☆	☆	☆	●	●	●	☆	●	●	●	☆
Facsimile (Sending)											
Storing Document	–	–	–	–	–	●	●	–	●	●	●
Memory Transmission	●	●	●	●	●	●	●	●	×	×	●
Facsimile (Receiving)											
Memory Receiving	●	●	●	●	●	●	●	●	×	–	●
Printing Received Memory Data	☆	☆	☆	●	●	●	☆	●	●	●	☆

● : Accepts and executes 2nd Job.
△ : Accepts and executes 2nd Job (Copy) only if Current Job has been interrupted.
☆ : Accepts 2nd Job and executes the 2nd Job after Current Job has completed.
□ : Accepts 2nd Job (Concurrent copy printing) and executes the 2nd Job after Current Job (Printing from PC data) has stopped, or at the end of a printing Copy (Electronic/Rotate/Shift/ Staple Sort) or the end of a printing Group (Rotate/Shift Stack). After 2nd Job has completed, the remains of Current Job will restart.
For example
Current Job (PC print): 2 pages x 2 copies with staple sort; 2nd Job (Concurrent Copy): 1 page
> After one operator sets Current Job, another operator sets 2nd Job. ① 2 pages print stapled (PC print); ② 1 page prints (Concurrent Copy); ③ 2 pages print with staple (PC print)
× : Not accepts 2nd Job.
– : None

NOTE

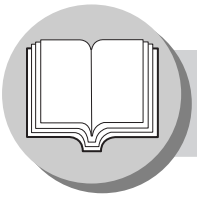
*: HDD (DA-HD60) and additional 16MB (minimum) Image memory are required.

Operating Instructions Outline



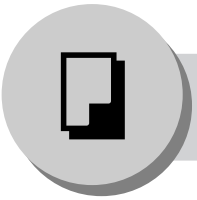
Getting To Know Your Machine

- Precautions (See pages 7-13)
- Quick Operation Chart (See pages 14 and 15)
- Adding Paper, Replacing the Toner Bottle, Removing a Misfed Paper and Error Codes (See pages 14-29)



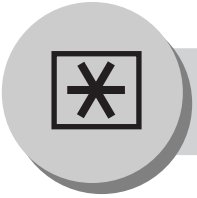
Before Starting

- Control Panel Key/Button/Indicator Names (See pages 31-33)



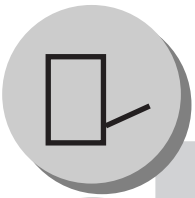
Making Copies

- Operating Instructions for making copies according to Function Categories on the LCD Touch Panel Display (See pages 34-63)

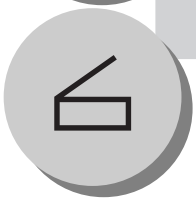


Function

- Changing the Initial Machine Modes
- Copy, Printer, Scanner (Option) and Fax/Internet Fax (Option) (See pages 64-79)
- Combined Function Table (See page 80)



Options



- Accessories Components (See page 81)
- 2-Bin Finisher (DA-FS600)
  2-Bin Saddle-Stitch Finisher (DA-FS605)
  2-Bin Finisher (DA-FS330)
  1-Bin Saddle-Stitch Finisher (DA-FS355A)
  (See pages 82 and 83)
- Network Scanner (DA-NS600) (See pages 84 and 85)

Problem Solving

- Troubleshooting (See pages 86 and 87)
- Replacing the Battery/Set the Date and Time (See pages 88 and 89)

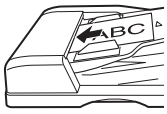
Others

- Specifications, Options and Supplies and Index (See pages 90-98)

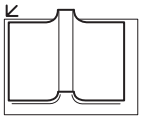
Getting To Know Your Machine

Symbols/Icons

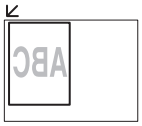
The following Symbols/Icons are used throughout this operating instructions manual.



Place original(s) on the ADF



Place original(s) on the Platen (Book)

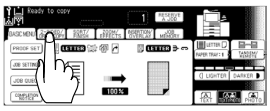


Place original on the Platen (Sheet)

Press any Hard Key on the control panel or touch any Button on the touch panel display

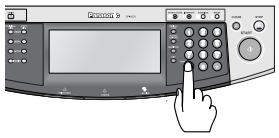
Press Hard Key

Touch any Button



Input numbers

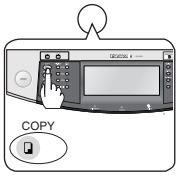
● Number of Copies, etc.



Input text with a QWERTY Keyboard

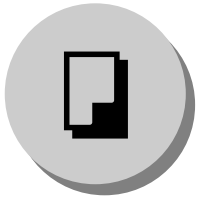
Go to next step

Go to next step (below)

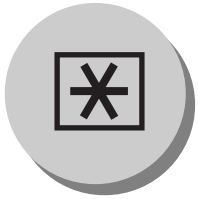


Setting function(s) if required

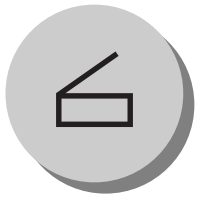
Getting to know your machine
Before starting



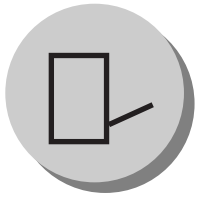
When making copies



When setting the machine modes



Options
(ex.: Network Scanner)
For scanning document(s)



Options
(ex.: 1-Bin Finisher)

Problem solving

Others
(Specifications, Index)

Getting To Know Your Machine

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Getting To Know Your Machine

Precautions

■ Laser Safety

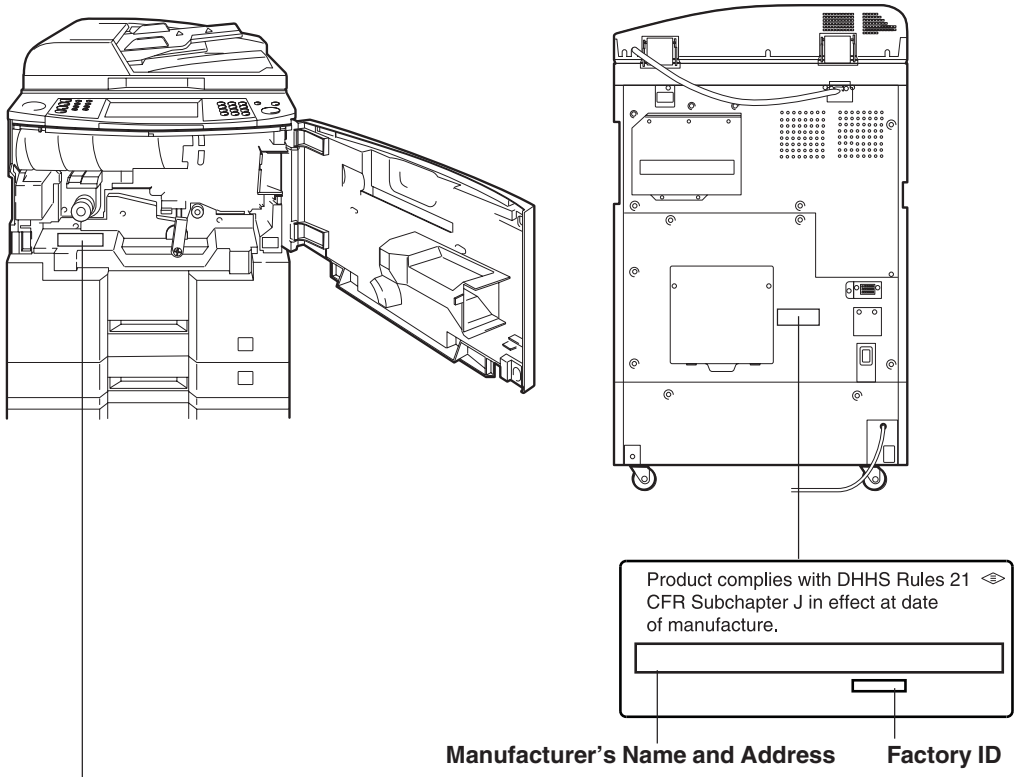
LASER SAFETY

This unit employs a laser. Only qualified service personnel should attempt to service this device due to possible eye injury.

CAUTION:

USE OF CONTROLS, ADJUSTMENTS OR PERFORMANCE PROCEDURES OTHER THAN THOSE SPECIFIED HEREIN MAY RESULT IN HAZARDOUS RADIATION EXPOSURE.

■ Caution Label


Product complies with DHHS Rules 21 CFR Subchapter J in effect at date of manufacture.
Manufacturer's Name and Address
Factory ID

- **DANGER** : Invisible laser radiation when open and interlock defeated. AVOID DIRECT EXPOSURE TO BEAM.
- **CAUTION** : Invisible and hazardous laser radiation when interlocks defeated. AVOID EXPOSURE TO BEAM.
- **ATTENTION** : Rayonnement laser invisible dangereux lorsque la sécurité est neutralisée. EXPOSITION DANGEREUSE AU FAISCEAU.
- **VORSICHT** : Unsichtbare Laserstrahlung, wenn Sicherheitsverriegelung überbrückt. NICHT DEM STRAHL AUSSETZEN.
- **PELIGRO** : Cuando se invalida el bloqueo,se producen radiaciones invisibles de láser. EVITESE LA EXPOSICIÓN DIRECTA A TALES RAYOS.
- **VARO!** : Näkymätöntä ja vaarallista lasersäteilyä suojalukitus ohitettaessa. Vältäsuoraa altistumista säteelle.
- **ADVARSEL** : USYNLIG LÅSERSTRALING NÅR SIKKERHEDSAF-BRYDERE ER UDE AF FUNKTION. UNDGÅ UDSETTELSE FOR STRÅLING.
- **ADVARSEL** : USYNLIG LÅSERSTRALING NÅR SIKKERHEDS-LÅS BRYTES. UNNGÅ EKSPONERING FOR STRÅLEN.
- **VARNING** : OSYNLIG LASERSTRÅLNING NÄR SPÄRRAR.ÄR URKOPPLADE. STRÅLEN ÄR FARLIG.
- **注意** : 为防止激光照射，当连接本机时，请勿暴露在光柱下。
- **주의** : 연결장치가 고장 났을 때에는 눈에 보이지않고 위험한 레이저 방사선이 빛에 직접 닿지않도록 해 주십시오.

FBS8902

Getting To Know Your Machine

Precautions

For Your Safety

To prevent severe injury and loss of life, read this section carefully before using the Panasonic DP-3530/4530/6030 to ensure proper and safe operation of your machine.

■ This section explains the graphic symbols used in this Operating Instructions manual.

WARNING:
Denotes a potential hazard that could result in serious injury or death.

CAUTION:
Denotes hazards that could result in minor injury or damage to the machine.

■ This section also explains the graphic symbols used in this Operating Instructions manual.

These symbols are used to alert operators to a specific operating procedure that must not be performed.

These symbols are used to alert operators to a specific operating procedure that must be emphasized in order to operate the machine safely.

Installation and Relocation Cautions

CAUTION

Do not place the machine near heaters or volatile, flammable, or combustible materials such as curtains that may catch fire.

Do not place the machine in a hot, humid, dusty or poorly ventilated environment. Prolonged exposure to these adverse conditions can cause fire or electric shocks.

Place the machine on a level and sturdy surface that can withstand a weight of 158 lb (72 kg). If tilted, the machine may tip-over and cause injuries.

When relocating the machine, contact your Service Provider.

When moving the machine, be sure to unplug the power cord from the outlet. If the machine is moved with the power cord attached, it can cause damage to the cord which could result in fire or electric shock.

Power and Ground Connection Cautions

WARNING

Ensure that the plug connection is free of dust. In a damp environment, a contaminated connector can draw a significant amount of current that can generate heat and eventually cause fire over an extended period of time.

Always use the power cord provided with your machine. When an extension power cord is required, always use a properly rated cord.
● 120 V/15 A
If you use a cord with an unspecified current rating, the machine or plug may emit smoke or become hot to the touch externally.

Do not attempt to rework, pull, bend, chafe or otherwise damage the power cord. Do not place a heavy object on the cord. A damaged cord can cause fire or electric shocks.

Never touch a power cord with wet hands. Danger of electric shock exists.

If the power cord is broken or insulated wires are exposed, contact your Service Provider for a replacement. Using a damaged cord can cause fire or electric shocks.

Stop operation immediately if your machine produces smoke, excessive heat, unusual noise, or smell, or if water is spilt onto the machine. These conditions can cause fire. Immediately switch Off and unplug the machine, and contact your Service Provider.

Do not disconnect or reconnect the machine while it is on. Disconnecting a live connector can deform the plug and cause fire.

When disconnecting the machine, grasp the plug instead of the cord. Forcibly pulling on a cord can damage it and cause fire or electric shock.

When the machine is not used over an extended period of time, switch it Off and unplug it. If an unused machine is left connected to a power source for a long period, degraded insulation can cause electric shocks, current leakage or fire.

Be sure to switch Off and unplug the machine before accessing the interior of the machine for cleaning, maintenance or fault clearance. Access to a live machine's interior can cause electric shock.

Be sure to switch Off and unplug the machine before accessing the interior of the machine for accessing interface cables, maintenance or fault clearance. Access to a live machine's interior can cause electric shock.

Once a month, unplug the machine and check the power cord for the following. If you notice any unusual condition, contact your Service Provider.

- The power cord is plugged firmly into the receptacle.
- The plug is not excessively heated, rusted, or bent.
- The plug and receptacle are free of dust.
- The cord is not cracked or frayed.

Others

■ The machine has a built-in circuit for protection against lightning-induced surge current. If lightning strikes in your neighborhood, switch Off the machine. Disconnect the power cord from the machine and reconnect only when the lightning has stopped.

■ If you notice flickering or distorted images or noises on your audio-visual units, your machine may be causing radio interference. Switch it Off and if the interference disappears, the machine is the cause of the radio interference. Perform the following procedure until the interference is corrected.

- Move the machine and the TV and/or radio away from each other.
- Reposition or reorient the machine and the TV and/or radio.
- Unplug the machine, TV and/or radio, and replug them into outlets that operate on different circuits.
- Reorient the TV and/or radio antennas and cables until the interference stops. For an outdoor antenna, ask your local electrician for support.
- Use a coaxial cable antenna.

Operating Safeguards

⚠ WARNING

Do not touch areas where these caution labels are attached to, the surface may be very hot and may cause severe burns.

Do not place any liquid container such as a vase or coffee cup on the machine. Spilt water can cause fire or shock hazard.

Do not place any metal parts such as staples or clips on the machine. If metal and flammable parts get into the machine, they can short-circuit internal components, and cause fire or electric shocks.

If debris (metal or liquid) gets into the machine, switch Off and unplug the machine. Contact your Service Provider. Operating a debris-contaminated machine can cause fire or electric shock.

Never open or remove machine covers that are secured with screws unless specifically instructed in the "Operating Instructions". A high-voltage component can cause electric shocks.

Do not try to alter the machine configuration or modify any parts. An unauthorized modification can cause smoke or fire.

Getting To Know Your Machine

Precautions

⚠ CAUTION

Do not place a magnet near the safety switch of the machine. A magnet can activate the machine accidentally, resulting in injuries.

Do not use a highly flammable spray or solvent near the machine. It can cause fire.

When copying a thick document, do not use excessive force to press it against the document glass. The glass may break and cause injuries.

Never touch a labelled area found on or near the heat roller. You can get burnt. If a sheet of paper is wrapped around the heat roller, do not try to remove it yourself to avoid injuries or burns. Switch Off the machine immediately, and contact your Service Provider.

Do not use conductive paper, e.g. folding paper, carbonic paper and coated paper. When a paper jam occurs, they can cause a short circuit and fire.

Do not place any heavy object on the machine. An off-balance machine can tip-over or the heavy object can fall, causing damage and/or injuries.

Keep the room ventilated when using the machine for an extended period of time to minimize the ozone density in the air.

When copying with the document cover open, do not look directly at the exposure lamp. Direct eye exposure can cause eye fatigue or damage.

Pull out paper trays slowly to prevent injuries.

When removing jammed paper, make sure that no pieces of torn paper are left in the machine. A piece of paper remaining in the machine can cause fire. If a sheet of paper is wrapped around the heat roller, or when clearing a jammed paper that is difficult or impossible to see, do not try to remove it by yourself. Doing so can cause injuries or burns. Switch Off the machine immediately, and contact your Service Provider.

Others

■ When clearing a paper jam or other fault, follow the appropriate procedure given in the Operating Instructions.

Consumable Safeguards

⚠ WARNING

Never throw a toner cartridge into an open flame. Toner remaining in the cartridge can cause an explosion and you can get burnt.

Never throw toner or a waste toner container or a toner cartridge into an open flame. It can cause an explosion and you can get burnt.

Keep button batteries/stamp out of the reach of children. If a button battery/stamp is swallowed accidentally, get medical treatment immediately.

⚠ CAUTION

Never heat the drum cartridge, or scratch its surface. A heated or scratched drum can be hazardous to your health.

Do not mix new and old batteries together. Otherwise, batteries can burst or leak, causing fire or injuries.

Be sure to use the specified type of batteries only.

Ensure that batteries are installed with correct polarity. Incorrectly installed batteries can burst or leak, resulting in spillage or injuries.

For Your Safety

■ The maximum power consumption is 1.45 kW.
A properly wired (grounded), dedicated, 15A, 120V AC outlet is required. Do not use an extension cord.
The power cord on this machine must be used to disconnect the main power.
Please ensure that the machine is installed near a wall outlet and is easily accessible.

Caution Note: Unplug the power cord from the wall outlet before removing covers.

Supplies

■ Store the Toner Cartridge and paper in cool areas with low humidity.
- Use high quality 16 - 24 lb (Sheet Bypass: 15 - 35 lb) paper.
- For optimum performance, it is recommended that only Panasonic Brand supplies are used in the machine.
- Certain types of transparency film may not be compatible and may damage your machine. Consult with an authorized Panasonic dealer for advice regarding non-standard paper types. (Panasonic has tested "3M PP2500" transparency film and found it to be compatible.)
- Panasonic recommends using high quality 16 - 24 lb paper, using an inferior paper may cause excessive paper curl, requiring you to empty out the Output Tray more often to avoid paper jams.

■ Use of other than genuine Panasonic supplies can damage the printer. This may void the warranty of the printer and supplies. Be sure to use only genuine Panasonic Toner (DQ-TU15E) designed for the machine.

Installation

■ The machine should not be installed in areas with the following conditions:
- Extremely high or low temperature and humidity.
  Ambient conditions Temperature: 50 – 86 °F
  Relative humidity: 30 – 80 %
- Where temperature and humidity can change rapidly, causing condensation.
- Direct exposure to sunlight.
- In areas of high dust concentration.
- In areas with chemical fume concentration.
- With unstable or uneven conditions (floors, etc.).
- Directly in the air conditioning flow.
- In areas of poor ventilation.
- In areas with extreme vibration.

Illegal Copies

It is unlawful to make copies of certain documents.

Copying certain documents may be illegal in your country. Penalties of fines and/or imprisonment may be imposed on those found guilty. The following are examples of items that may be illegal to copy in your country.

- Currency
- Bank notes and checks
- Bank and government bonds and securities
- Passports and identification cards
- Copyright material or trademarks without the consent of the owner
- Postage stamps and other negotiable instruments

This list is not inclusive and no liability is assumed for either its completeness or accuracy.
In case of doubt, contact your legal counsel.

Notice:
Install your machine near a supervised area to prevent illegal copies from being made.

Ventilation

■ The machine should be installed in a well-ventilated area to minimize the ozone density in the air.

WARNING For USA

FCC WARNING:
This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his/her own expense.

The user could lose the authority to operate this equipment if any unauthorized changes or modifications are made to this equipment.

This product has a fluorescent lamp that contains a small amount of mercury. It also contains lead in some components. Disposal of these materials may be regulated in your community due to environmental considerations.

For disposal or recycling information please contact your local authorities, or the Electronics Industries Alliance: <http://www.eiae.org >.

Handling

■ Do not turn the Power Switch Off or open the Front Cover during copying/printing.

■ Sleep/Shutdown Mode Notice
- ● The following functions will not work if the Sleep/Shutdown Mode setting is set to the Shutdown mode.
  When using any of the following functions, we recommend that you leave the Sleep/Shutdown Mode in the initial factory default setting (Sleep mode). (See page 70)
  - • Printer Function (Local Parallel Port and Network Connections)
  - • Internet Fax/Email Function (Option)
  - • Facsimile Function (Option)
    When the LAN cable is not connect and DHCP Default is "Yes" (See page 71)

■ Key Operator Password

● The Initial Machine Modes can be checked or changed with the Function Modes, however, these modes require the Key Operator Password.

For Key Operator : When setting up this machine, please consult with the authorized service provider, and decide on the Key Operator Password together, then record it and keep it in a safe place for future reference.

■ Dept. (Departmental) Code

When the Department Counter function is set up, the Dept. (Department) Code input screen is displayed on the LCD Display. A registered Department Code (1 to 8-digit) is required to gain access to each secured function, or the secured Copy/Fax/Scanner function(s) cannot be used. Please consult with the Key Operator regarding the Department Code(s) for the desired function.

Procedures :

① Input a registered department code (1 to 8-digit).
② Press the SET or START Key.

■ Number of Copies

The maximum number of copies is up to 999 (3 digit with keypad). During the copy mode, if you input 4-8 digit numbers, they will be interpreted as being a phone number and displayed on the LCD, then the machine will switch to the Fax mode.

■ Memory Full

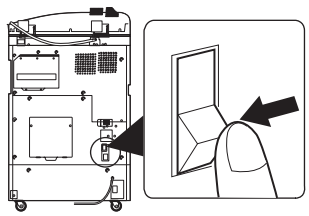
If memory overflows during original scanning, the message “MEMORY FULL CONTINUE? 1:YES 2:NO” will be displayed on the LCD. If this occurs, follow the instructions on the LCD. If this occurs frequently, adding optional memory is recommended, consult with an authorized service provider.

■ Maximum Copies Limitation

After setting the maximum allowed number of copies for each department (see page 79), consult with your Key Operator when the total copy count reaches the designated limit and the “DEPT.MAXIMUM COPIES HAS BEEN REACHED” message appears on the LCD.

■ Power Switch

If you are not going to use the copier for long periods of time, turn OFF the Power Switch on the Left Side of the machine and wait 10 seconds then, turn OFF the Main Power Switch on the Back Side of the machine.



■ Auto Reset Time

As the initial setting for Auto Reset Time is 1 minute, selected default operation mode backs to default operation mode after 1 minute. If you wish to change Auto Reset Time, consult your Key operator. (See page 70)

■ Hard Disk Deletion

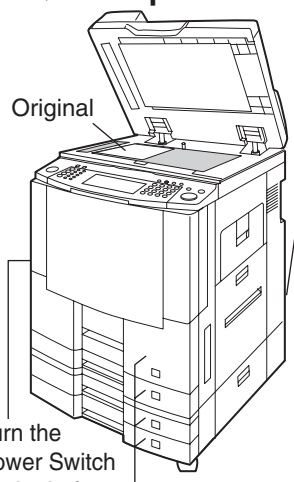
There is a possibility that the machine may retain image data on the Hard Disk Drive. The Hard Disk Deletion function overwrites the entire image data area with fixed data at Medium and with random data at High security level setting respectively. However, the FAX/IFAX Address Book* data will not be overwritten.
(* Refer to the Operating Instructions for Facsimile and Internet Fax/Email Functions)

While this function is executing, other functions will not be accepted. The overwriting may require more time when this function is set to a higher security level (Medium or High).
Once the execution of this function starts, the process can only be cancelled by turning the Sub Power Switch to the OFF position.

Getting To Know Your Machine

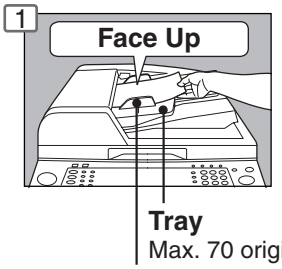
Operation Chart

■ Quick Operation Chart



Turn the Main Power Switch On (Back side of the Copier) (See page 13)

From ADF



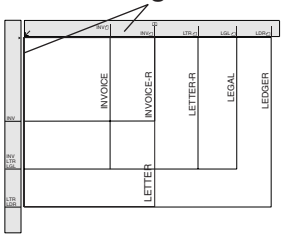
Tray
Max. 70 originals

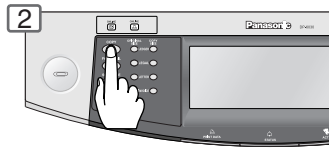
or

Original Guides
Adjust to the original's width

From Platen

Original Guides





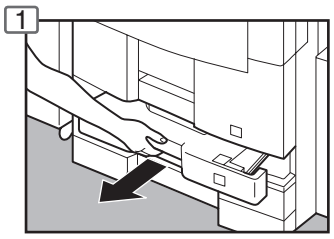
COPY

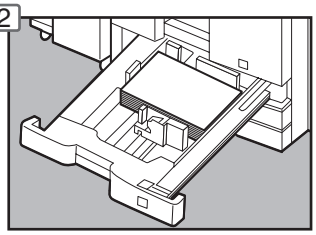
If set in other function mode

Face Down

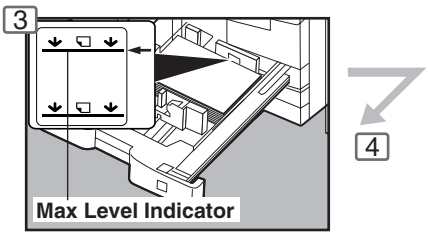
- If the original is not positioned properly, a portion of the original may not be copied.
- For originals smaller than Invoice size, position the original within the Invoice area and select Invoice.

● Adding Paper (550-Sheet Paper Tray 2-4)

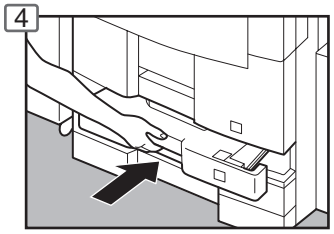




Paper Weight: 16-24 lb



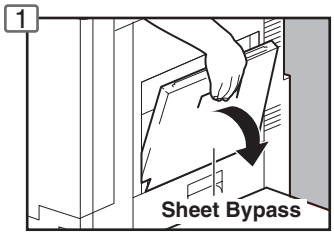
Paper Capacity: 550 Sheets (20 lb)

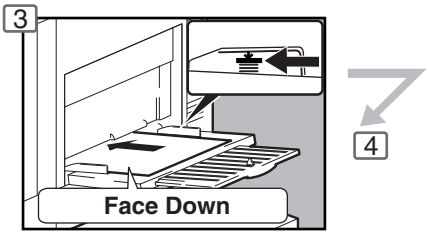


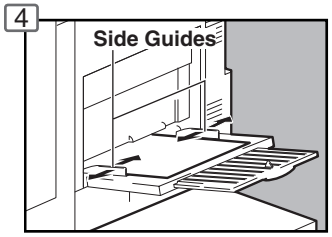
NOTE:
When changing the paper size, refer to page 76.
Paper Tray 3 and 4 (Option)
1550-Sheet Paper Tray (See page 16)
3000 Sheet Large Capacity Paper Tray (Option) (See Page 16)

● Adding Paper (Sheet Bypass)

Copying on Special Paper, etc.





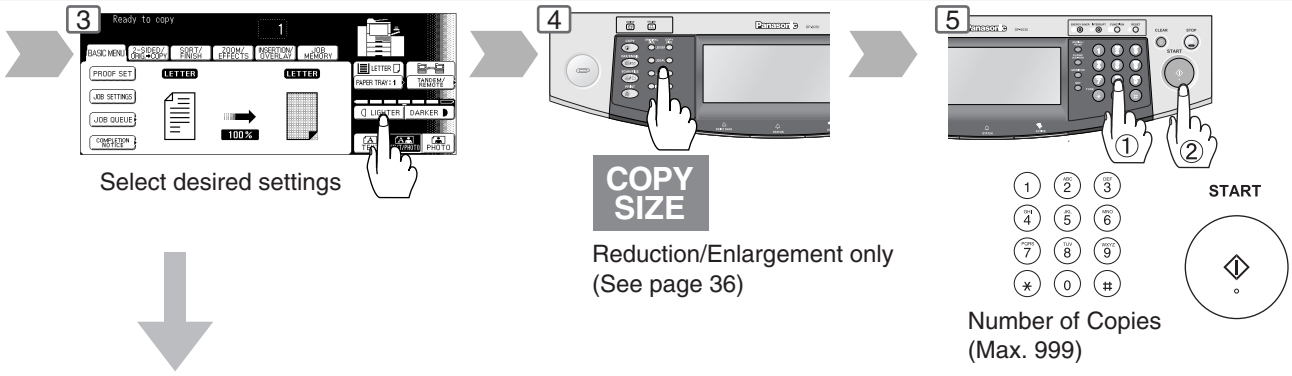


Adjust the side guides.
Incorrect adjustment may cause the paper to wrinkle, misfeed or skew.

NOTE:
If the paper size is not detected, remove paper and press Reset Key. Then, load the paper again.

Load Paper
(Do not exceed limit mark)

Approximately up to 50
Letter size sheets/20 lb
Paper Weight: 15-35 lb
To add paper to the Sheet Bypass, remove the paper left on the tray, and align it with the added paper and load them together onto the tray.

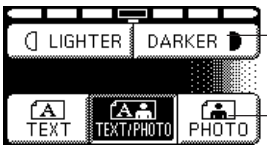


Select desired settings

COPY SIZE

Reduction/Enlargement only
(See page 36)

Number of Copies
(Max. 999)



Adjust the Manual Exposure

LIGHTER or DARKER

Select type of Original(s)

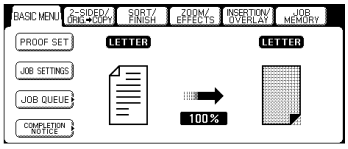
TEXT Mainly Text

TEXT/PHOTO Text and Photo combined

PHOTO Mainly Photo

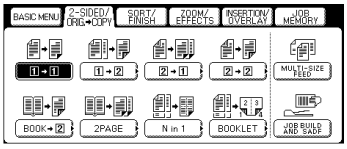
Copy Jobs

BASIC MENU Tab



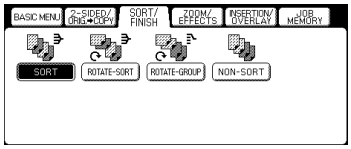
(See pages 34-41)

2-SIDED/ORG. ➞ COPY Tab



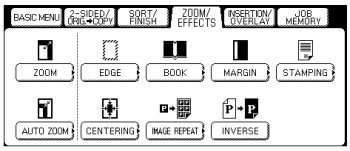
(See pages 42-47)

SORT/FINISH Tab



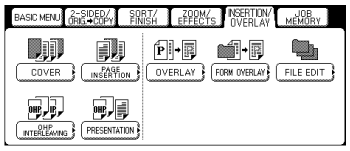
(See pages 48 and 49)

ZOOM/EFFECTS Tab



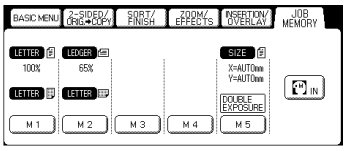
(See pages 50-55)

INSERTION/OVERLAY Tab



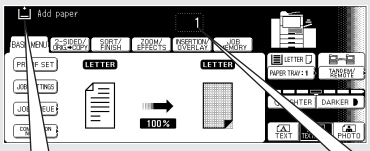
(See pages 56-59)

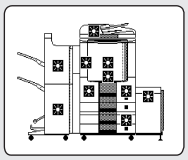
JOB MEMORY Tab



(See pages 60-63)

■ Problem Solving





Removing a Misfed Paper
(See pages 20-29)

Adding Paper
(See pages 14-17)

Replacing Toner Bottle
(See pages 16 and 17)

Replacing Toner Waste Container
(Call your Service provider)

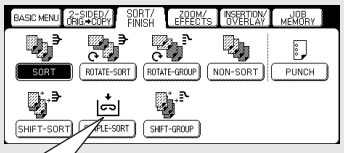
UXX

EXX

User Error Code
(See page 21)

Machine Error Code
(Call your Service provider)

ex: DA-FS330



Replacing Staple Cartridge
(See pages 18-21)

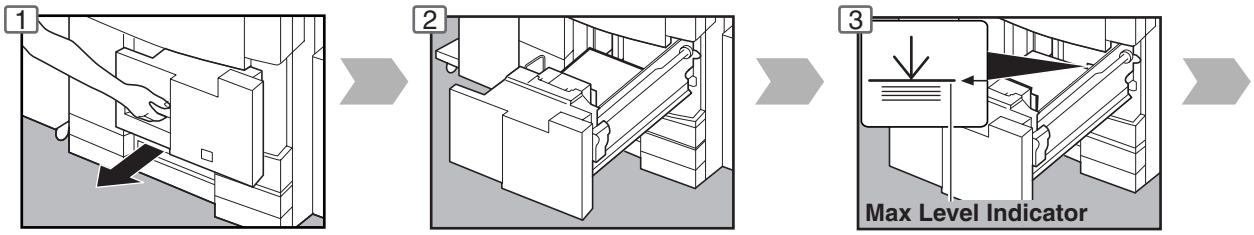
- When the optional Finisher is installed.

Getting To Know Your Machine

Operation Chart

■ Problem Solving

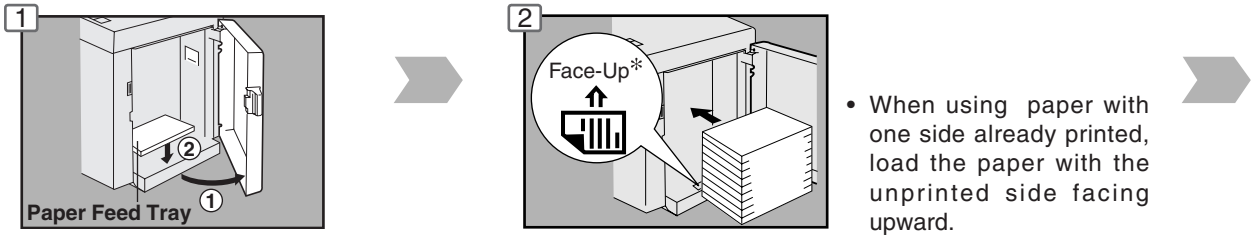
● Adding Paper (1550-Sheet Paper Tray 1)



Paper Weight: 16-24 lb

Paper Capacity: 1550 Sheets (20 lb)

● Adding Paper (3000-Sheet Large Capacity Paper Tray (LCT) (Option))



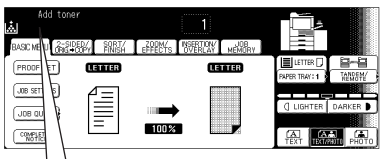
Do not touch the tray while it is moving.

After tray stops, place paper neatly on the tray. Letter* size only (Portrait).

* Letter-R/Legal size is available when optional Letter-R/Legal Size LCT Adapter (DA-TK31) is installed.

• When using paper with one side already printed, load the paper with the unprinted side facing upward.

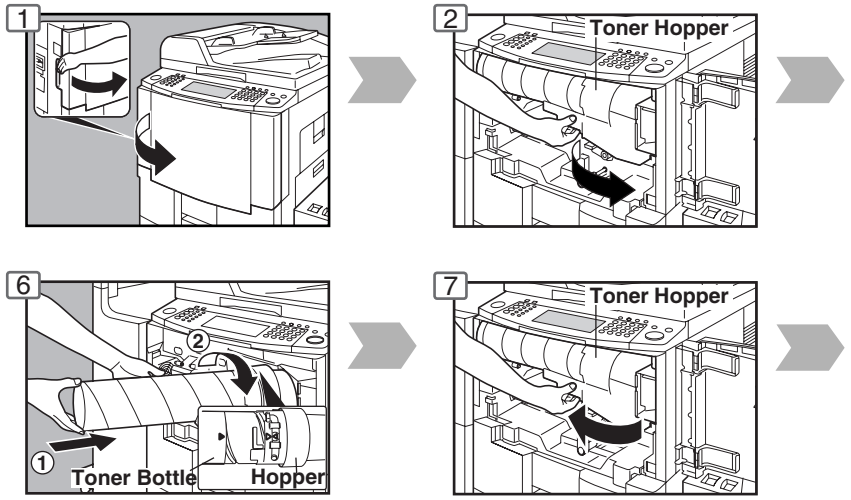
● Replacing Toner Bottle/Replacing Toner Waste Container



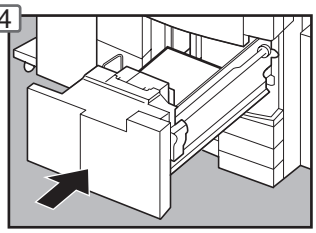
Replace Toner Bottle

Replace Toner Waste Container

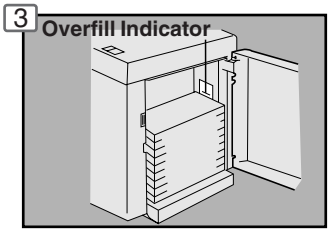
(Call your Service provider)



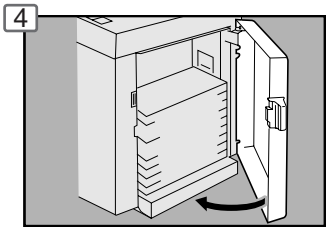
4



3 Overfill Indicator

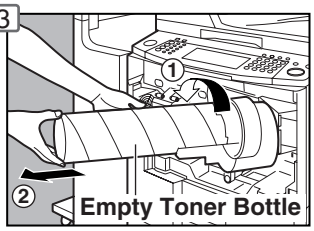


4

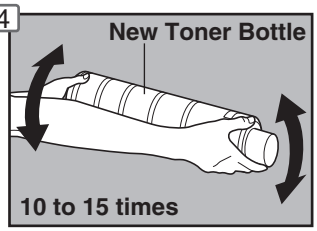


Paper Capacity: 3000 Sheets (20 lb)

3

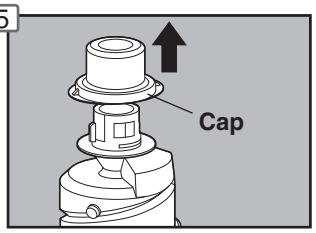


4



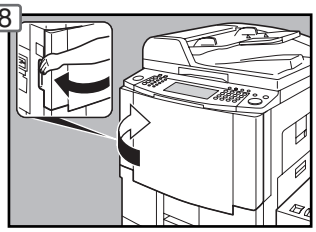
Shake the new Toner Bottle well to loosen the contents.

5



6

8

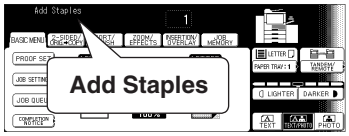


ATTENTION

- For optimum copy quality it is recommended that only Panasonic Brand toner is used in the copier. Store toner in a cool dark area with low humidity. Do not unseal the toner bottle unless you are ready to use it.

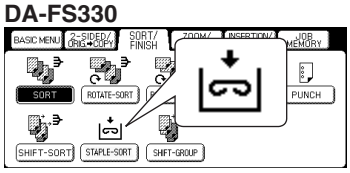
■ Problem Solving (Common Operation)

● Replacing the Staple Cartridge (Common Operation) (When optional Finisher is installed.)

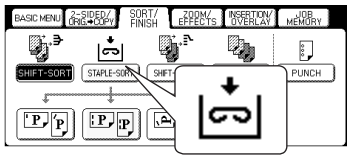


or

DA-FS330



DA-FS355A/FS600/FS605



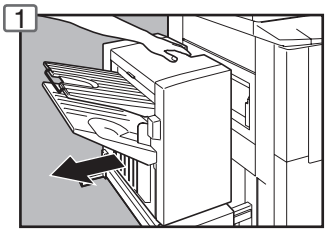
1

Replace the Staples Case as following procedures.

For 1-Bin Saddle-Stitch Finisher (DA-FS355A) (See page 20)

● 2-Bin Finisher (DA-FS330)

1



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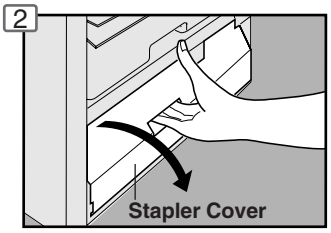

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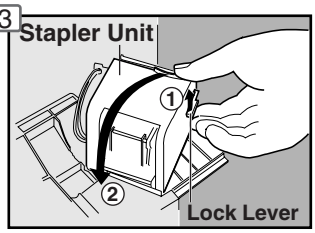

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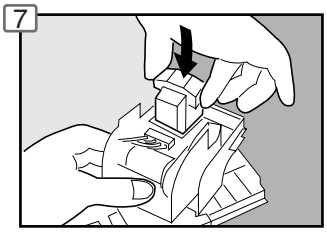
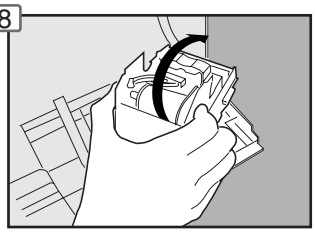
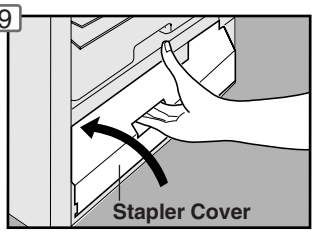


8

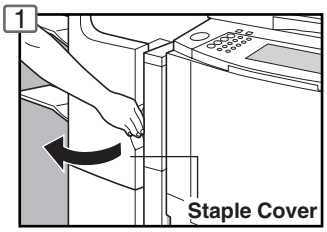


9

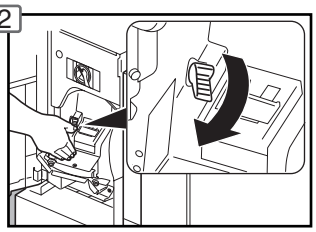


● 2-Bin Finisher (DA-FS600)/2 Bin Saddle-Stitch Finisher (DA-FS605)

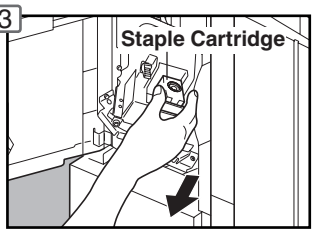
1



2

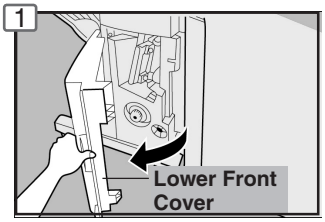


3

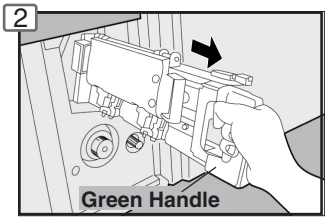


When supplying the Saddle Stitcher Unit with staples (DA-FS605 only)

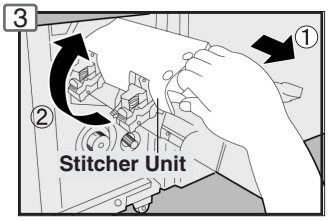
1



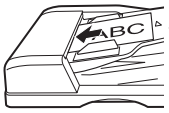
2



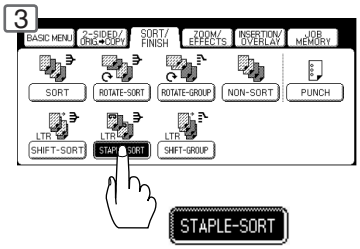
3



2 **Check the operation**



3



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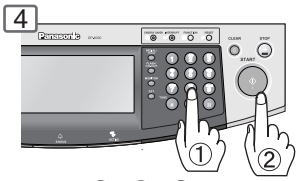
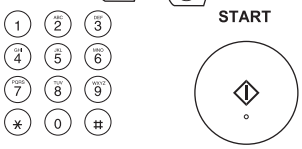
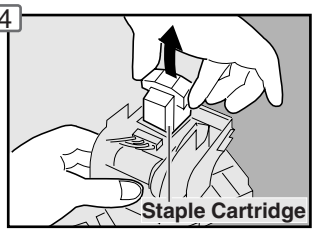




Number of Copies
(Max. 999)

4



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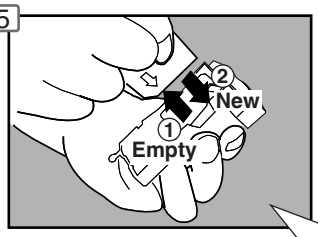

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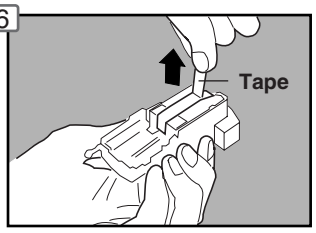
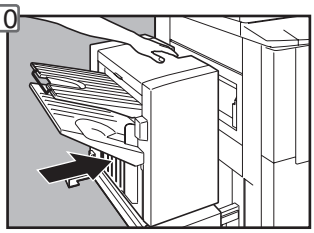


7

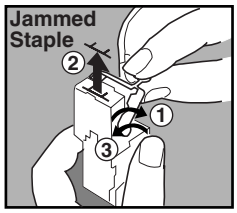
10



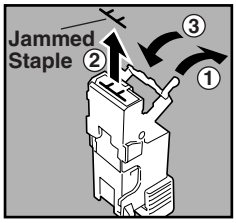
When the Staple is jammed

- The following message will be displayed on the Touch Panel Display:
  "Can Not Complete Confirm Staple Unit"

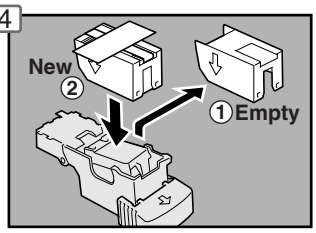
For DA-FS330:



For DA-FS600/FS605:



4



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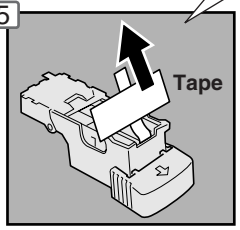

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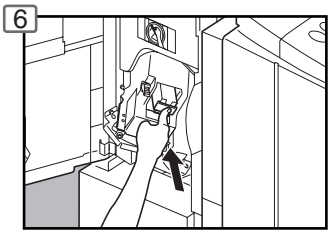
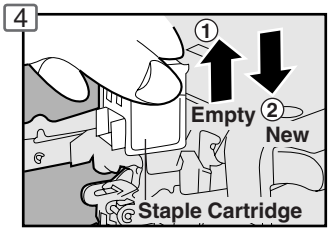


7 Close the Staple Cover.

4



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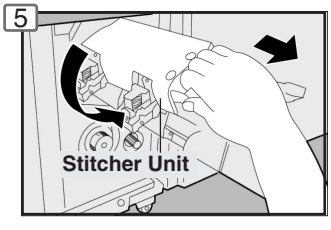

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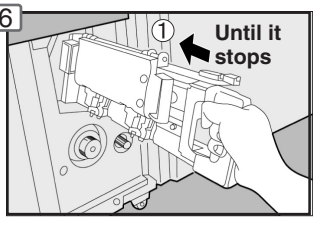
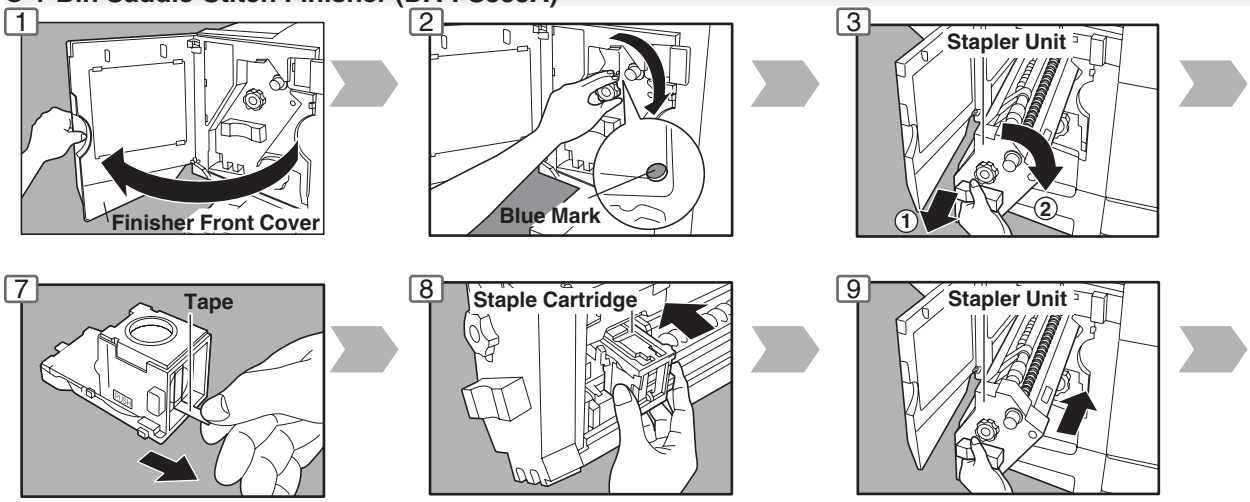


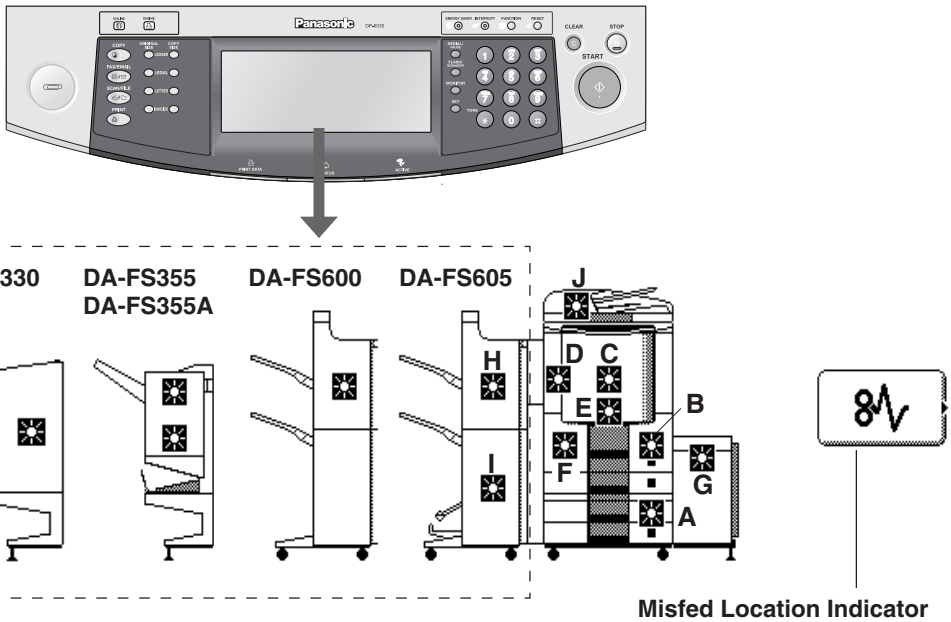
② Close the Lower Front Cover.

■ Problem Solving (Continued)

● 1-Bin Saddle-Stitch Finisher (DA-FS355A)



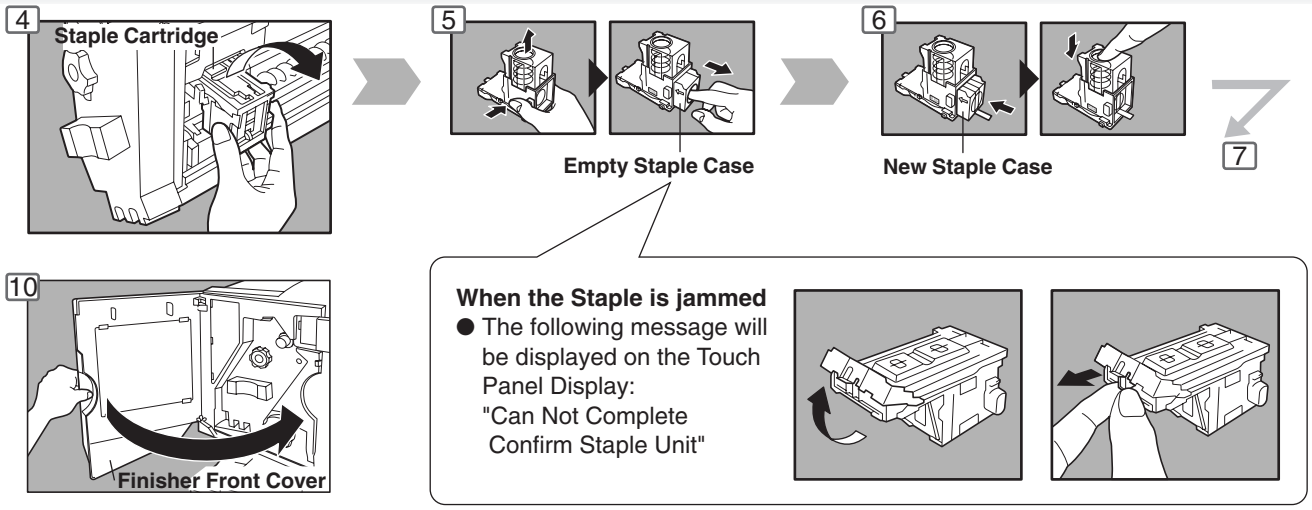
● Removing a Misfed Paper (Locations)



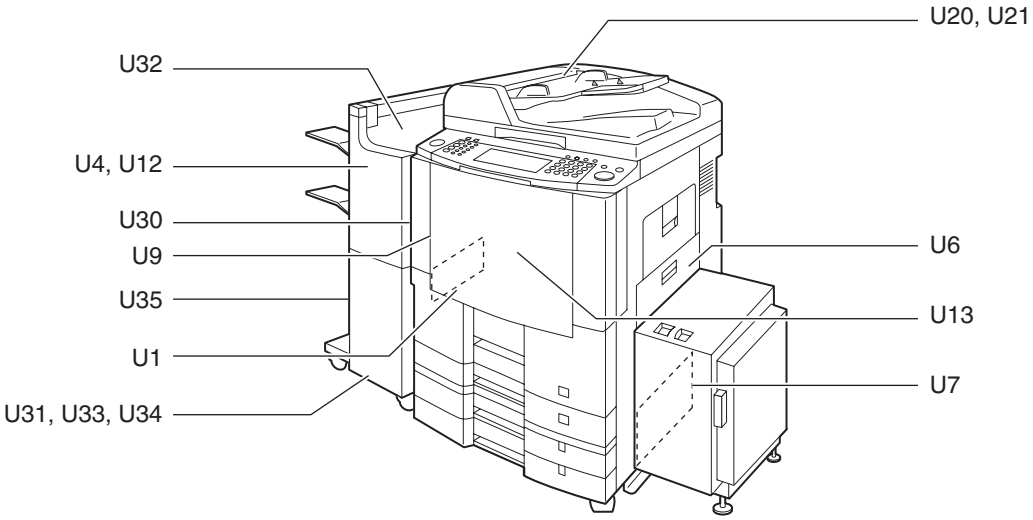
Misfed Location Indicator

● Indicates to open each cover, check and remove any misfed paper.

Copier **ADU** **Paper Feed Unit** **LCT**	**A:** System Console (See page 24) **B:** Paper Entry Area (See page 22) **C:** Paper Transport Area (See page 22) **D:** Paper Exit/Fuser Area (See page 22) **E:** ADU Area (See page 24) **F:** Reverse Area (See page 22) **G:** LCT Large Capacity Paper Tray Area (See page 26)
Finisher	**H:** Finisher (See page 26)
i-ADF	**J:** i-ADF (See page 24)



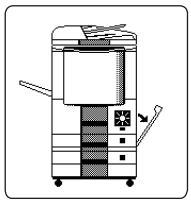
● User Error Codes (U Code)

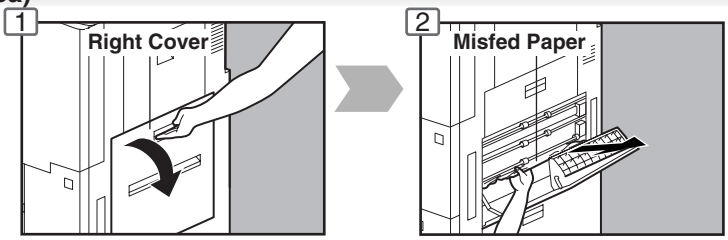


Code	Check Points	Code	Check Points
U1	Front Cover is open.	U18	Total Copy Count is limit, consult your Key Operator.
U4	Finisher is separated from the machine.	U20	ADF is open.
U6	Right Cover is open.	U21	ADF is opened while scanning from ADF.
U7	Right Lower Cover is open.	U30	Punch Dust Cover is open.
U9	Left Cover is open.	U31	Paper is remained in the Saddle-Stitcher Unit.
U12	Finisher Staple Cover/Upper Cover is open. Trash Box is not installed. (DA-FS330)	U32	Finsher Infeed/Inner Cover is open. (DA-FS605/FS355)
		U33	Stapler of Saddle Stitcher Unit is incorrectly (DA-FS605/FS355)
U13	Low Toner.	U34	Finisher Lower Front Cover is open. (DA-FS605)
U15	Call your Service provider.	U35	Saddle Exit Cover is open. (DA-FS605)
U16	Call your Service provider.	U90	Need to replace the battery. (See page 88)

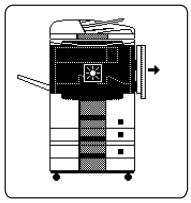
■ Problem Solving (Continued)

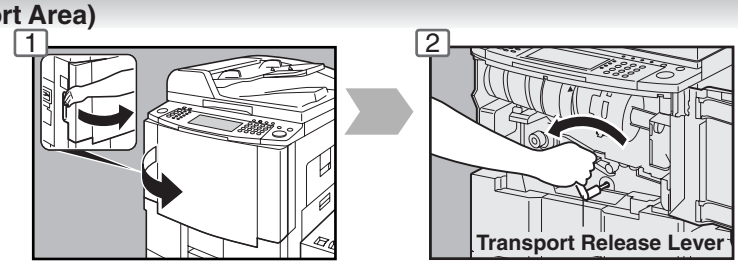
● Removing a Misfed Paper (Paper Entry Area)



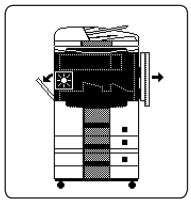


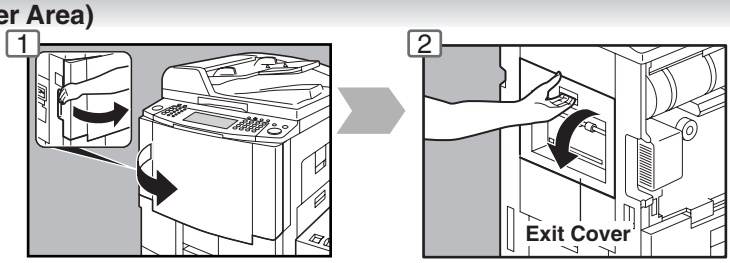
● Removing a Misfed Paper (Paper Transport Area)

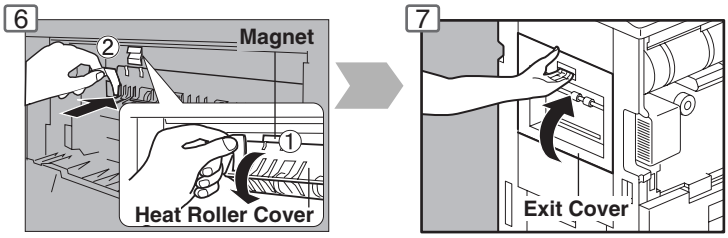




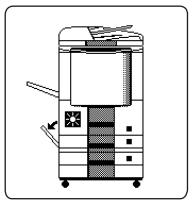
● Removing a Misfed Paper (Paper Exit/Fuser Area)

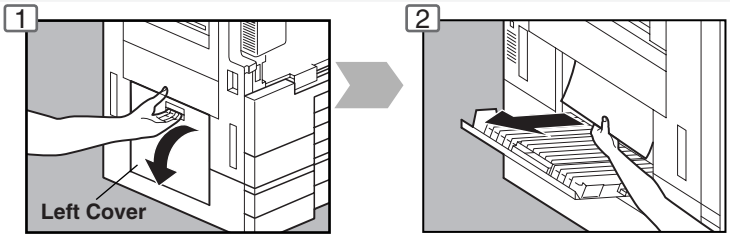


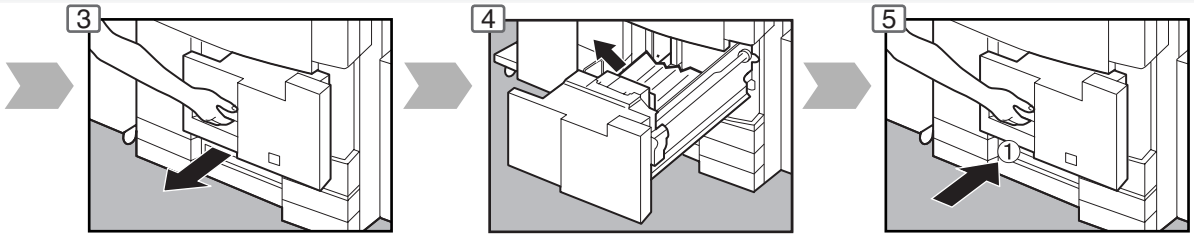




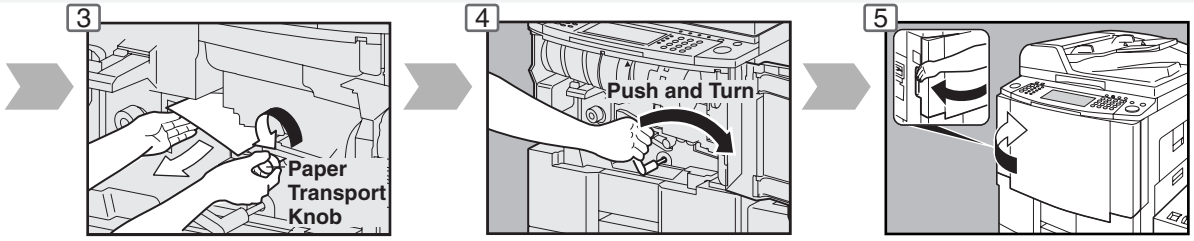
● Removing a Misfed Paper (Reverse Area)

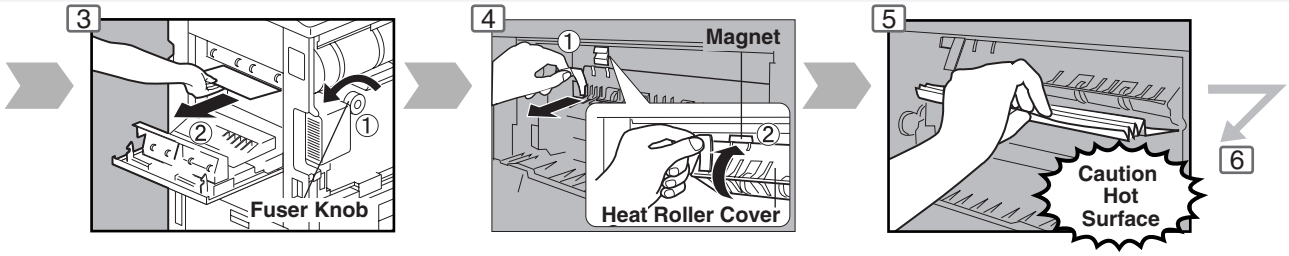


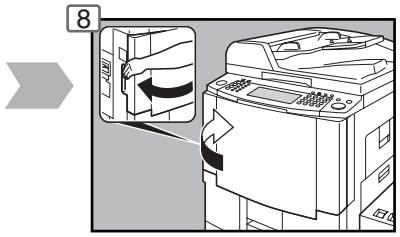


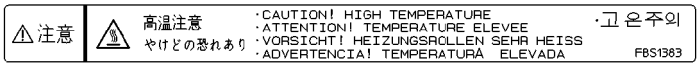


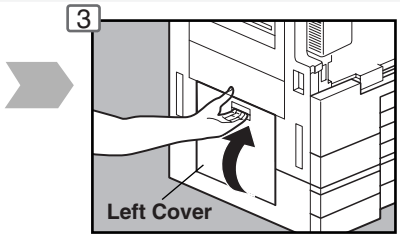
② Close the Right Cover.





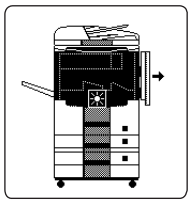


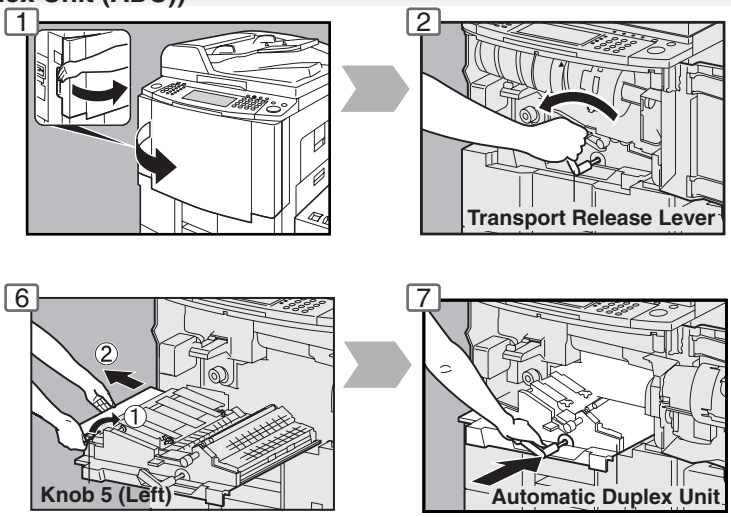




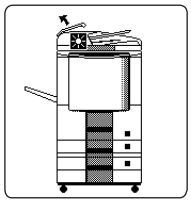
■ Problem Solving (Continued)

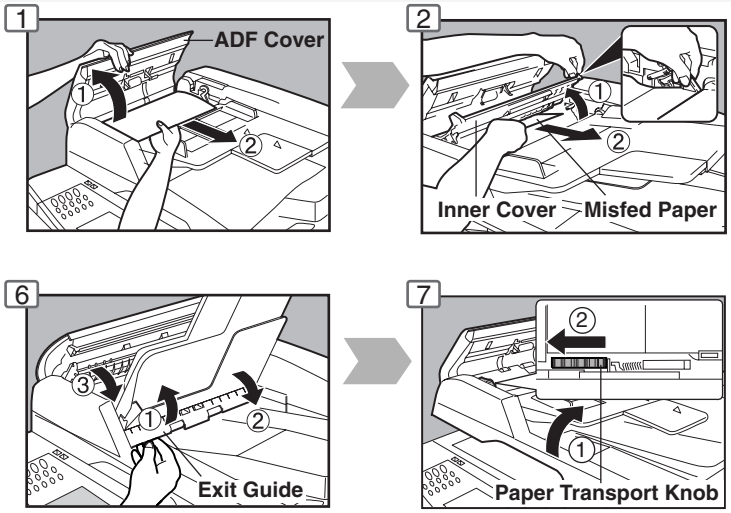
● Removing a Misfed Paper (Automatic Duplex Unit (ADU))



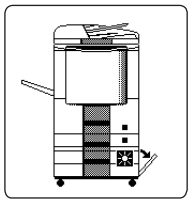


● Removing a Misfed Paper (i-ADF)

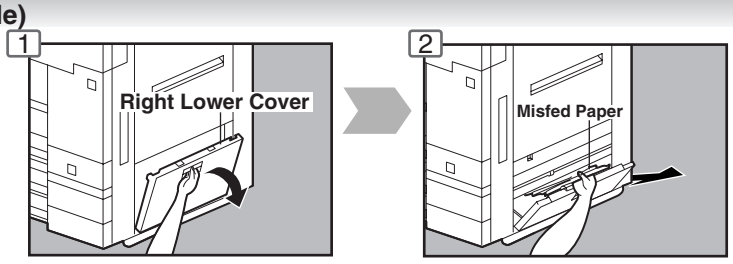


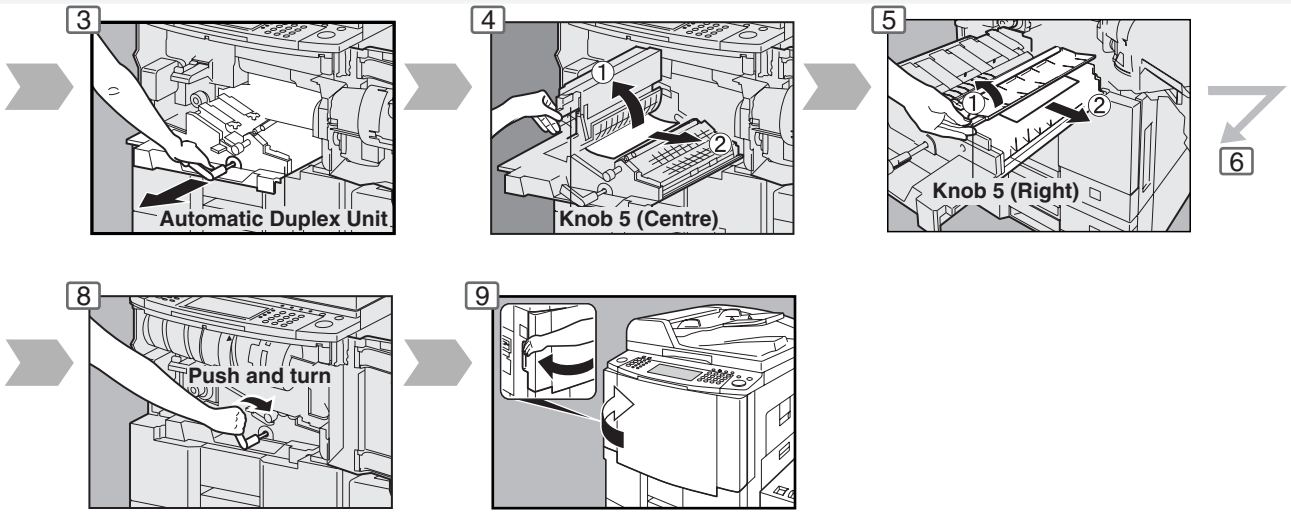


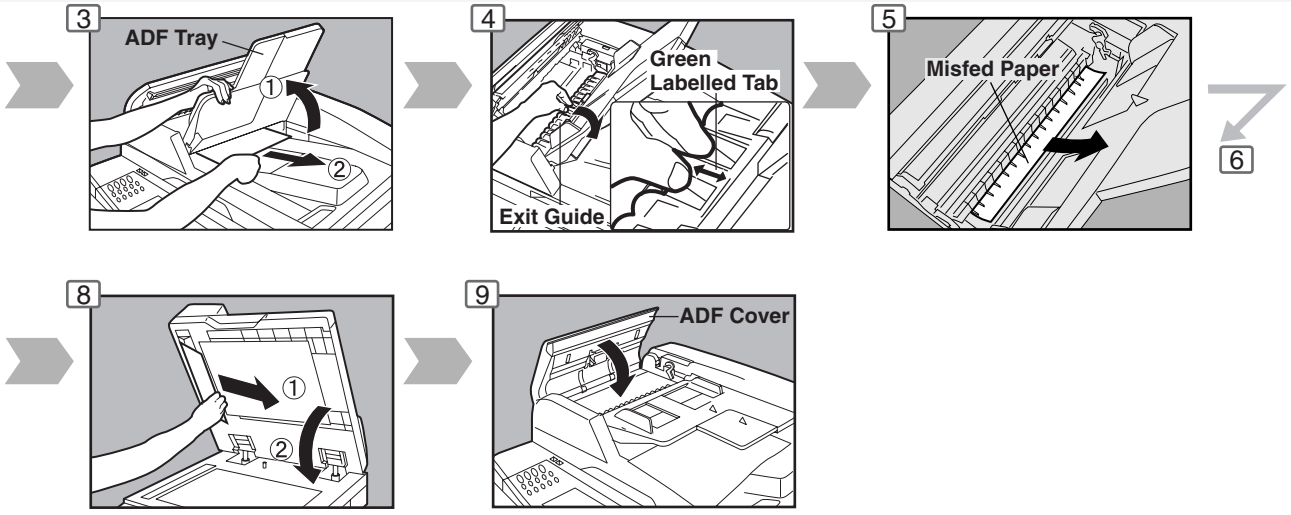
● Removing a Misfed Paper (System Console)

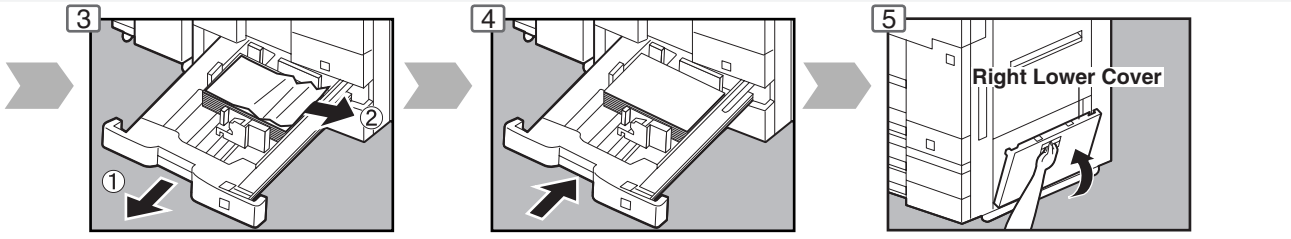


When the optional System Console (DA-DS603/DS604) is installed.



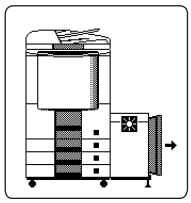

3
Automatic Duplex Unit
4
Knob 5 (Centre)
5
Knob 5 (Right)
6
8
Push and turn
9


3
ADF Tray
4
Green Labelled Tab
Exit Guide
5
Misfed Paper
6
8
9
ADF Cover

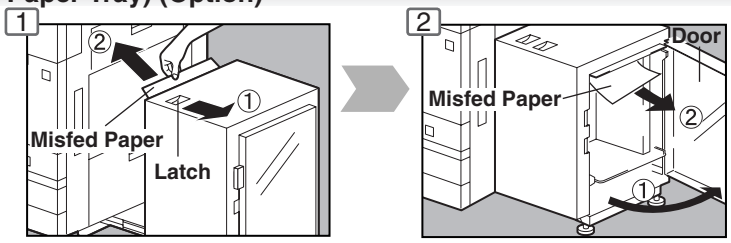

3
4
5
Right Lower Cover

■ Problem Solving (Continued)

● Removing a Misfed Paper (Large Capacity Paper Tray) (Option)

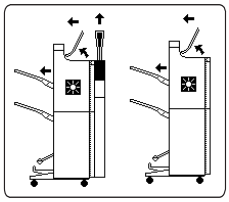


When the optional Large Capacity Paper Tray (DA-MA301) is installed.

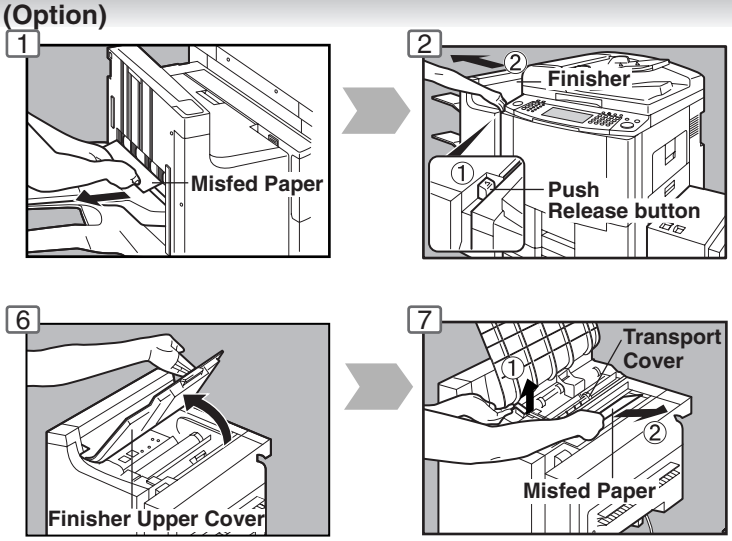


① Hold the latch and slide the large capacity paper tray to the right.

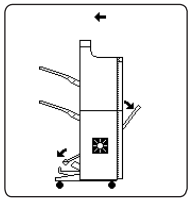
● Removing a Misfed Paper (2-Bin Finisher) (Option)



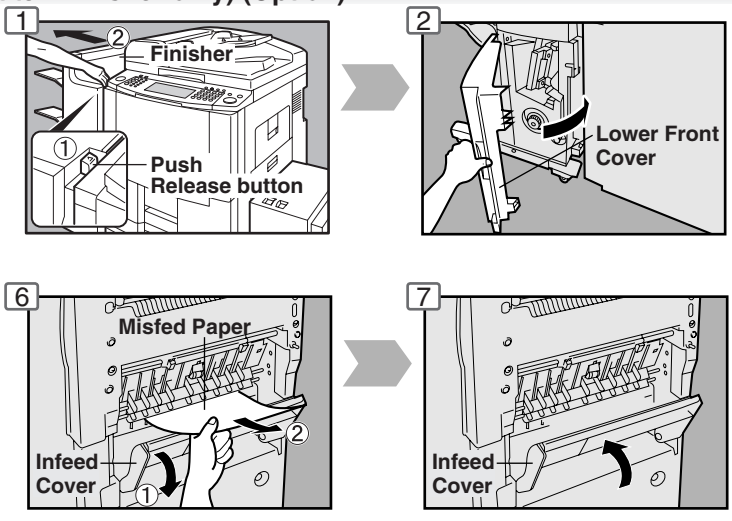
When the optional 2-Bin Finisher (DA-FS600/605) is installed.

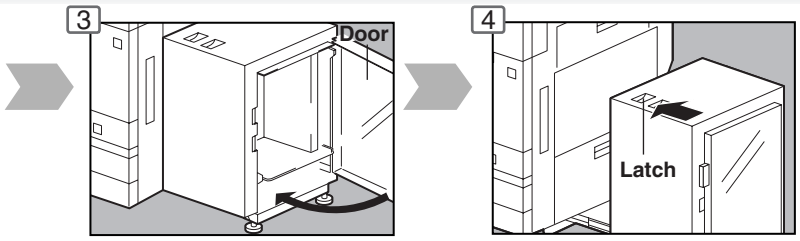


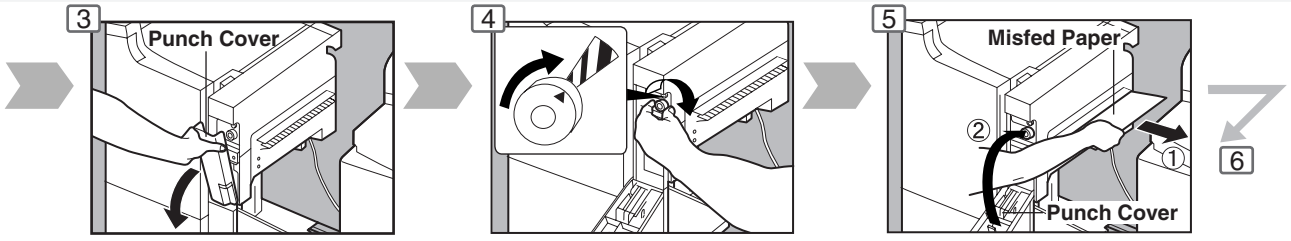
● Removing a Misfed Paper (2-Bin Saddle-Stitch Finisher only) (Option)

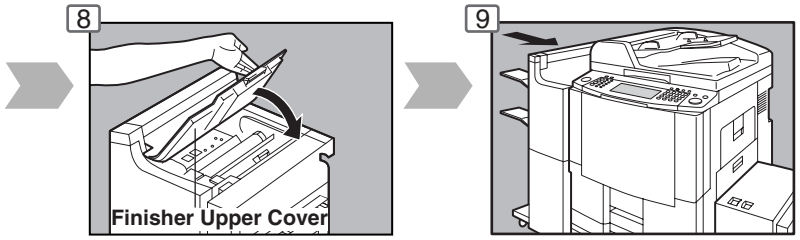


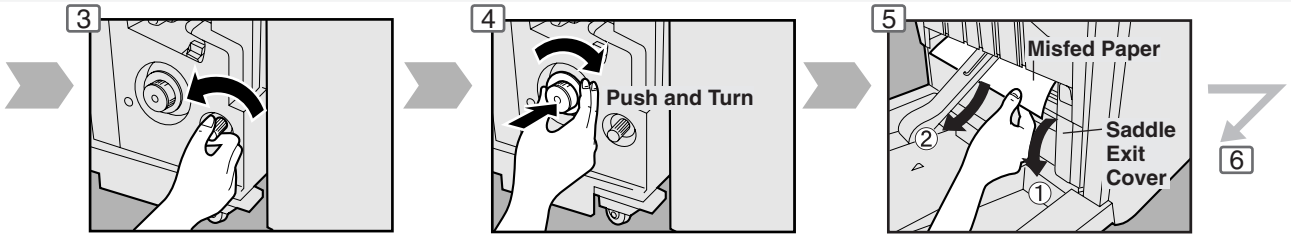
When the optional 2-Bin Saddle-Stitch Finisher (DA-FS605) is installed.

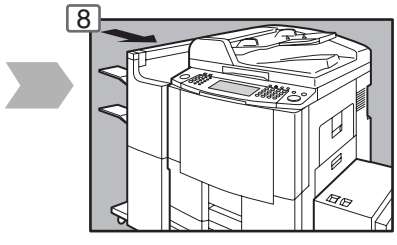



3
Door
4
Latch


3
Punch Cover
4
5
Misfed Paper
②
①
Punch Cover
6

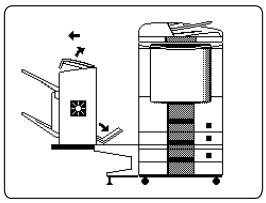

8
Finisher Upper Cover
9


3
4
Push and Turn
5
Misfed Paper
②
Saddle Exit Cover
①
6

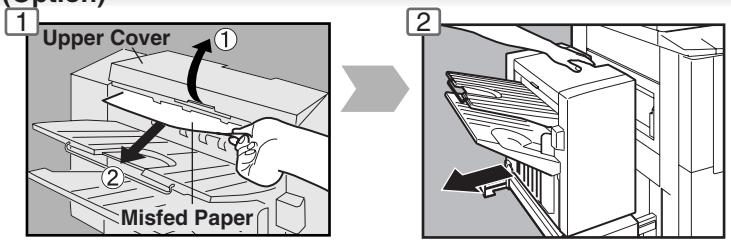

8

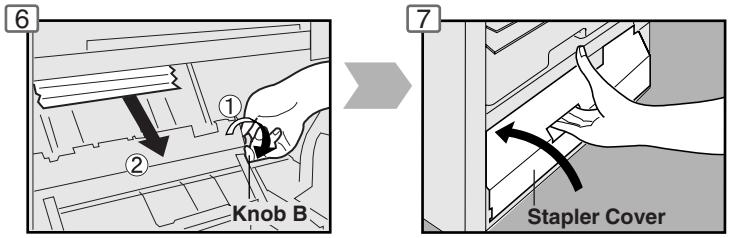
■ Problem Solving (Continued)

● Removing a Misfed Paper (2-Bin Finisher) (Option)



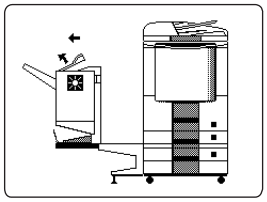
When the optional 2-Bin Finisher (DA-FS330) is installed.



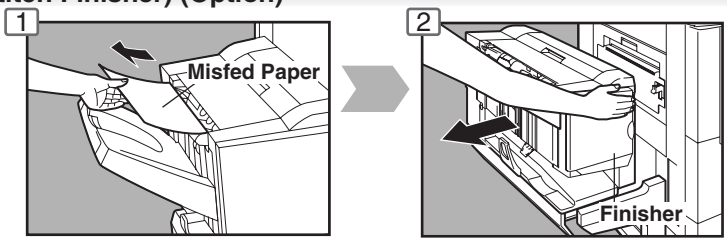


When the misfed paper is not found:

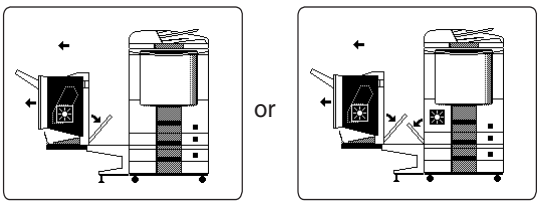
● Removing a Misfed Paper (1-Bin Saddle-Stitch Finisher) (Option)



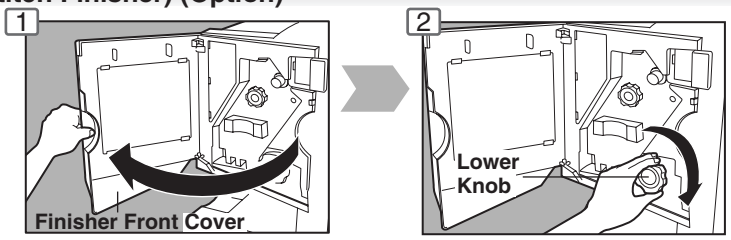
When the optional 1-Bin Saddle-Stitch Finisher (DA-FS355A) is installed.

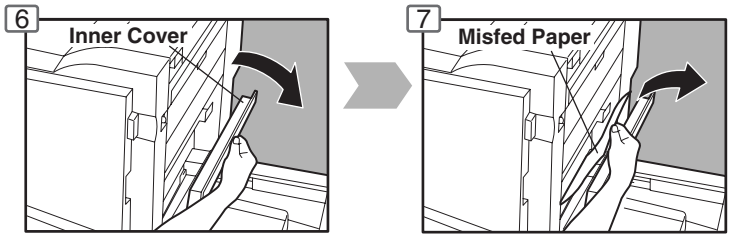


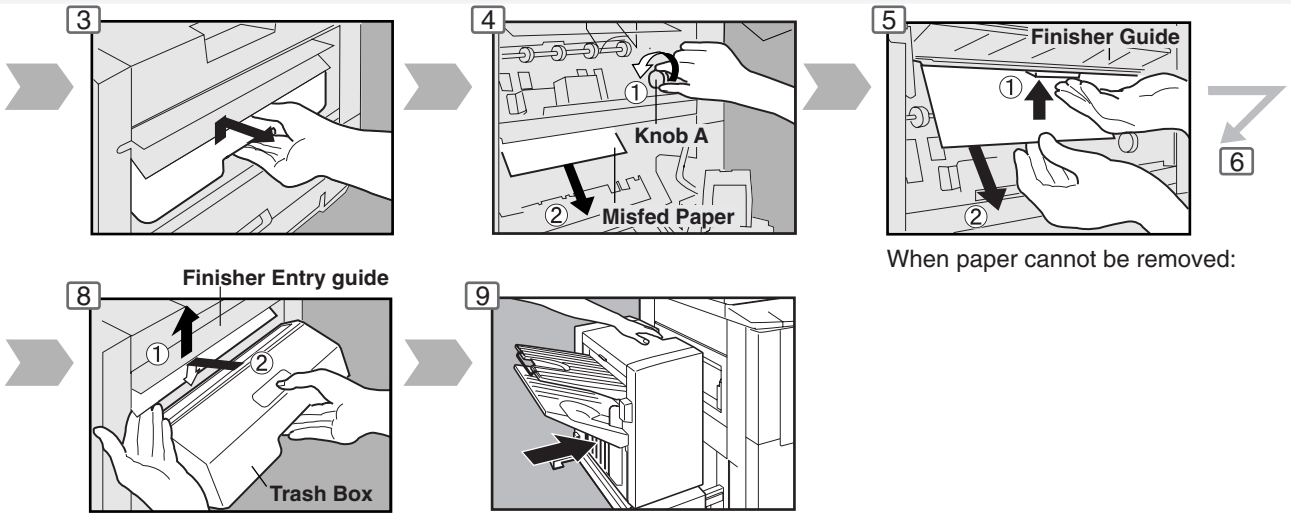
● Removing a Misfed Paper (1-Bin Saddle-Stitch Finisher) (Option)

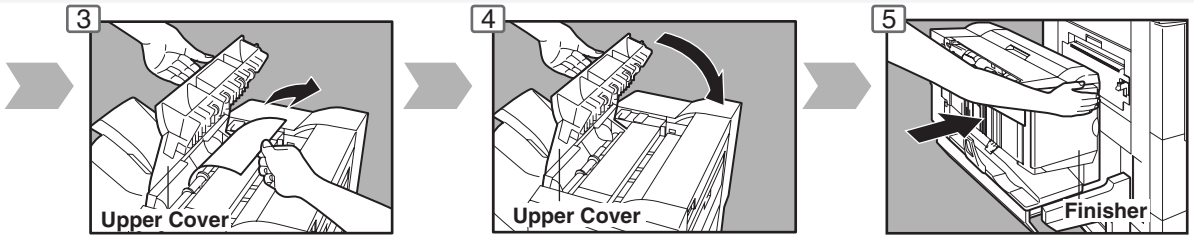


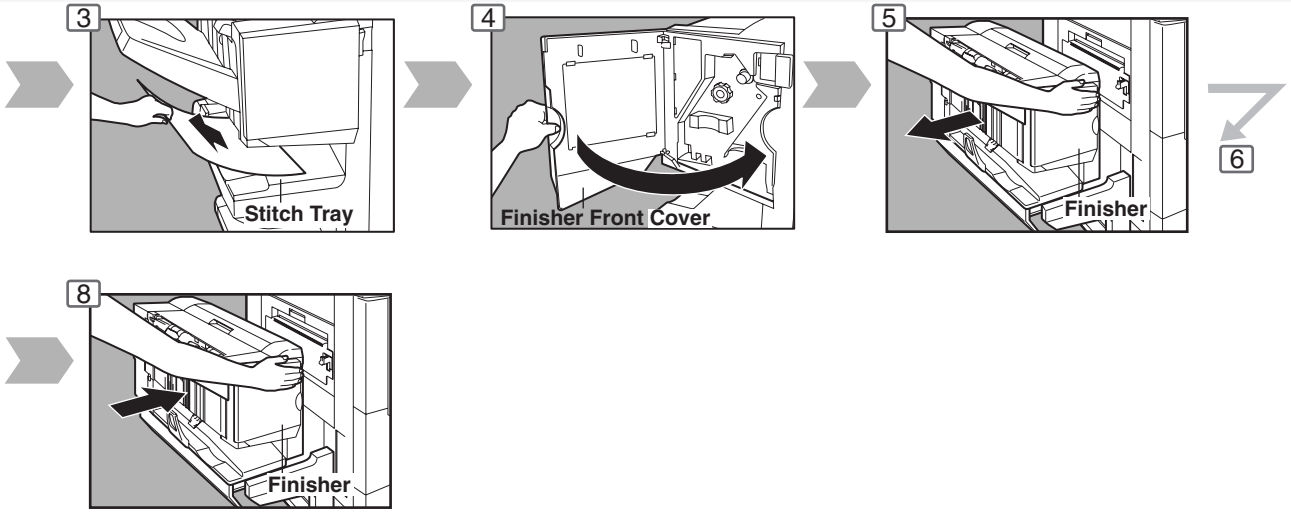
When the optional 1-Bin Saddle-Stitch Finisher (DA-FS355A) is installed.






3
4
Knob A
Misfed Paper
5
Finisher Guide
6
When paper cannot be removed:
8
Finisher Entry guide
Trash Box
9


3
Upper Cover
4
Upper Cover
5
Finisher


3
Stitch Tray
4
Finisher Front Cover
5
Finisher
6
8
Finisher

Before Starting

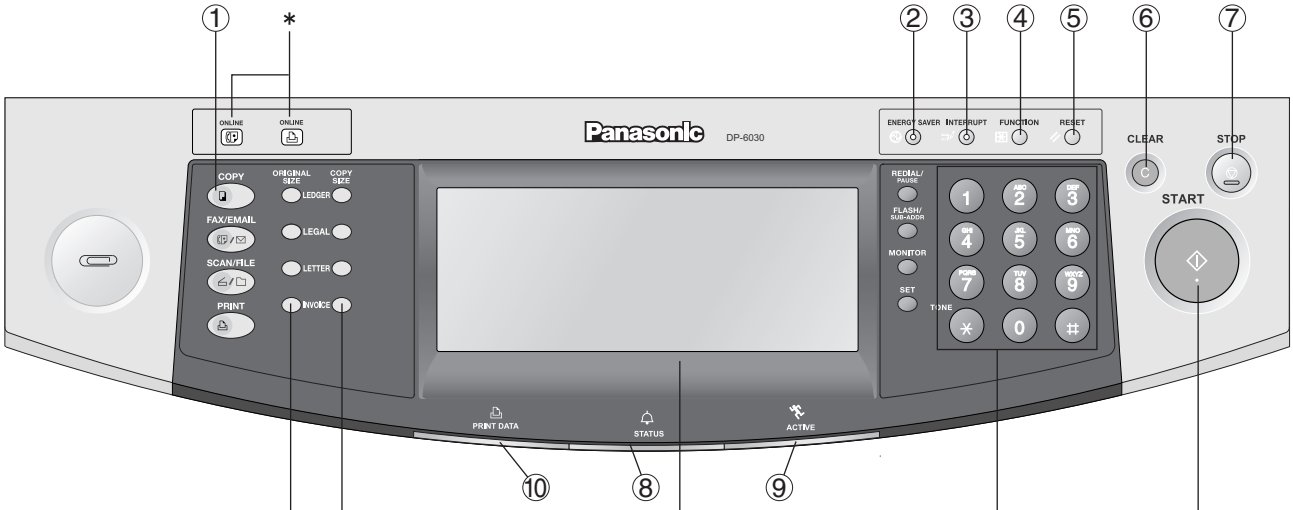
Energy Star

As an **ENERGY STAR®** Partner, Panasonic has determined that this product meets the **ENERGY STAR®** guidelines for energy efficiency.

This voluntary program specifies certain energy consumption and usage standards. This product will automatically “power down” after a specified period of non-use. The use of this **ENERGY STAR®** compliant product will reduce energy consumption and ultimately benefit the environment.

The default functions can be adjusted depending on your office requirements. Please ask your authorized Panasonic dealer for more details.

Control Panel



ORIGINAL SIZE Keys **COPY SIZE Keys** **Touch Panel Display** **Keypad** **START Key**

No.	Contents
①	**COPY Key** ● To use the unit as a photocopier.
②	**ENERGY SAVER Key** ● Saves power while the copier is not in use.
③	**INTERRUPT Key** ● Interrupts other copy or print jobs while making copies.
④	**FUNCTION Key** ● Use when changing the paper size, initial function values (default values) and key operator settings.
⑤	**RESET Key** ● Resets all features to the initial power-on state.
⑥	**CLEAR Key** ● Clears the copy count in the display.
⑦	**STOP Key** ● Stops the copy run.
⑧	**STATUS LED (RED)** ● Flashes when trouble occurs.**
⑨	**ACTIVE LED (GREEN)** ● Lights when machine is active.
⑩	**PRINT DATA LED (GREEN)** ● Lights when receiving print data.

* Fax/Email "ON LINE" LED for optional Fax/Internet Fax functions
  Print "ON LINE" LED for Printer function

NOTE

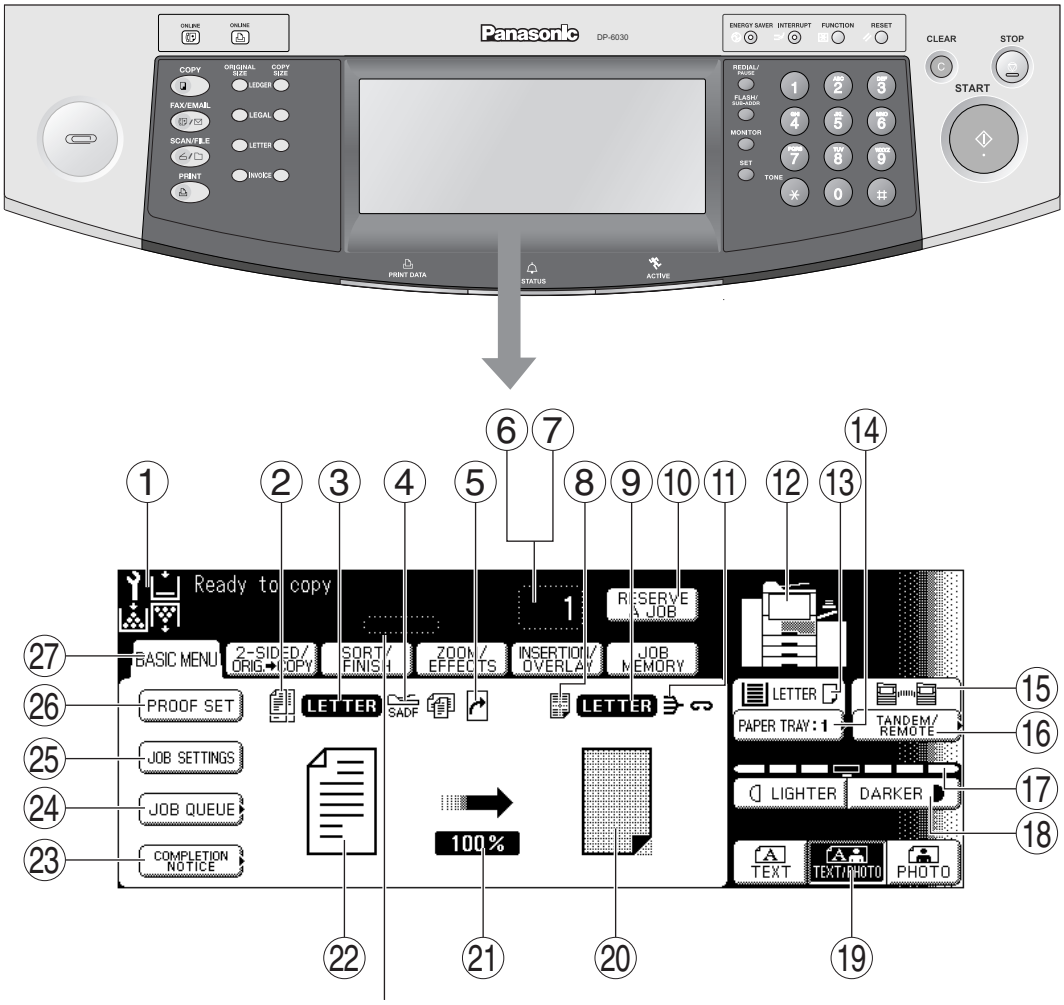
** When the machine detects a problem or an alarm status is activated, the ⑧ Alarm LED lights or begins to flash.
LED Lights: Machine detected a trouble status
- No paper in the selected tray or toner has run out.
- Machine detected trouble, such as paper misfed or jammed.

LED Flashes: Machine detected an alarm status
- No paper in the Tray. (Tray not selected)
- Toner is getting low, etc.

● The Control Panel displayed above shows only copier functions. Please refer to the appropriate operating instructions for other control panel functions.

Before Starting

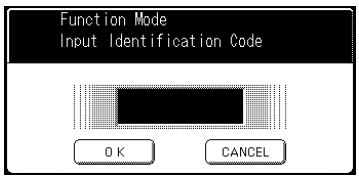
Touch Panel Display



Job Status Indicator

Ex.: Copying 3 sets.

The Indicator displays the progress of a job task as follows:
0/3 → 1/3 → 2/3 → 3/3



When the Department Counter function is set up, the departmental Identification Code input screen is displayed on the Touch Panel Display. A registered departmental Identification Code (4-digit) is required to gain access to each secured function, or the secured Copy/Fax/Scanner function(s) cannot be used. Please consult with the key operator regarding the departmental Identification Code(s) for the desired function.

NOTE

- Use only gentle finger pressure to activate the Touch Panel Display. DO NOT USE SHARP OBJECTS such as pens, fingernails etc., as this may damage the panel.

- Touch Panel Display Brightness Adjustment:
  To adjust the brightness of the Touch Panel display, press and while holding down the "C" (CLEAR) key, keep pressing the "ORIGINAL SIZE/LEDGER" or the "COPY SIZE/LEDGER" keys until the desired brightness is achieved.

  ORIGINAL SIZE/LEDGER : Dimmer
  COPY SIZE/LEDGER : Brighter

■ Touch Panel Display Indications

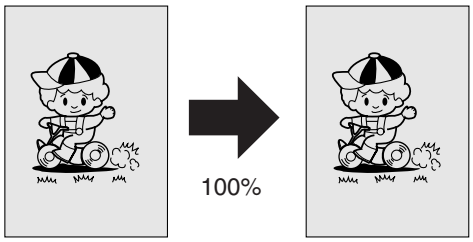
No.	Contents	See Page
①	Warning Indications : Add Toner : Add Paper : Call Service (Call your Service Provider) : Waste Toner	14 - 17
②	Original Icon	—
③	Original Size Indication	—
④	Multi-Size Feeding / Job Build and SADF Mode Indication	46 and 47
⑤	Rotate Mode Indication	—
⑥	Number of Copies / Original(s)	—
⑦	Machine / User Error Code Indication (E1-01, U13, etc.)	21 and 86
⑧	Copy Icon	—
⑨	Copy Size Indication	—
⑩	Reserve a Job Button	63
⑪	Finisher Functions Indication	49
⑫	Machine Outline with Tray Selection (Paper Tray and Output Tray)	—
⑬	Paper Level and Size Indication	—
⑭	Paper Tray Selection Button	—
⑮	Tandem/Remote Button Indication	37
⑯	Tandem/Remote Button	37
⑰	Density Indicator (7 steps)	15, 35, 85
⑱	Manual Exposure Select Buttons (Lighter and Darker)	15, 35, 85
⑲	Original Mode Select Button (Text; Text / Photo; Photo)	15, 35, 85
⑳	Copy Image and Paper Image Indication	—
㉑	Copy Ratio Indication	—
㉒	Original Image Indication	—
㉓	Completion Notice Button	41
㉔	Job Queue Button	40
㉕	Job Settings Button • Selected copy jobs will be indicated on the right side of the touch panel display. (2-Sided/Original → Copy, Sort/Finish, Zoom/Effects, Insertion/Overlay modes)	—
㉖	Proof Set Button	37
㉗	Function Categories	—

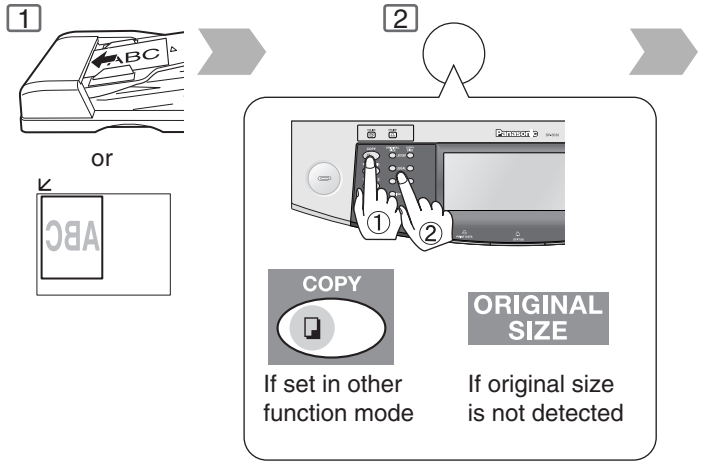
Making Copies

Basic Menu

■ Copying the Same Size Originals (1:1)

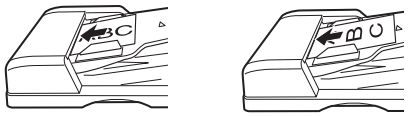
Copy size is automatically selected.



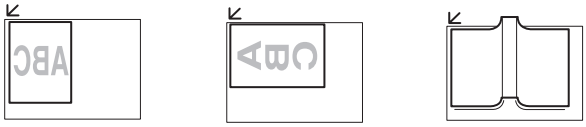


■ Positioning Original(s)

On the i-ADF



On the Platen



Note 1) Once after setting originals , pressing Start button, do not press originals as it may cause original jam.
Note 2) When originals with clipped or stapled, take off clips or staples, then set originals neat.

■ Using the ADF

Originals that cannot be used

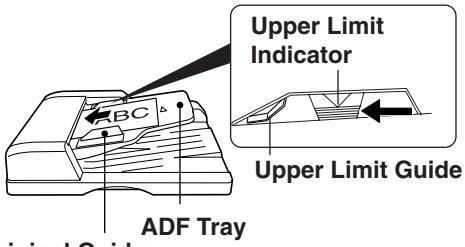
- Post Cards, Drawing Papers, Transparencies, Labelling Papers, Heavyweight Papers, Thin Art Papers, Film Thermal Papers

Inappropriate Originals

- Paper with a smooth surface such as glossy and coated papers
- Originals with a Lead Edge that is ripped, creased, folded, punched, or glued.
- Mixed width size Originals (except a combination of Ledger and Letter)
- Paste-ups
- Pressure sensitive or carbon backed papers
- Paper with excessive curl
- Stapled originals
- Freshly printed copies from a laser printer
- Originals with fresh White-Out (Liquid paper correction fluid)

ADF

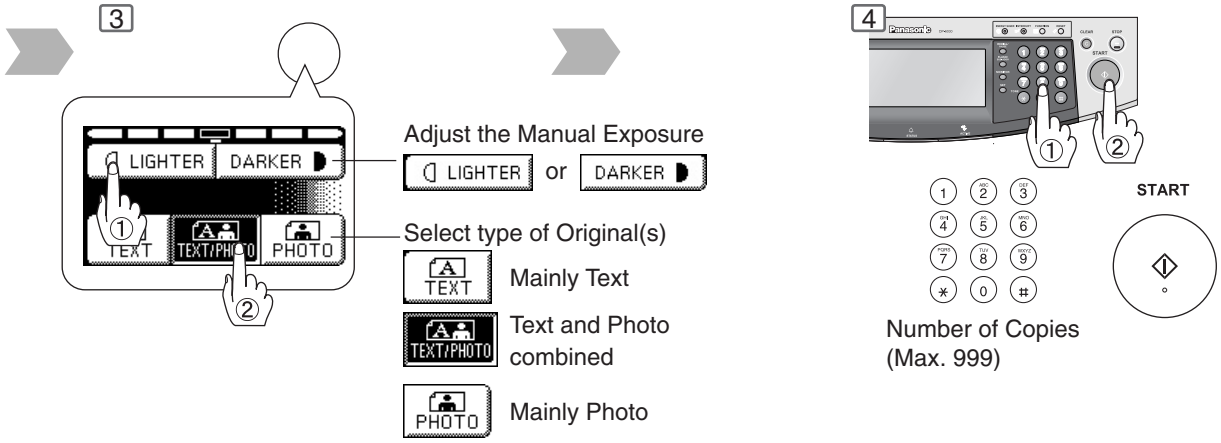
Set the originals up to the upper limit indicator/Guide.



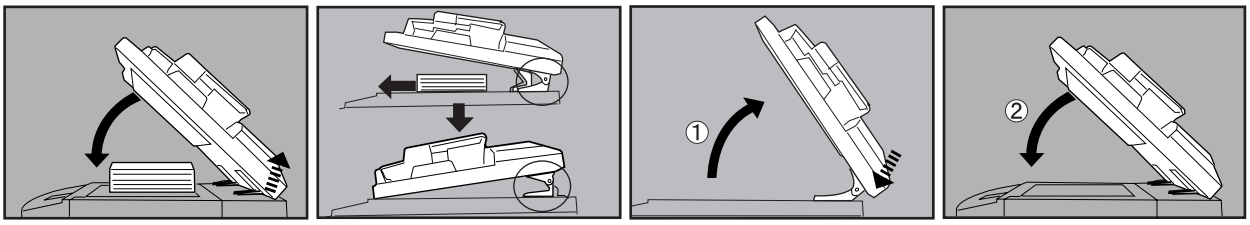
Original Guides
Adjust to the original's width

NOTE

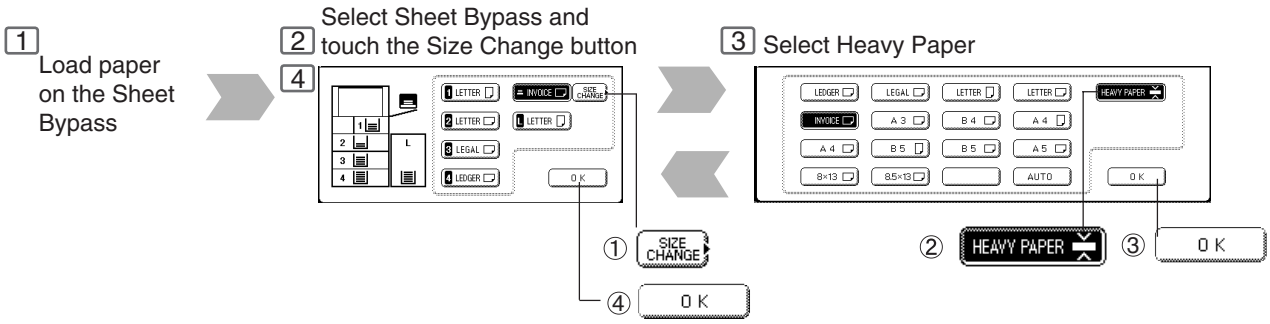
- During the copy operation and after making copies, the fan motor may start spinning. This is a normal operation and is used to cool down the copier.



When copying a thick Booklet, open the ADF and verify that the ADF Hinge was returned to original position if the rear of the ADF was raised.



■ Copying on Heavy Paper (Post Cards, etc.) (35 lb max.)



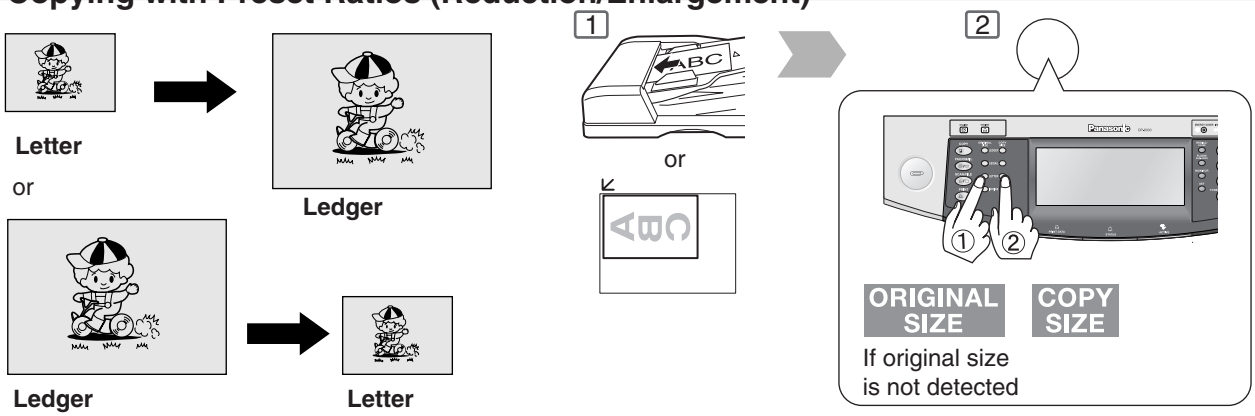
NOTE

- Memory Capacity:
  If memory overflows during original scanning, the message "Cannot Complete / Job Exceeds Memory Capacity" will be displayed on the LCD. If this occurs, follow the instructions on the LCD.
  When additional memory is required, consult with an authorized service provider.

Making Copies

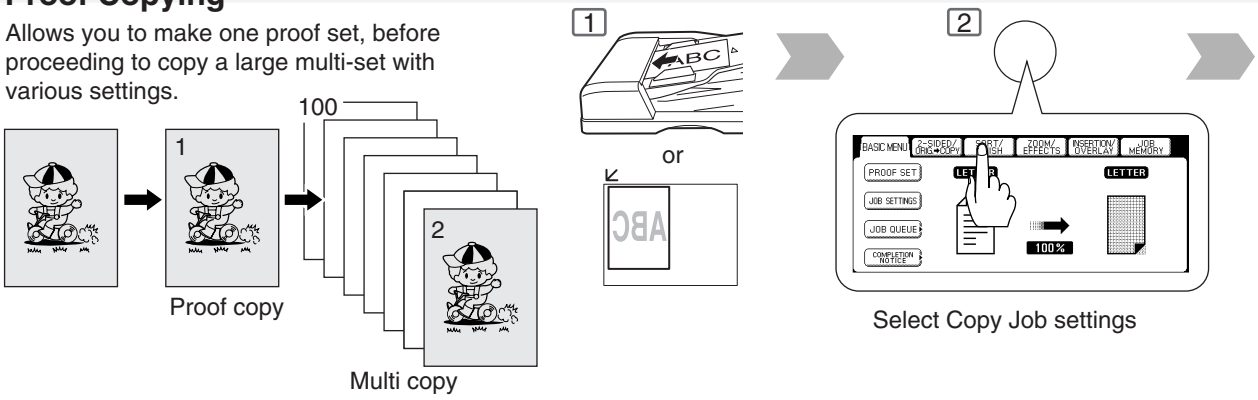
Basic Menu

■ Copying with Preset Ratios (Reduction/Enlargement)



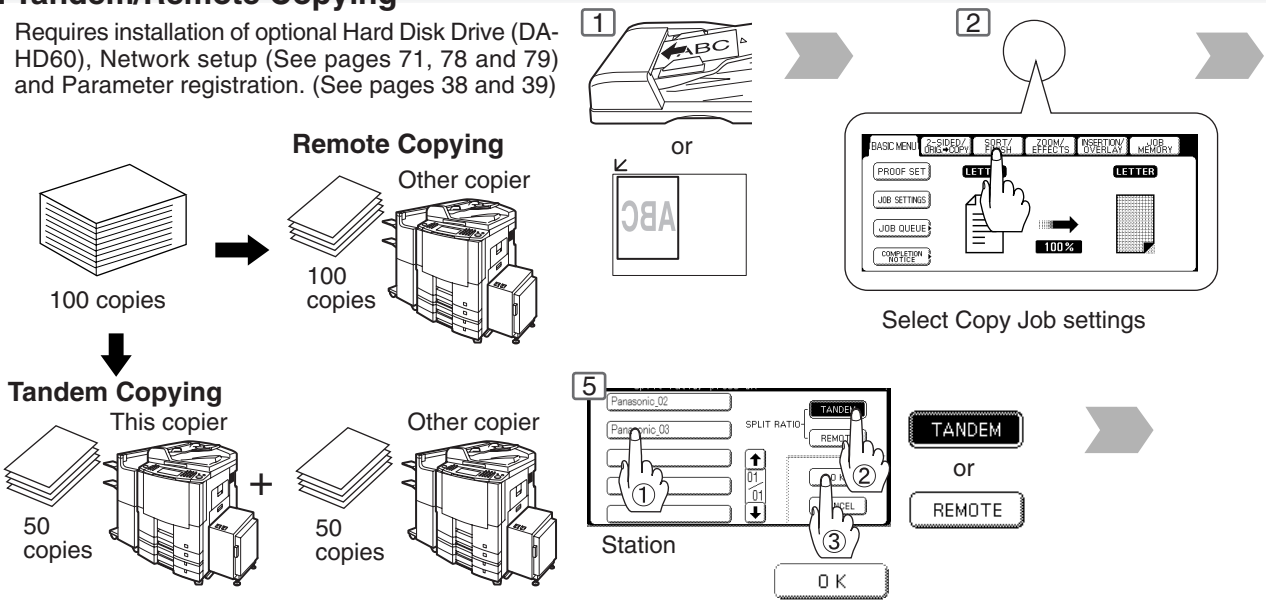
■ Proof Copying

Allows you to make one proof set, before proceeding to copy a large multi-set with various settings.



■ Tandem/Remote Copying

Requires installation of optional Hard Disk Drive (DA-HD60), Network setup (See pages 71, 78 and 79) and Parameter registration. (See pages 38 and 39)



NOTE

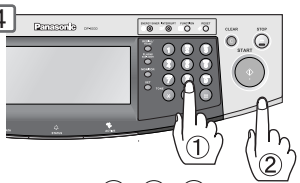
- If the desired copy size is different from the paper size loaded in the Paper Tray, use Sheet Bypass. (See page 14)
  The selected Remote printing copier, must be either DP-3510 / 3520 / 3530 / 4510 / 4520 / 4530 / 6010 / 6020 / 6030.
  For the copier to function as a Remote/Tandem Copier it has to be setup in advance.

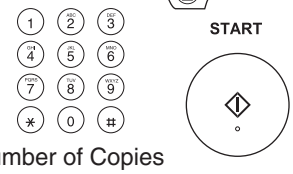
3 The Correct ratio is automatically selected.

Reduction and enlargement ratios (%)

ORIGINAL SIZE	COPY SIZE			
	Ledger	Legal	Letter-R	Invoice-R
Ledger	100	77	65	50
Legal	121	100	79	61
Letter-R	129	100	100	65
Invoice-R	200	155	129	100

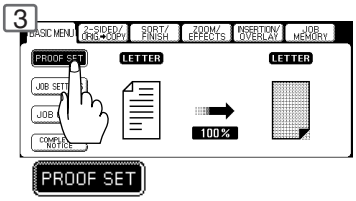
4



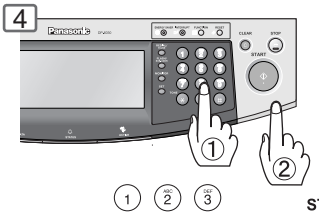


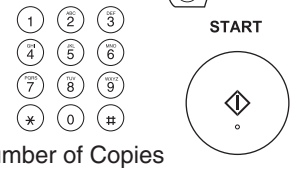
Number of Copies
(Max. 999)

3



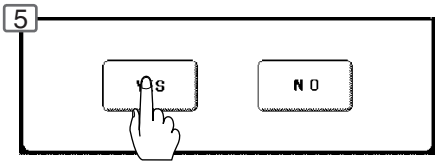
4





Number of Copies
(Max. 999)

5

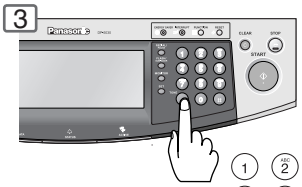


YES — If the Proof copy is OK, the remaining number of sets will be printed.

or

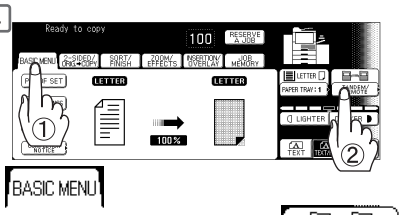
NO — If the Proof Copy is NG, again, place the originals back on the ADF (or Platen) and try again.

3



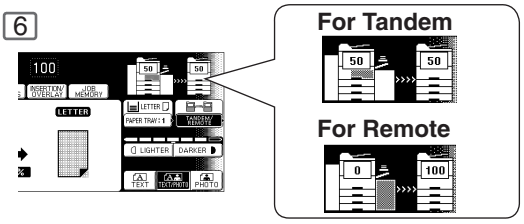
Number of Copies
(Max. 999)

4

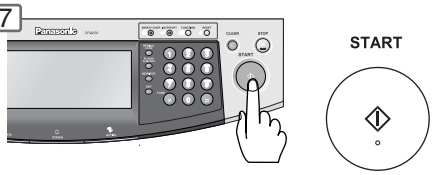


5

6



7



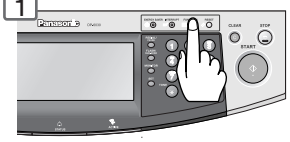
NOTE

● Press the PROOF SET button again if the Proof Copying mode was reset.

■ Tandem/Remote Copy Settings (Registration 1)

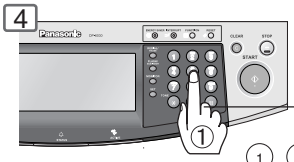
Input the Key Operator ID Code if required.

1

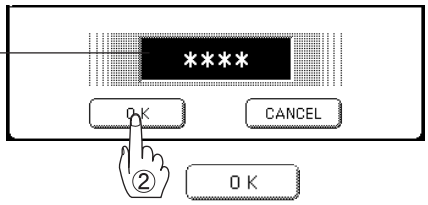


FUNCTION

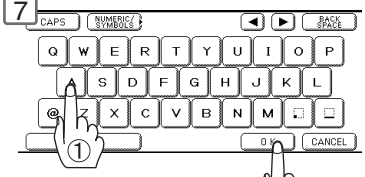
4



Input ID Code
(4-digit)



7



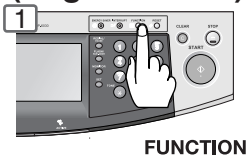
Enter the key name*
(up to 15 characters).

* By default, the key name will be up to 15 characters of the station's name.

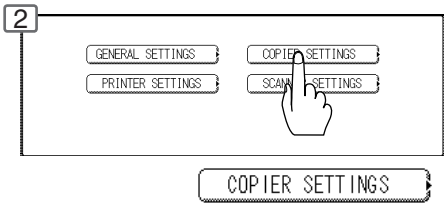
■ Tandem/Remote Copy Settings (Registration 2)

If installing the machine on a Network with a different subnet mask, you must first register it before being able to use the Tandem/Remote Copying function.

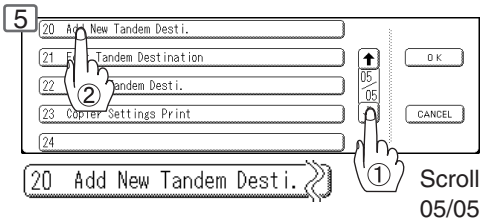
1



FUNCTION

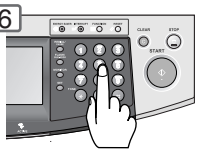


5



Scroll to
05/05

6



IP Address*
Ex: 123.123.12.1
When entering a 1 or 2-digit number segment, add "00" or "0" in front of the number, to scroll to the next segment of numbers or press the "✱" key to enter a period after the number.

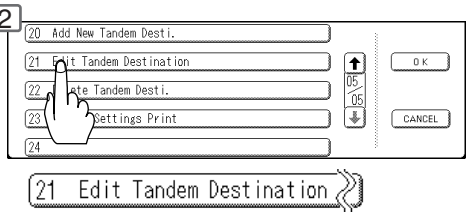
■ Tandem/Remote Copy Settings (Editing)

To edit the registered machine's settings (IP Address, machine name or key name).

1

Open the screen 05/05 same as the Registration procedures above.

2



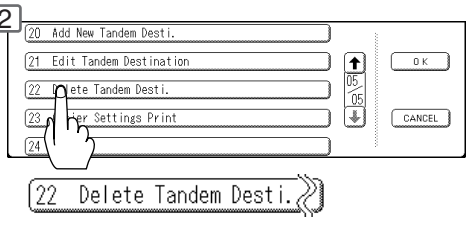
■ Tandem/Remote Copy Settings (Deleting)

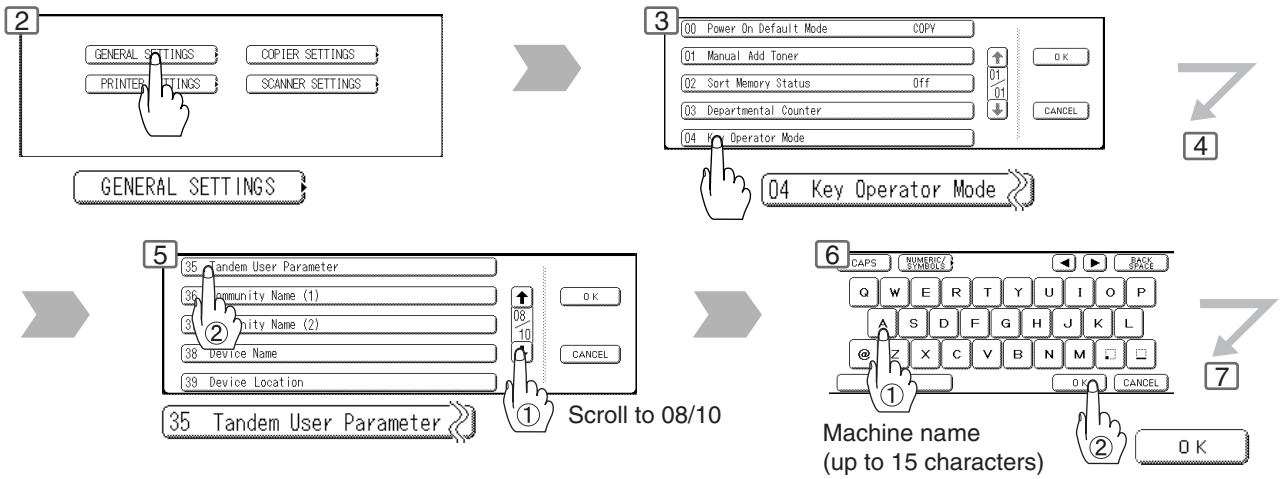
To delete the registered machine.

1

Open the screen 05/05, same as the Registration procedures above.

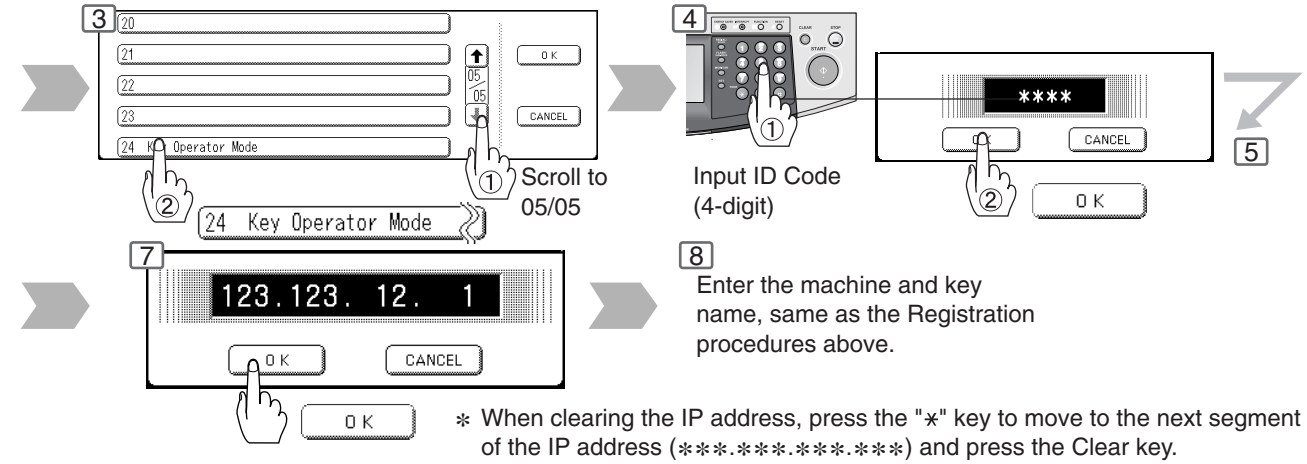
2



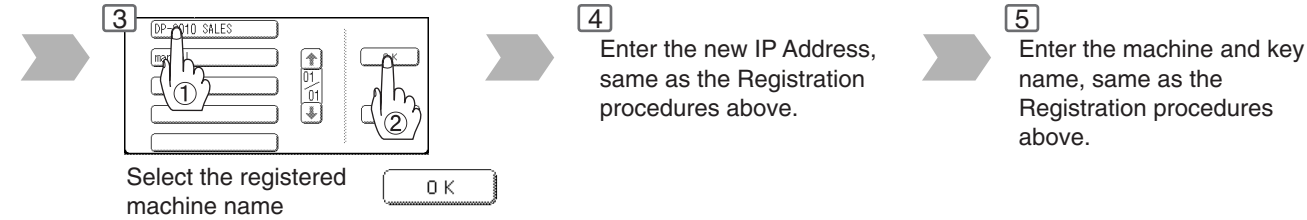


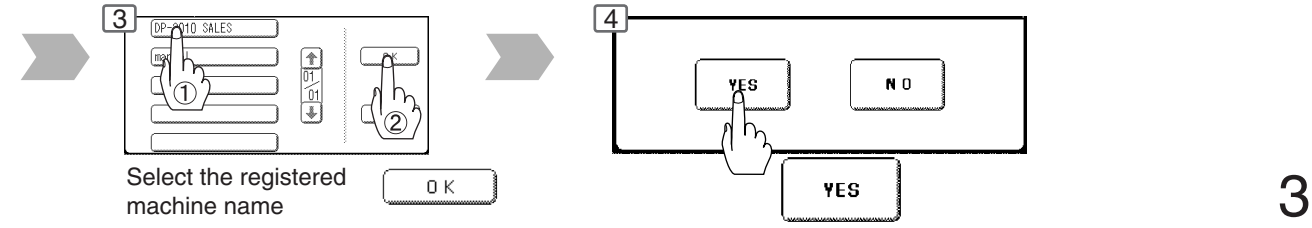
Button Names on the QWERTY Keyboard

CAPS	To input upper case letter(s).	◀ ▶	To move the cursor (_) to the left or right side.
NUMERIC/ SYMBOLS	To input numbers and/or symbols.	BACK SPACE	To erase the character before the cursor.



∗ When clearing the IP address, press the "∗" key to move to the next segment of the IP address (∗∗∗.∗∗∗.∗∗∗.∗∗∗) and press the Clear key.



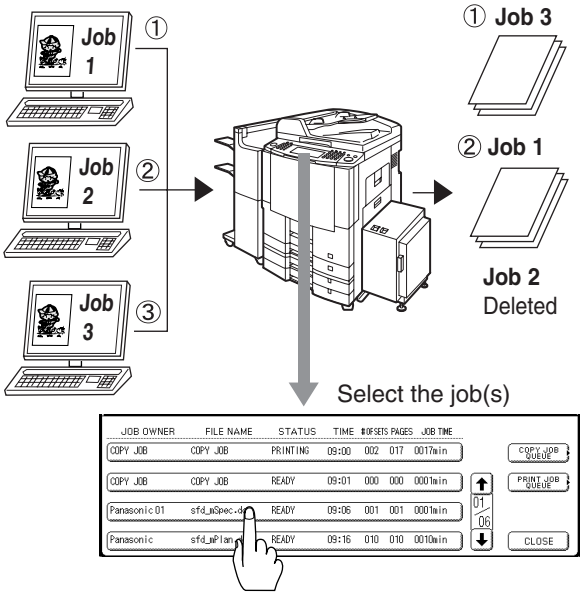


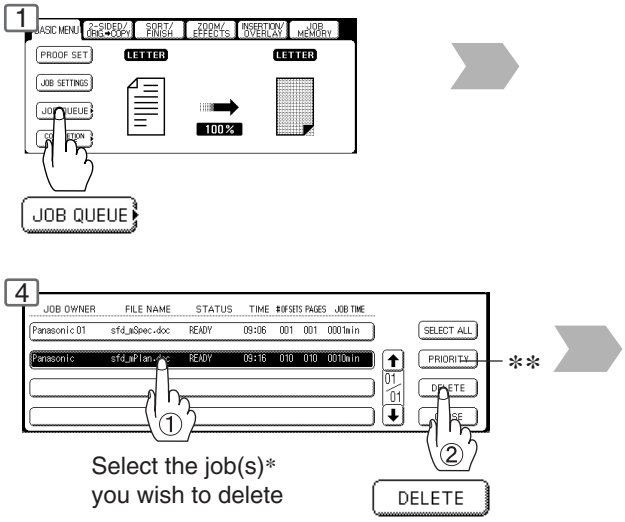
Making Copies

Basic Menu

■ Job Queue

Refers to a list of jobs waiting to print, delete or change of priority (only for print job).

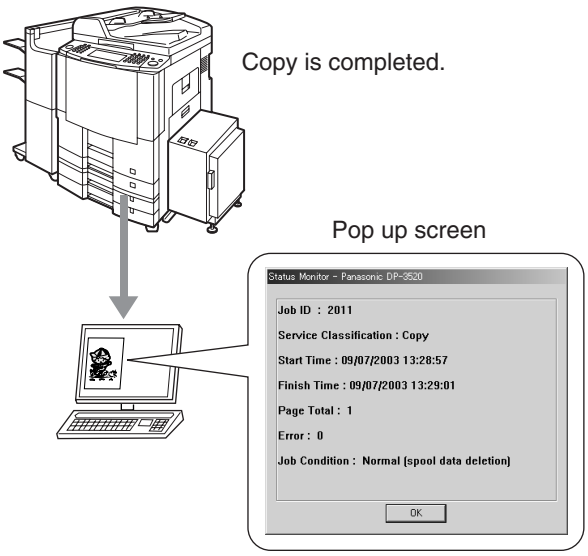

Job 1
Job 2
Job 3
① Job 3
② Job 1
Job 2
Deleted
Select the job(s)
JOB OWNER FILE NAME STATUS TIME #OFSETS PAGES JOB TIME
COPY JOB COPY JOB PRINTING 09:00 002 017 0017min
COPY JOB COPY JOB READY 09:01 000 000 0001min
Panasonic 01 sfd_wSpec.doc READY 09:06 001 001 0001min
Panasonic sfd_wPlan.doc READY 09:16 010 010 0010min
COPY JOB QUEUE
PRINT JOB QUEUE
CLOSE

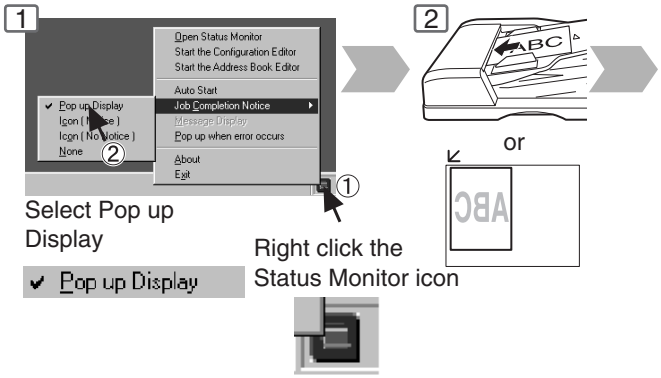


* You can select to delete multiple/all jobs.
** Priority can be selected for print jobs only when the optional HDD is installed.

■ Completion Notice

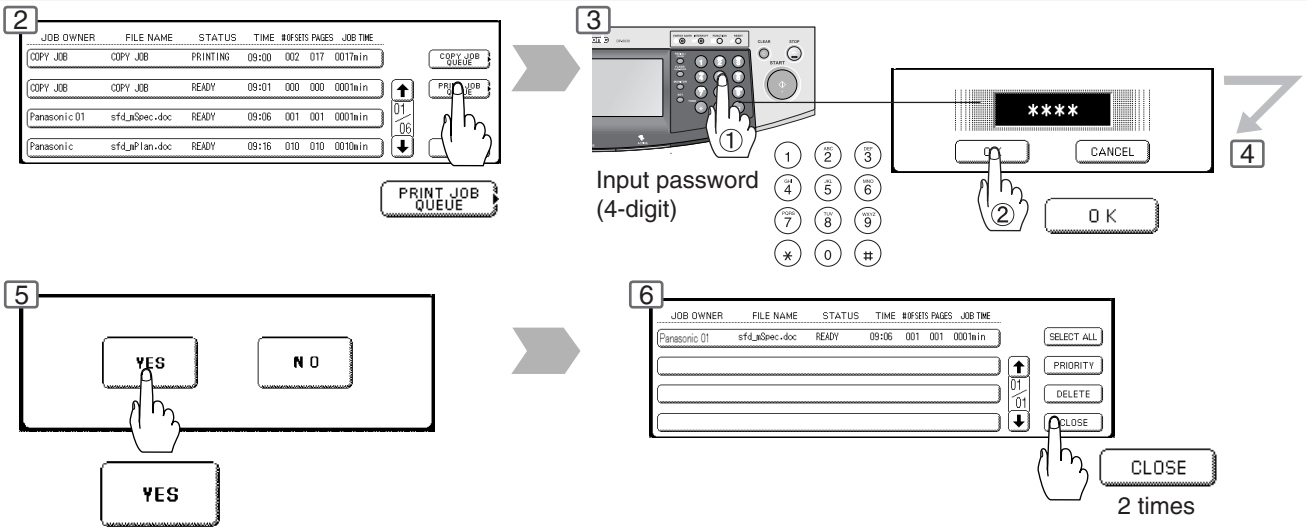
A Job Completion Notice via a pop up screen on the Desktop of your PC when the Copy Job is completed.
Before using the Completion Notice, install the Panasonic-DMS included with the machine.

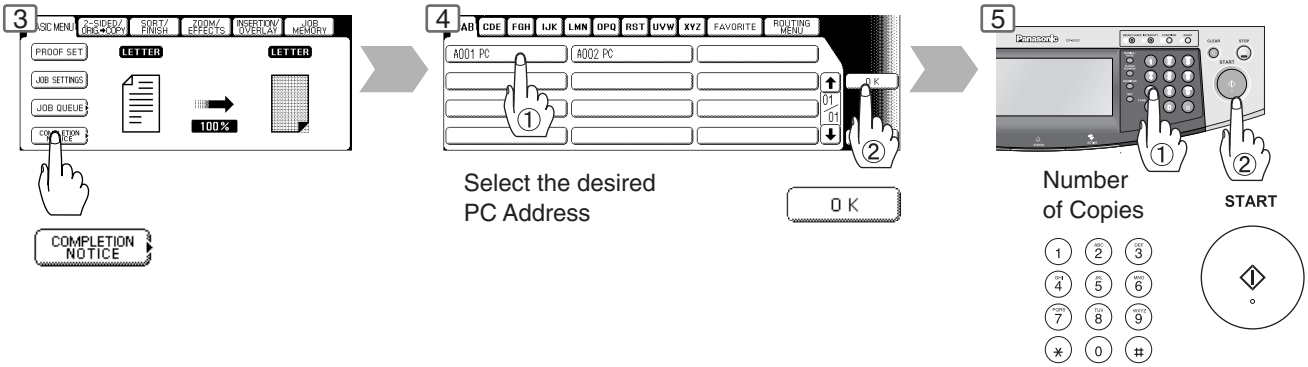

Copy is completed.
Pop up screen
Status Monitor - Panasonic DP-3520
Job ID : 2011
Service Classification : Copy
Start Time : 09/07/2003 13:28:57
Finish Time : 09/07/2003 13:29:01
Page Total : 1
Error : 0
Job Condition : Normal (spool data deletion)
OK



NOTE

- The PRINT JOB QUEUE requires the Key Operator's Password, however, the COPY JOB QUEUE does not require a password.
  The Job Queue selection function is only available when the optional HDD is installed.





NOTE

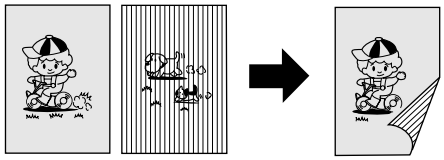
● This Completion Notice is available only when connected to the Network.
To reset the Completion Notice, press the CANCEL button.

Making Copies

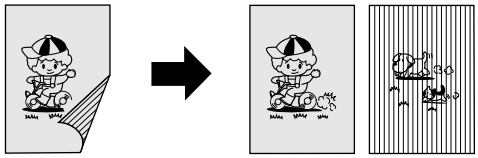
2-Sided/Original ➞ Copy

■ 1-Sided ➞ 2-Sided, 2-Sided ➞ 1-Sided, 2-Sided ➞ 2-Sided Copy

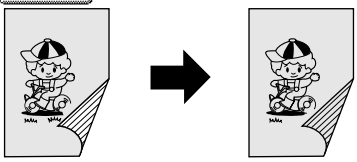
1→2 1-Sided ➞ 2-Sided Copy



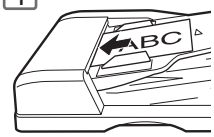
2→1 2-Sided ➞ 1-Sided Copy



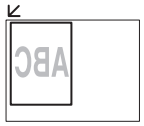
2→2 2-Sided ➞ 2-Sided Copy



1



or



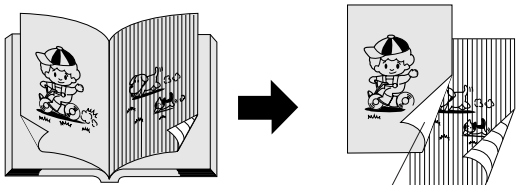
(1 ➞ 2 Copy only)

2

Reduction/ Enlargement only

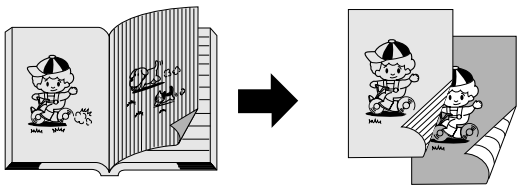
■ Book ➞ 2-Sided Copy

BOOK→2 Book ➞ 2-Sided Copy



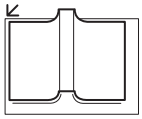
(1st Page BLANK)

Blank Page



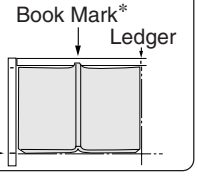
(1st Page IMAGED)

1



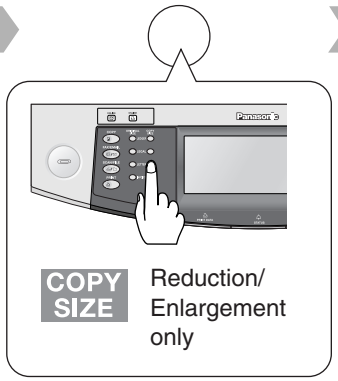
Platen

Ex : Ledger size original

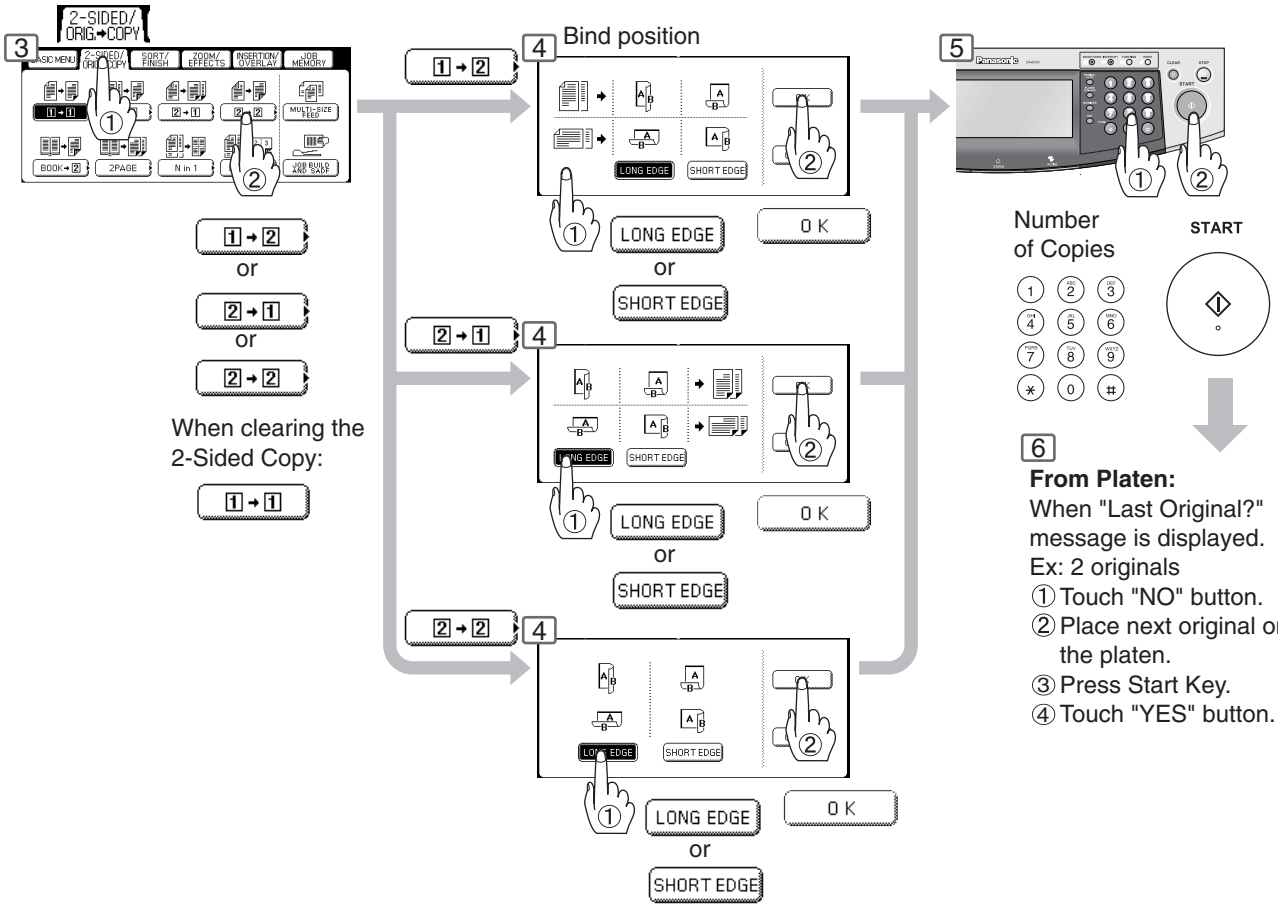


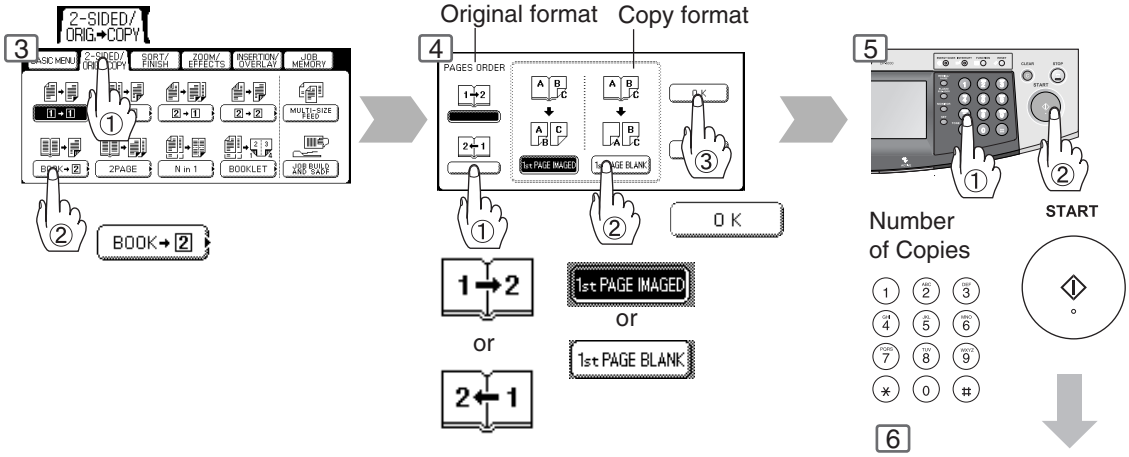
✱ Center book by length and width according to center marks only for Ledger size.

2



Reduction/ Enlargement only


3
2-SIDED/ ORIG.→COPY
1→2
or
2→1
or
2→2
When clearing the 2-Sided Copy:
1→1
4
Bind position
LONG EDGE
SHORT EDGE
OK
or
5
Number of Copies
START
6
From Platen:
When "Last Original?" message is displayed.
Ex: 2 originals
① Touch "NO" button.
② Place next original on the platen.
③ Press Start Key.
④ Touch "YES" button.

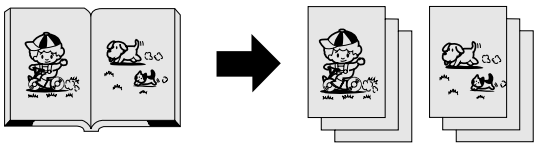

3
2-SIDED/ ORIG.→COPY
BOOK→2
4
Original format
Copy format
PAGES ORDER
1→2
2→1
1st PAGE IMAGED
1st PAGE BLANK
OK
or
5
Number of Copies
START
6
When "Last Original?" message is displayed.
Ex: 2 originals
① Touch "NO" button.
② Place next original on the platen.
③ Press Start Key.
④ Touch "YES" button.

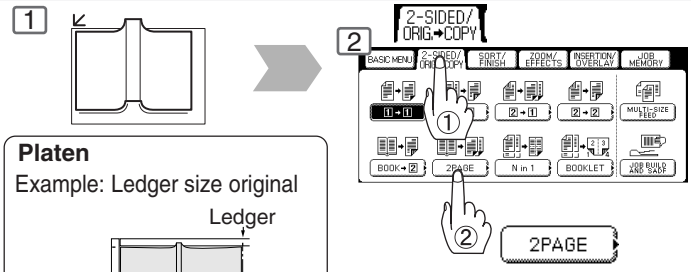
Making Copies

2-Sided/Original ➞ Copy

■ 2 Page Copy

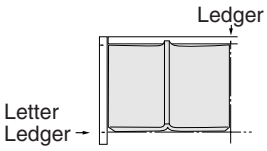
Copying two facing pages or a Ledger size original on two separate Letter size sheets.





Platen

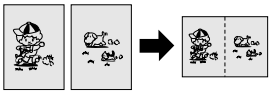
Example: Ledger size original



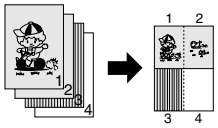
■ N in 1 Copy

From two/four/six 1-Sided originals, side by side, to 1-Sided pages.

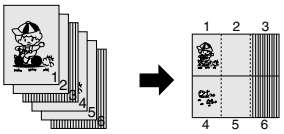
● **2 in 1 Copy**



● **4 in 1 Copy**

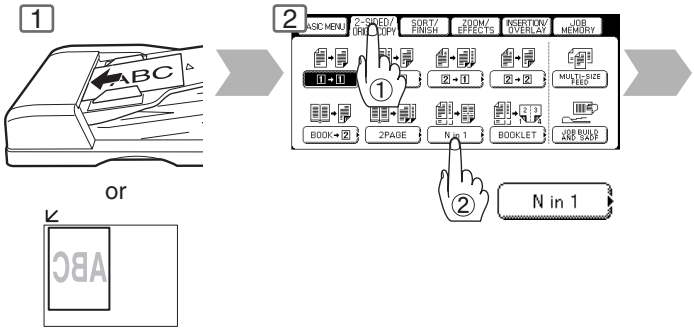


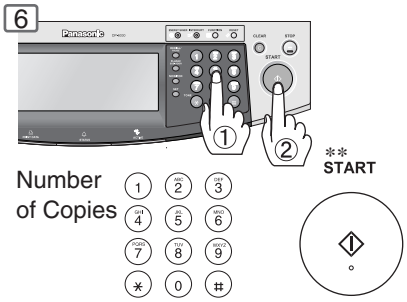
● **6 in 1 Copy**



● **2-Sided Copy**

From 4/8/12 1-Sided originals, side by side, to 2-Sided copies.





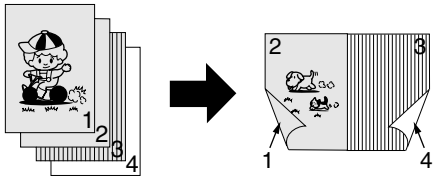
Number of Copies

From Platen:

Same Procedures as for 2 Page Copy

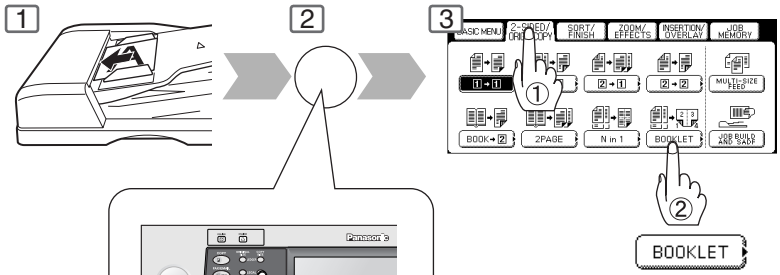
■ Booklet Copy

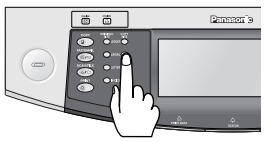
Formats the output in a manner so that documents can be folded and/or saddle stitched* like a book.



Letter or Invoice originals only

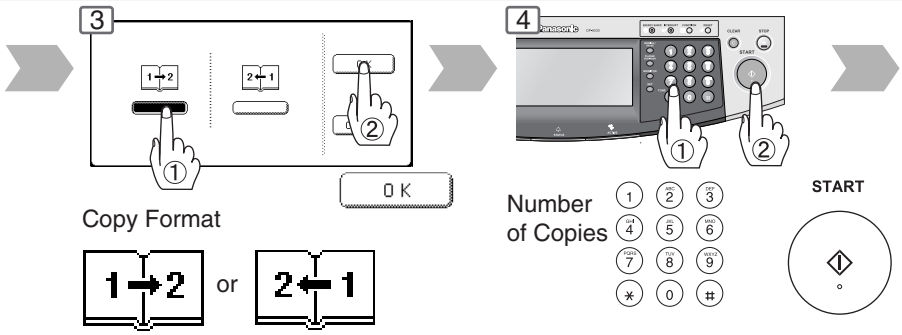
∗ When optional 1/2-Bin Saddle-Stitch Finisher (DA-FS355A/FS605) is installed.

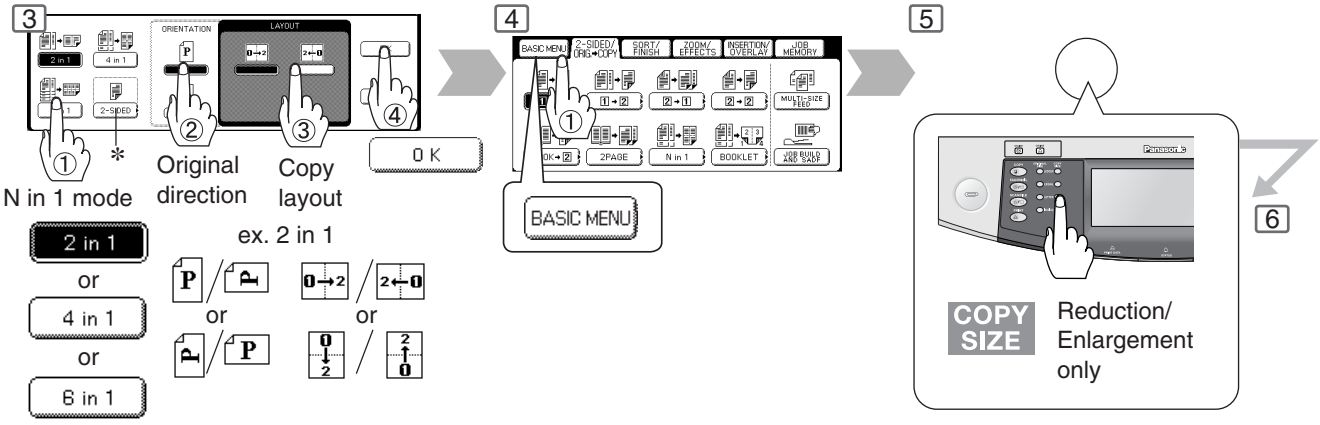


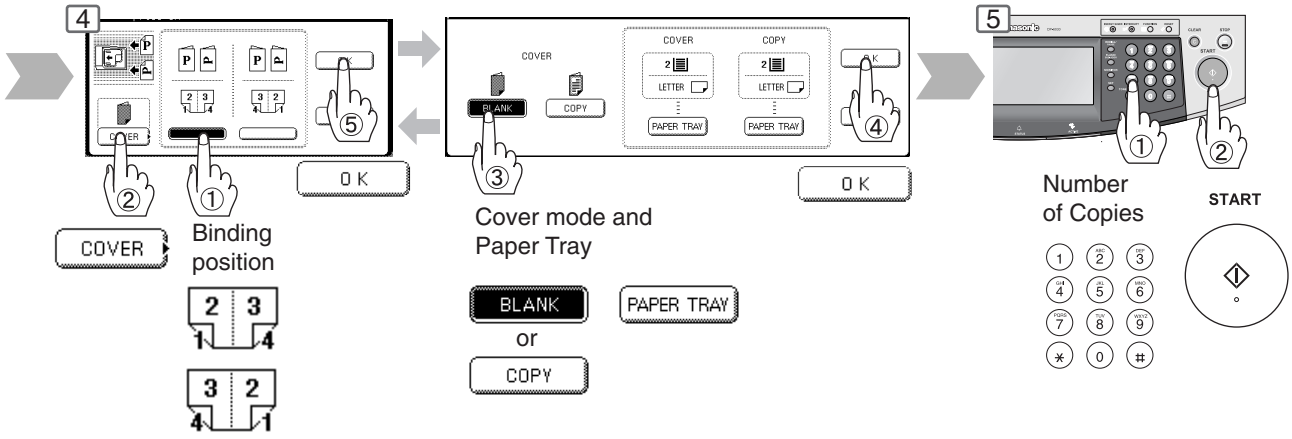


COPY SIZE Reduction/ Enlargement only

• Default copy size is Reduced, copy size can be selected as 100 % or Reduced.


3
OK
Copy Format
1→2
or
2←1
4
Number of Copies
START
5
When "Last Original?" message is displayed.
Ex: 2 originals
① Touch "NO" button.
② Place next original on the platen.
③ Press Start Key.
④ Touch "YES" button.


3
ORIENTATION
LAYOUT
OK
N in 1 mode
Original direction
Copy layout
2 in 1
or
4 in 1
or
6 in 1
ex. 2 in 1
4
BASIC MENU
5
6
COPY SIZE
Reduction/ Enlargement only
When 2 in 1 copying with different original size, select desired copy size with COPY SIZE Key (not PAPER TRAY button on the LCD Touch Panel).
● Copy is automatically reduced.
2 in 1: 65 %, 4 in 1: 50 %, 6 in 1: 38 %
(ex. Letter to Letter- size)
* When the 2-SIDED button is touched.
OK
SHORT EDGE
Binding position
LONG EDGE
or
SHORT EDGE


4
OK
COVER
Binding position
2 3
1 4
3 2
4 1
COVER
COPY
BLANK
COPY
PAPER TRAY
PAPER TRAY
Cover mode and Paper Tray
BLANK
or
COPY
PAPER TRAY
5
Number of Copies
START

Making Copies

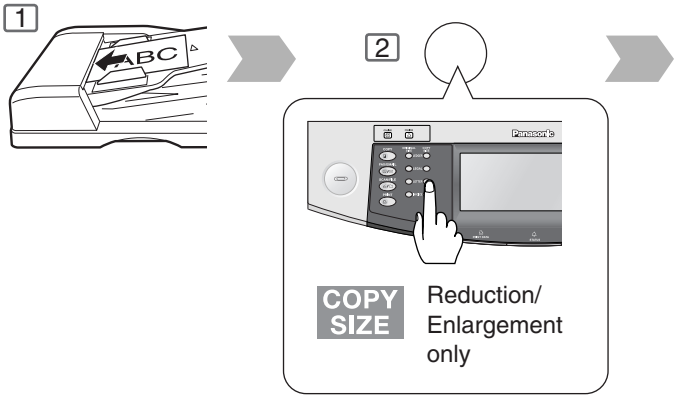
2-Sided/Original ➞ Copy

■ Multi-Size Feeding

Use this function when copying mixed Ledger/Letter size originals using the ADF. Original size can be detected automatically then can be copied full size (1:1) or same size.

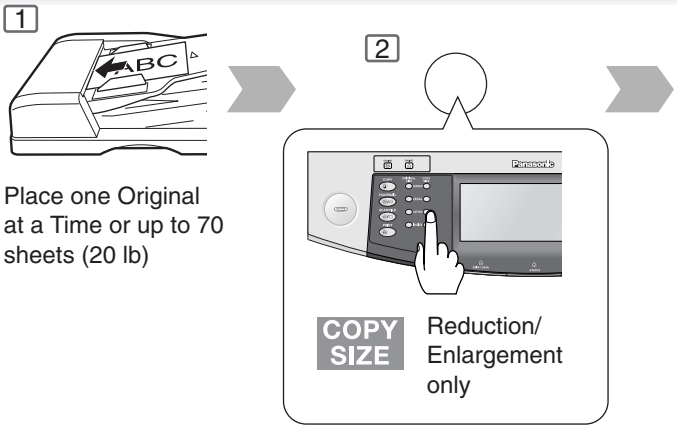
Combination of Multi-Size Feeding

Originals	Copies		
	Full Size	Reduction	Enlargement
Legal	Legal	Letter-R/Invoice	Ledger
Letter-R	Letter-R	Letter-R/Invoice	Ledger
Ledger	Ledger	Letter/Letter-R	—
Letter	Letter	Letter/Letter-R	



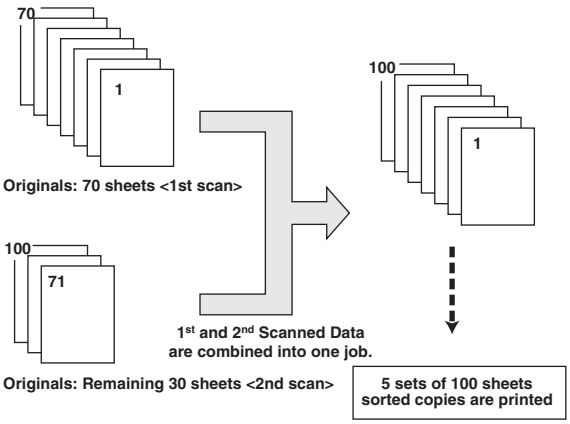
■ Job Build and SADF Mode

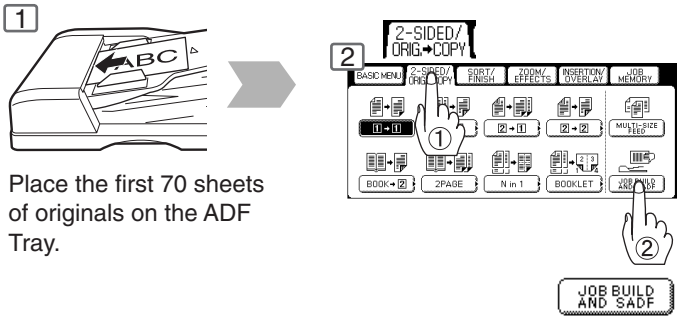
Special originals (like thin paper, etc.) can be fed from the ADF Tray and copied continuously using the Job Build and SADF Mode.
If the Job Build and SADF buttons are not shown on the Touch Panel display, the Job Build and SADF Modes must be enabled in the copier function settings, please consult with the key operator. (See page 74)



Place one Original at a Time or up to 70 sheets (20 lb)

Example: To make 5 sets of sorted copies of 100 sheets of originals. (Letter size)

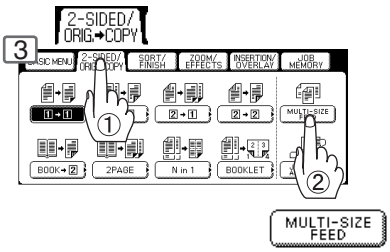


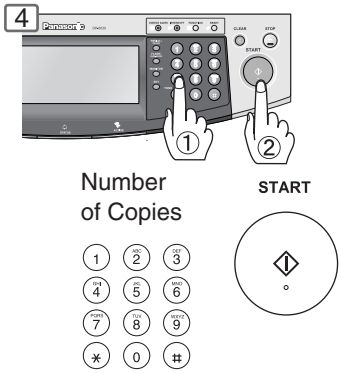


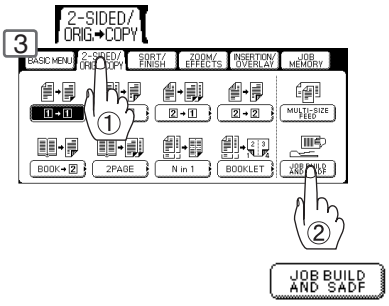
Place the first 70 sheets of originals on the ADF Tray.

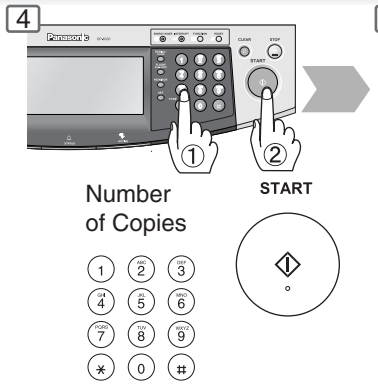
NOTE

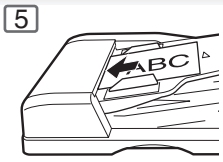
- Multi-Size Feeding Function cannot be combined with another 2-Sided/Original ➞ Copy Function.
- Job Build and SADF function cannot be combined with 2 ➞ 1 and 2 ➞ 2.







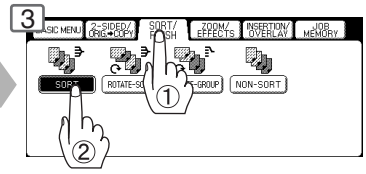




Place the next original within 5 sec. of last ejected copy.

6

If “Another Original? YES or NO” message is displayed, touch the “NO” button.



Select Sorting/Finishing settings

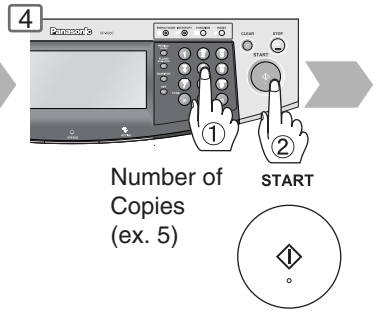
SORT

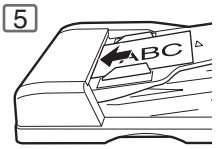
or

ROTATE-SORT

or

etc.





Place the next original within 5 sec. of last ejected copy. (30 sheets)

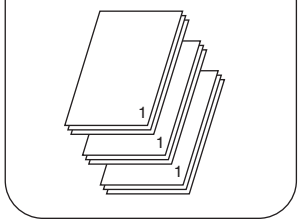
6

If “Another Original? YES or NO” message is displayed, touch the “NO” button.

■ When using Sort Mode

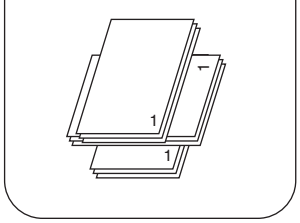
Non-Sort — Copy is stored on the Tray.

Sort



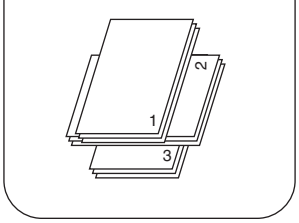
Multiple copy sets are sorted automatically.

Rotate-Sort



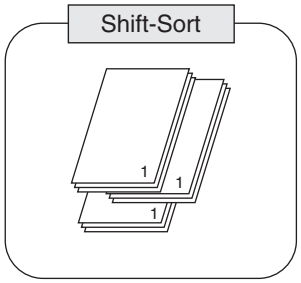
Multiple copy sets are sorted automatically and stacked in alternate direction (rotate).
(Letter size only)

Rotate-Group



Multiple copies of individual pages are stacked in alternate direction (rotate).
(Letter size only)

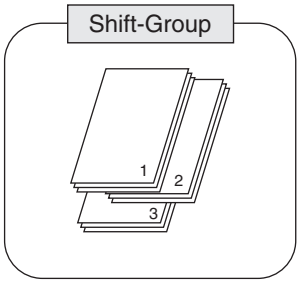
Shift-Sort



When optional Finisher is installed.
Offset stacking using electronic sorting

- DA-FS330 (Letter/Lower Bin only)
- FS355A/FS600/FS605 (Letter, Letter-R, Legal, Ledger)

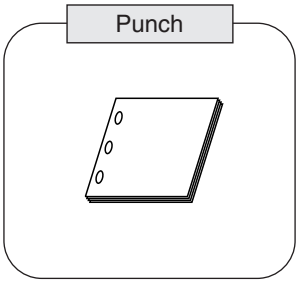
Shift-Group



When optional Finisher is installed.
Offset stacking using electronic sorting

- DA-FS330 (Letter/Lower Bin only)
- FS355A/FS600/FS605 (Letter, Letter-R, Legal, Ledger)

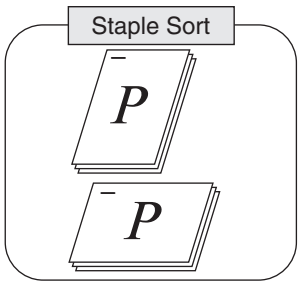
Punch



When optional 2-Bin Finisher (DA-FS330)/Punch Unit (DA-SP31/SP41) is installed.
Sort by punched sets.
(Letter/Ledger)

- DA-SP31 for DA-FS600/605
  DA-SP41 for DA-FS355A

Staple Sort

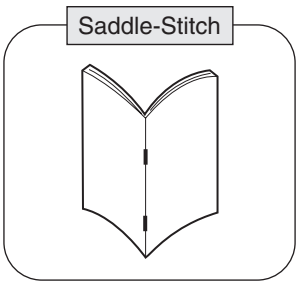


When optional Finisher is installed.
Sort by stapling sets.

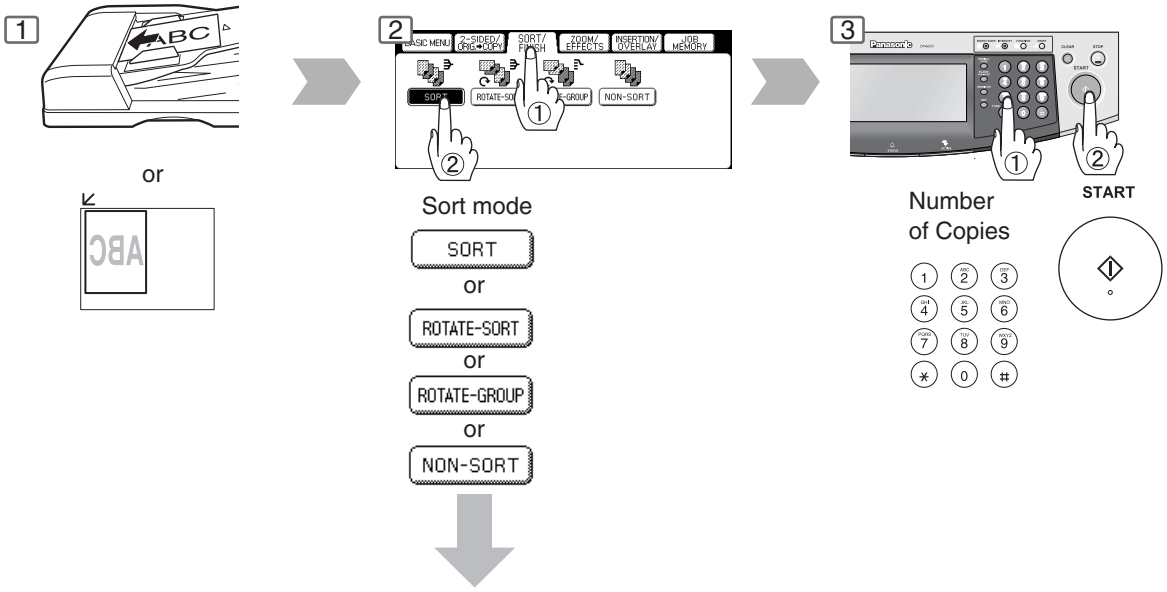
Staple Positions:
DA-FS330
Top left corner (1 position/ Lower Bin only)
(Letter size only)

DA-FS355A/FS600/FS605
(except Invoice size)
- Top left corner (1 position)
- Left (2 positions)
- Bottom left corner (1 position)

Saddle-Stitch

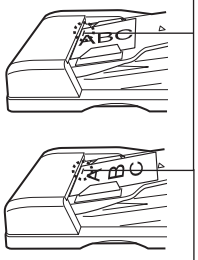


When optional 1/2-Bin Saddle-Stitch Finisher (DA-FS355A/ FS605) is installed and Booklet mode is selected. (See page 44)
- Original Size: Invoice/Letter only
- Maximum Originals (Images):
  DA-FS355A : 40 images
  DA-FS605 : 60 images

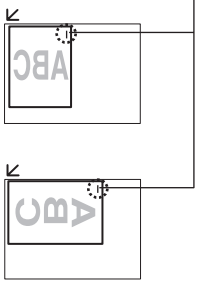


Staple Position
ex. Top left corner

ADF

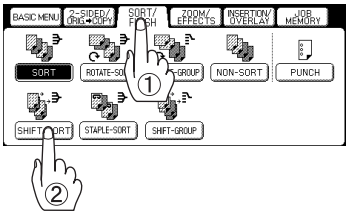


Platen



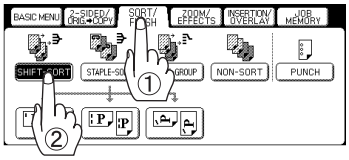
When the optional Finisher (See pages 82 and 83) is installed, this screen will change as follows:

For DA-FS330

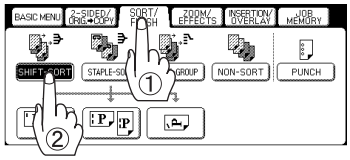


SHIFT-SORT or STAPLE-SORT or SHIFT-GROUP or PUNCH

For DA-FS600/FS605



For DA-FS355A



SHIFT-SORT or STAPLE-SORT or SHIFT-GROUP or PUNCH

● **Overflow**

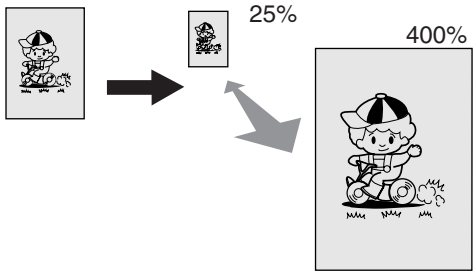
oF When overflow oF indicator appears on the display, remove excess copies from the bin.

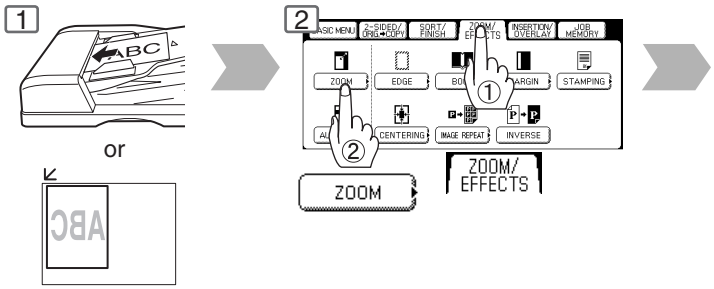
Making Copies

Zoom/Effects

■ Zoom

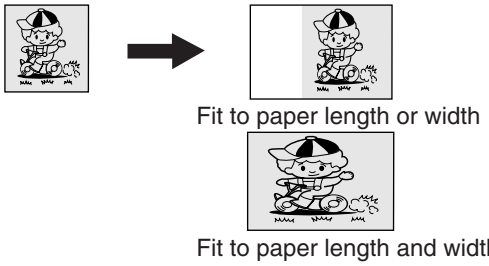
Copies with variable zoom ratios from 25 % to 400 % in 1 % increments.

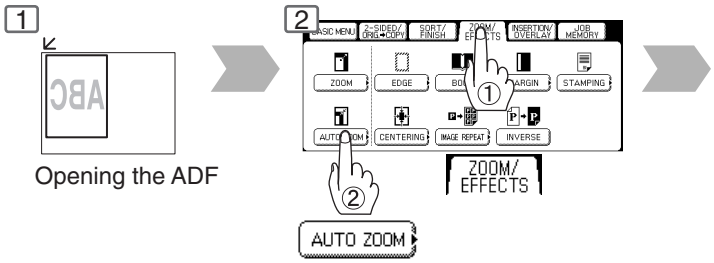




■ Auto Zoom

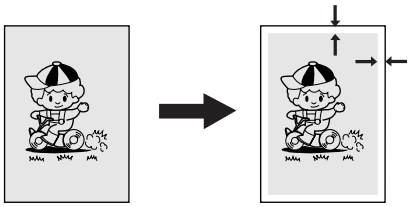
The copy Zoom Ratio adjusts automatically to the selected paper size.

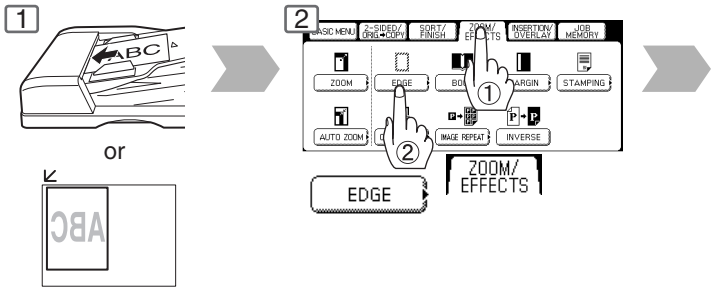




■ Edge

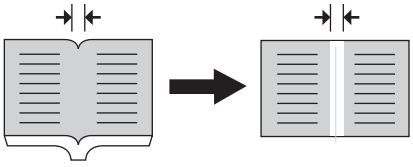
Creates a blank edge.

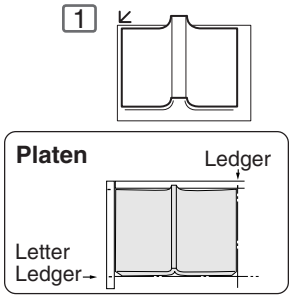


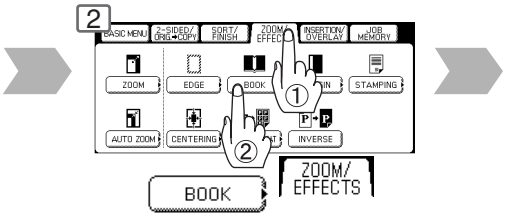


■ Book

Eliminates dark inner binding shadows.







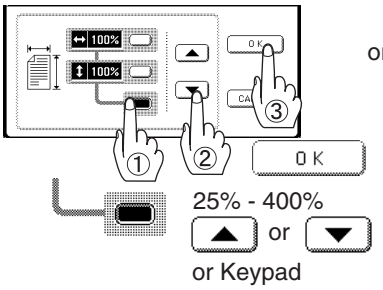
ATTENTION

- If using the keypad to set the zoom ratio, press the CLEAR key first to reset the current zoom ratio. When changing the paper size after setting the zoom ratio, use the PAPER TRAY button.

NOTE

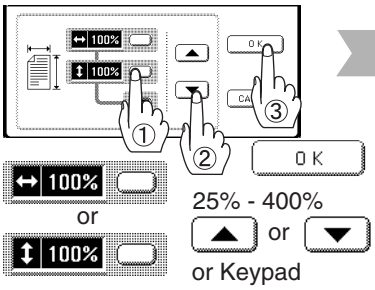
- For Auto Zoom
  An incorrect exposure may occur when there is a black line at the edge of the original or an image which the copier interprets as a black pattern in the skyshot mode.
  An incorrect position detection of the original may occur when a strong light shines onto the glass during skyshot mode.

3 Same vertical and horizontal ratio

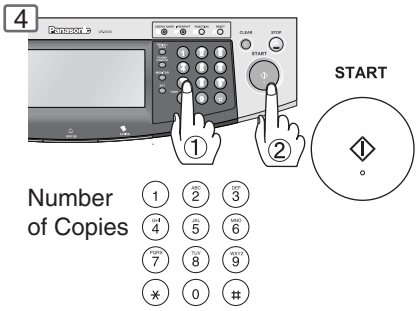


or

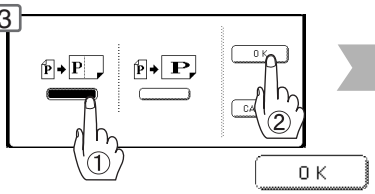
Different vertical and horizontal ratio



4



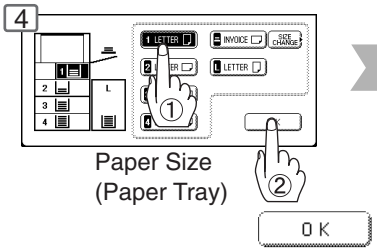
3



Fit to paper length or width

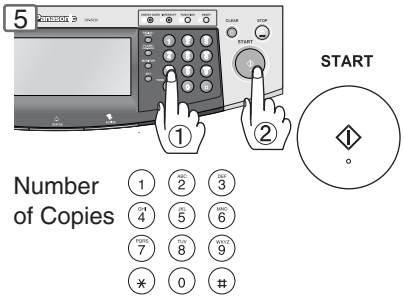
Fit to paper length and width

4

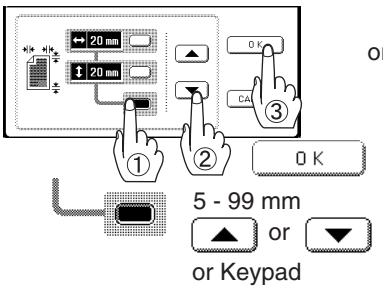


Paper Size (Paper Tray)

5

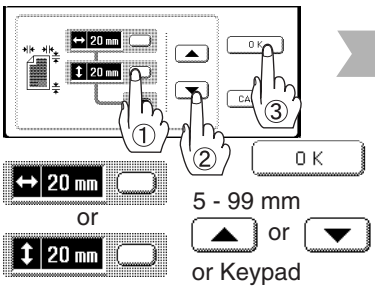


3 Same vertical and horizontal void value

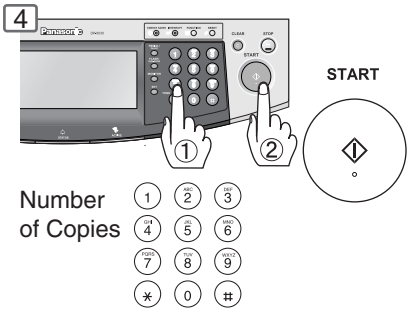


or

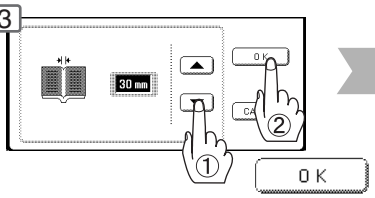
Different vertical and horizontal void value



4

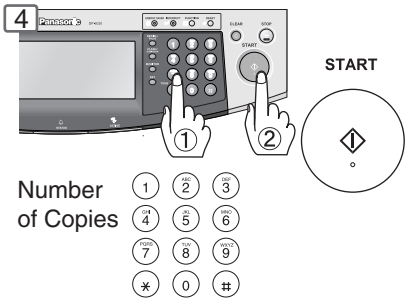


3



5 - 99 mm
or
or Keypad

4



NOTE

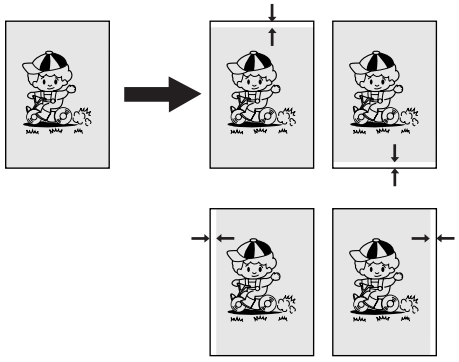
● Zoom Ratio
If using the keypad to set the zoom ratio, press the CLEAR key first to reset the current zoom ratio.

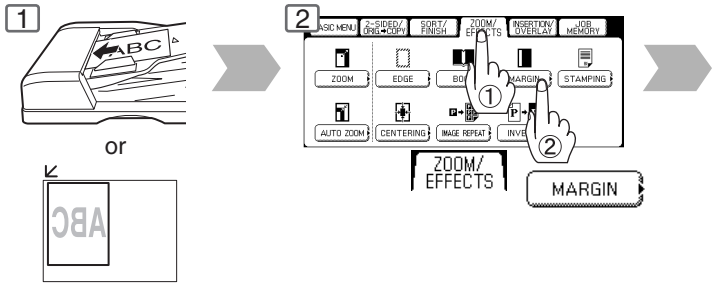
Making Copies

Zoom/Effects

■ Margin

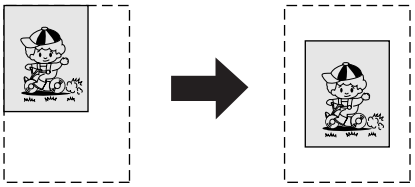
Shifts image to right, left, up or down.

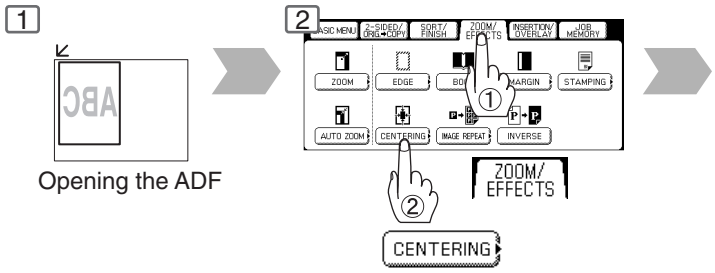




■ Centering

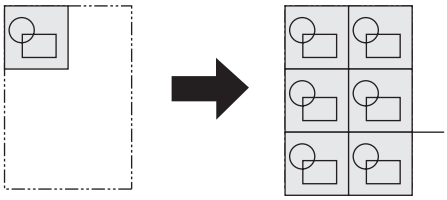
Copy image can be centered automatically on selected paper.



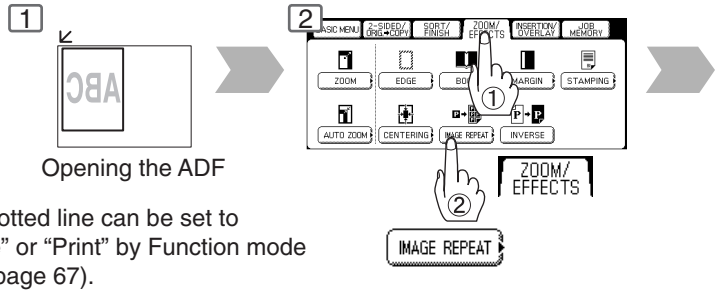


■ Image Repeat

Creates continuous copy image on one sheet.
Minimum original size: 20 x 20 mm

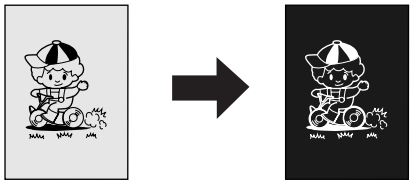


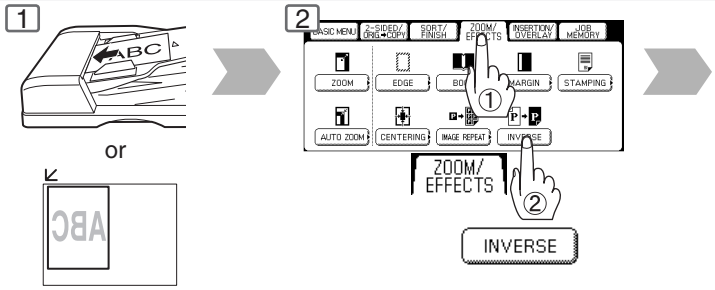
The dotted line can be set to "None" or "Print" by Function mode (See page 67).



■ Inverse

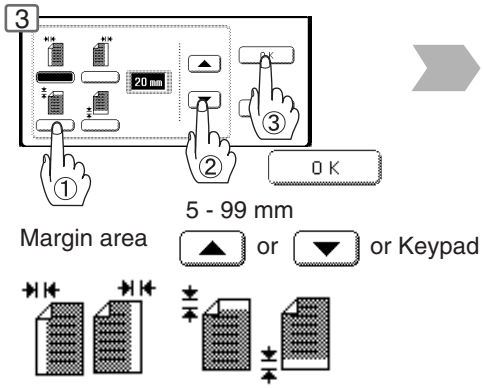
Negative/Positive image can be created for special effects.

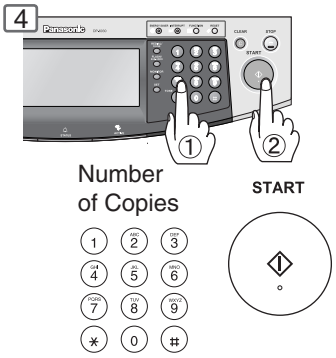




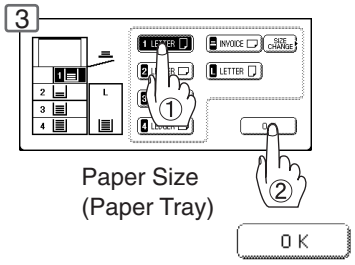
NOTE

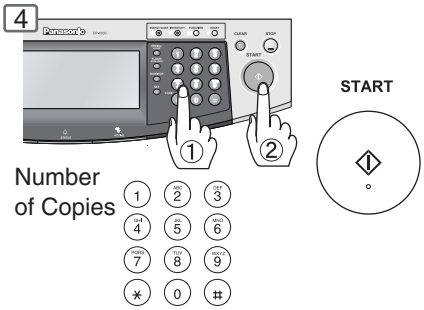
- In Centering and Image Repeat mode, make copies with the ADF open.
- Remove the originals from the ADF before selecting the Centering and Image Repeat mode. An incorrect position detection of the original may occur when a strong light shines onto the glass during the Centering and Image Repeat mode.
  Also an image which the copier interprets as a black pattern in the Centering and Image Repeat modes.

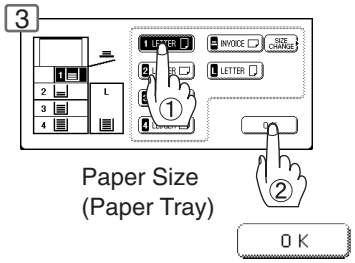


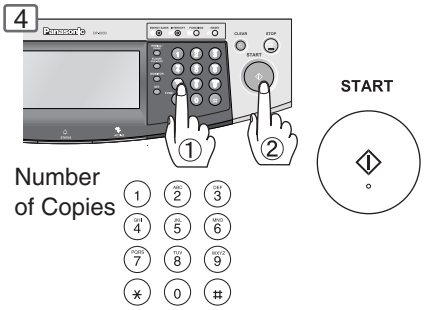


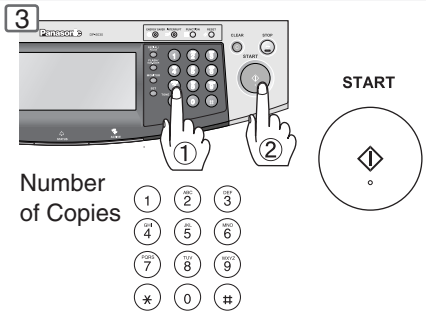
If a part of the copied image is missing when using the Margin mode, change the Margin Reduction setting to Yes. (See page 67)









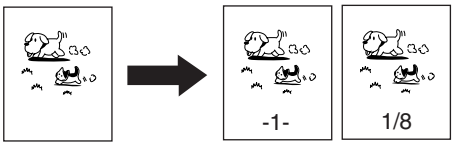


Making Copies

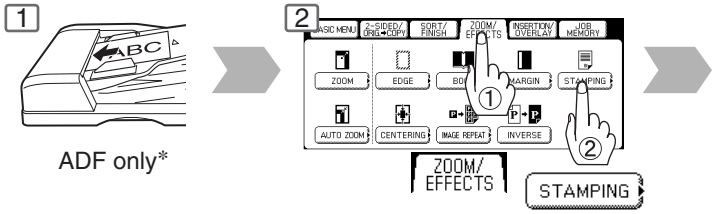
Zoom/Effects

■ Stamping (Page Numbering)

Page numbers can be automatically stamped on each page.

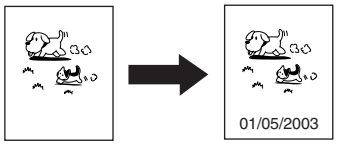


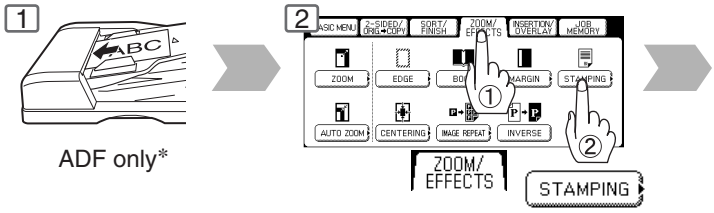
The page numbering format can be changed in function mode.
Default format is "-n-".
(See page 67)



■ Stamping (Date Stamp)

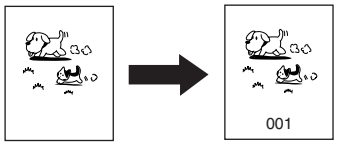
The date can be automatically stamped on each page.

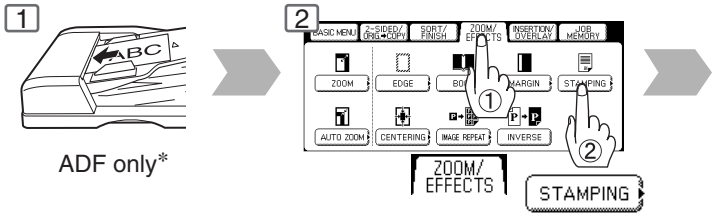




■ Stamping (Issue Number Stamping)

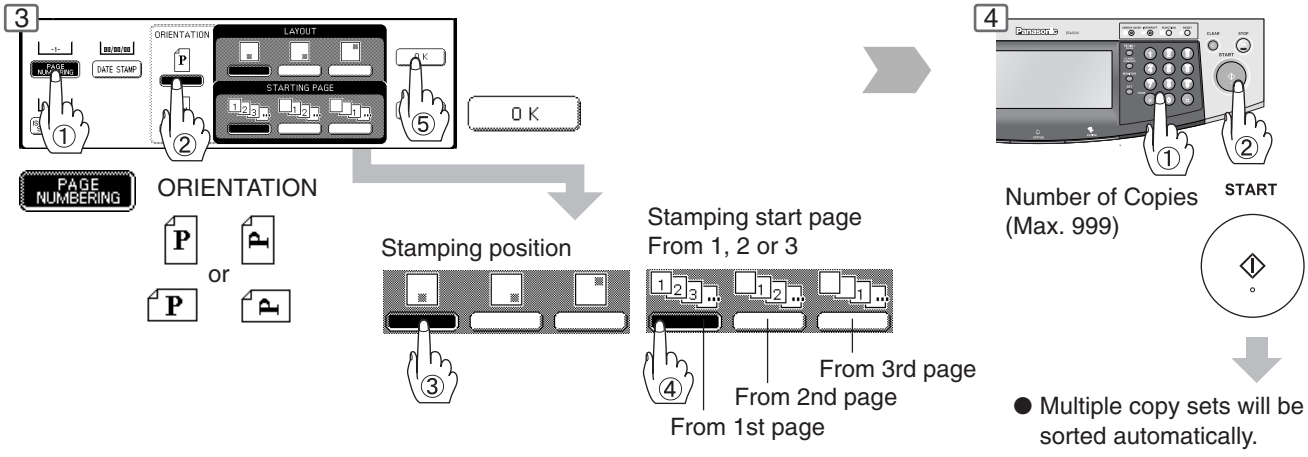
An issue number can be automatically stamped on each page.



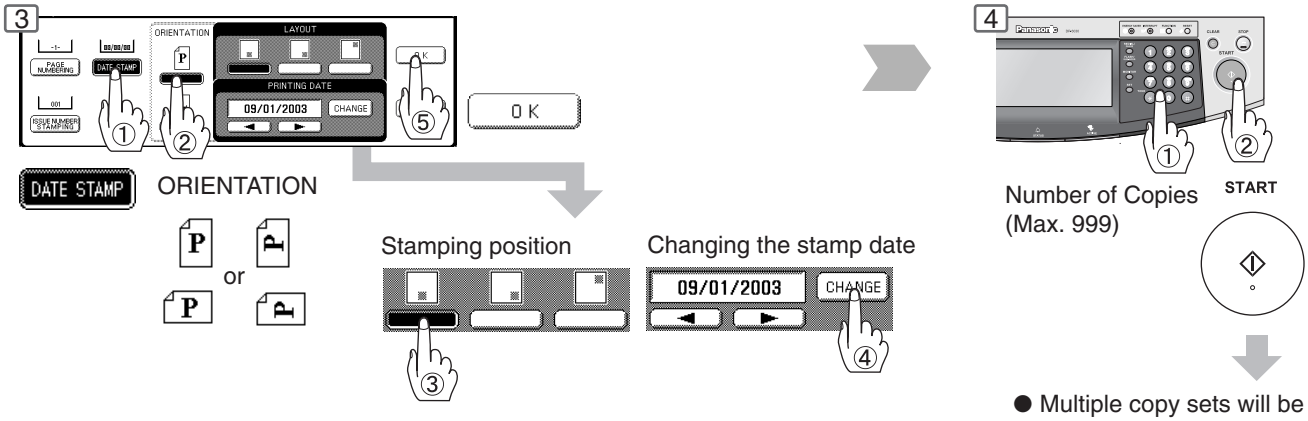


NOTE

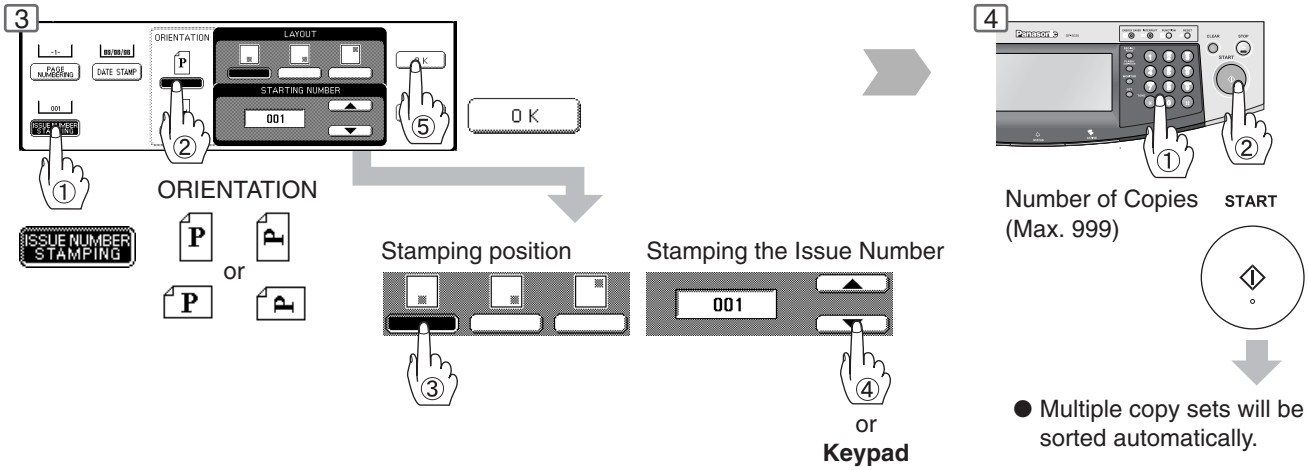
* When copying with the Stamping mode combined with N in 1 mode, the Stamping mode can be used from the platen.



● Multiple copy sets will be sorted automatically.



● Multiple copy sets will be sorted automatically.



● Multiple copy sets will be sorted automatically.

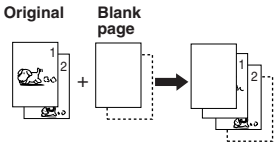
Making Copies

Insertion/Overlay

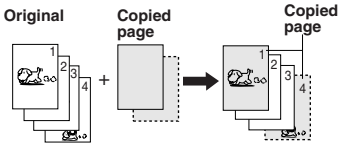
■ Cover

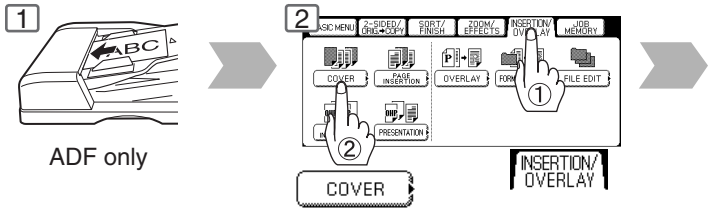
Adds Cover Page(s) to copies.

Blank page



Copied page

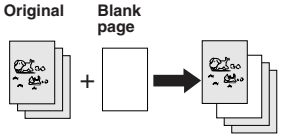




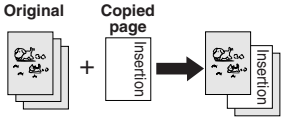
■ Page Insertion

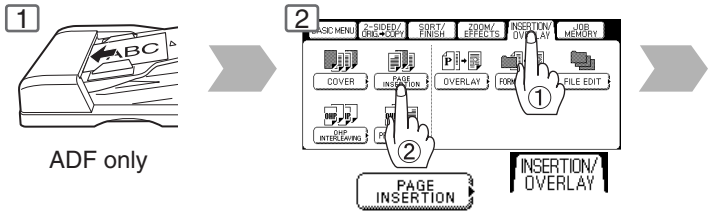
Inserts Blank/Copied pages between copies.

Blank page



Copied page

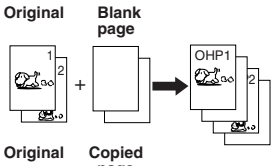




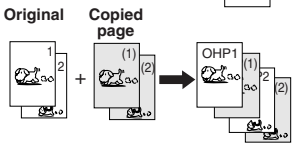
■ OHP Interleaving

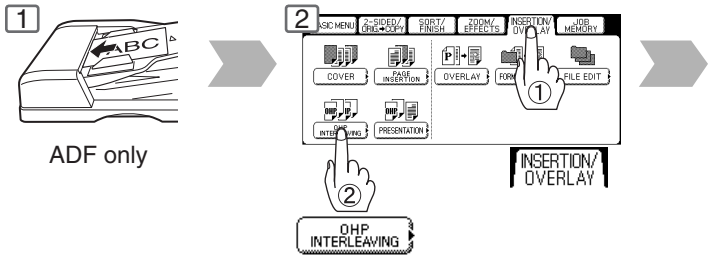
Inserts Blank/Copied pages between OHP film.

Blank page



Copied page

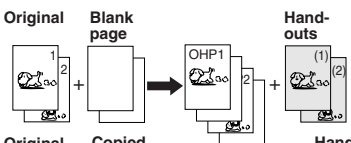




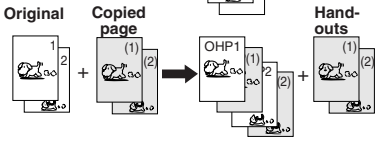
■ Presentation

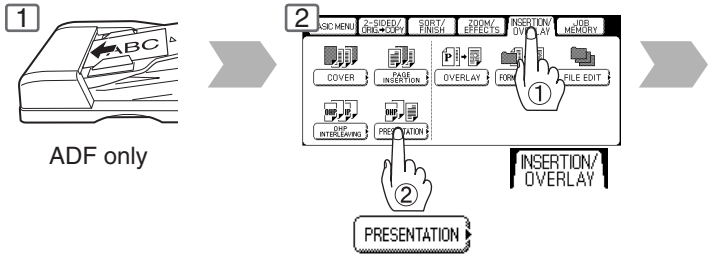
Inserts Blank/Copied pages between OHP film and make copied sets for handouts.

Blank page



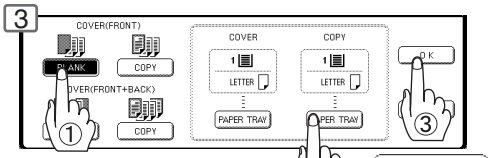
Copied page





NOTE

- Certain types of transparency film may not be compatible and may damage your machine. Consult with an authorized Panasonic dealer for advice regarding non-standard paper types. (Panasonic has tested "3M PP2500" transparency film and found it to be compatible.)



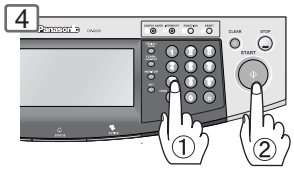
Cover Page mode

Cover (Front) Cover (Front+Back)

Blank

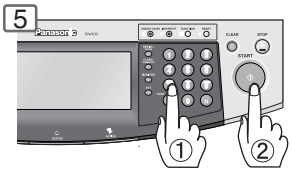
Copy

Paper Size*
Paper Tray



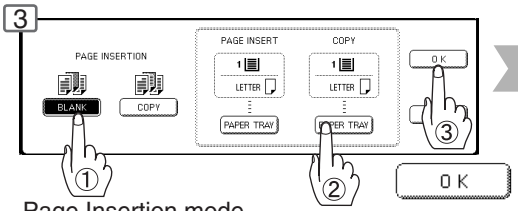
Number of Copies
(Max. 999)

START



Number of Copies
(Max. 999)

START

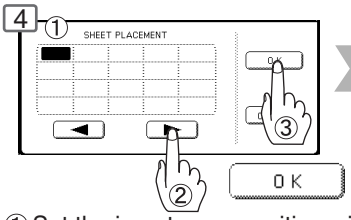


Page Insertion mode

Blank

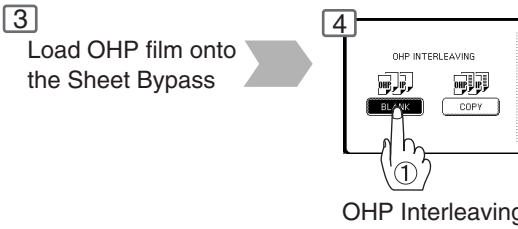
Copy

Paper Size*
Paper Tray



① Set the insert page position with Keypad**

② If selecting other position, move the sheet with ◄ / ► button, then set the insert page position with Keypad

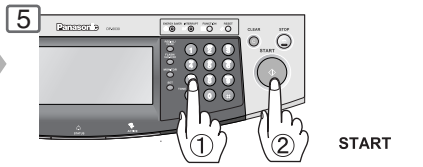


OHP Interleaving mode

Blank

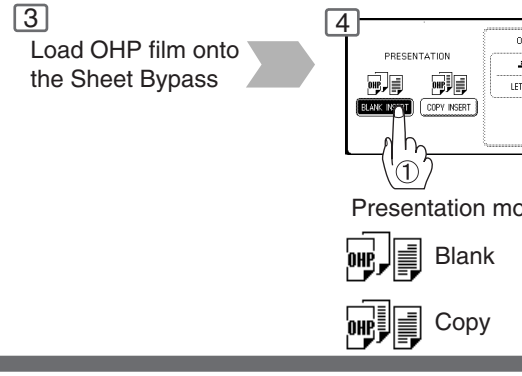
Copy

Paper Size*
Paper Tray



Number of Copies
(Max. 999)

START

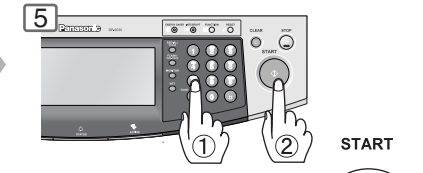


Presentation mode

Blank

Copy

Paper Size*
Paper Tray



Number of Copies
for handouts
(Max. 999)

START

NOTE

* The size and orientation of the printed copy and recording paper should match.

** Blank page to be inserted before the indicated selected page number.

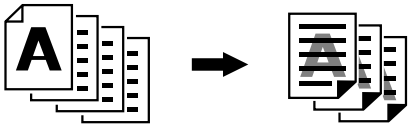
Making Copies

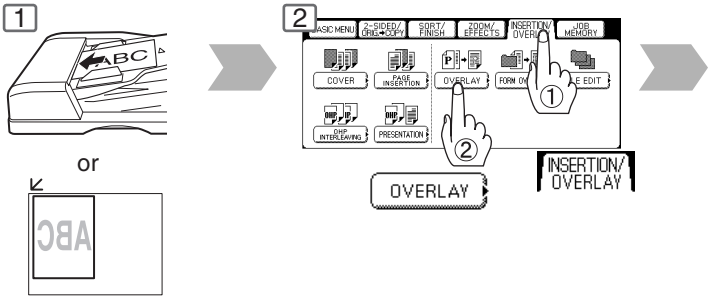
Insertion/Overlay

■ Overlay

Overlays a second image onto the first by using a second original.

1st-page





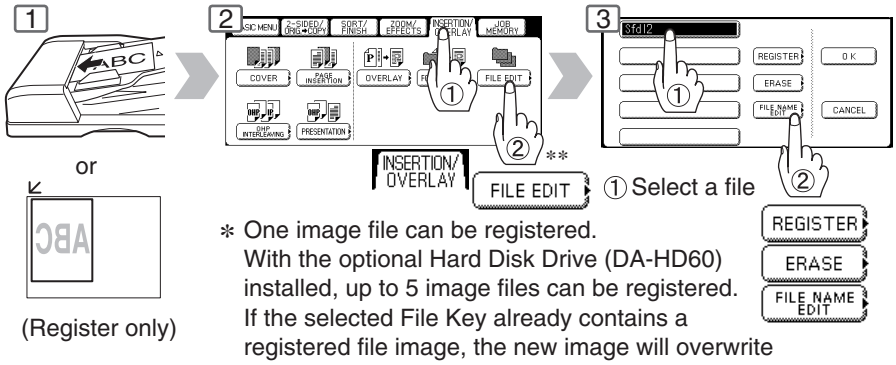
■ File Edit

Up to three* editing functions available in the Form Overlay feature.

REGISTER* : To Add a new file* (HDD = Max. 5 files)

ERASE* : To Erase a registered file

FILE NAME EDIT* : To Change the title of a file



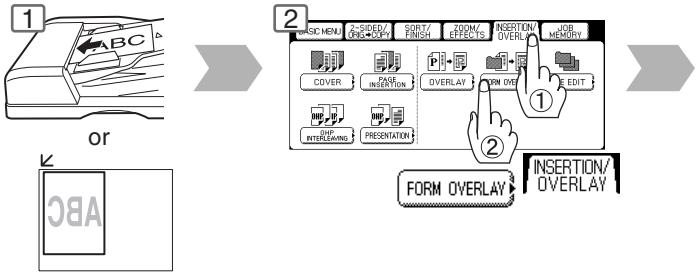
* One image file can be registered. With the optional Hard Disk Drive (DA-HD60) installed, up to 5 image files can be registered. If the selected File Key already contains a registered file image, the new image will overwrite the current image.

** Without the optional Hard Disk Drive (HDD) installed: After pressing the FILE EDIT button, the machine skips Step 3 and proceeds to Step 4 (Erase Mode).

■ Form Overlay

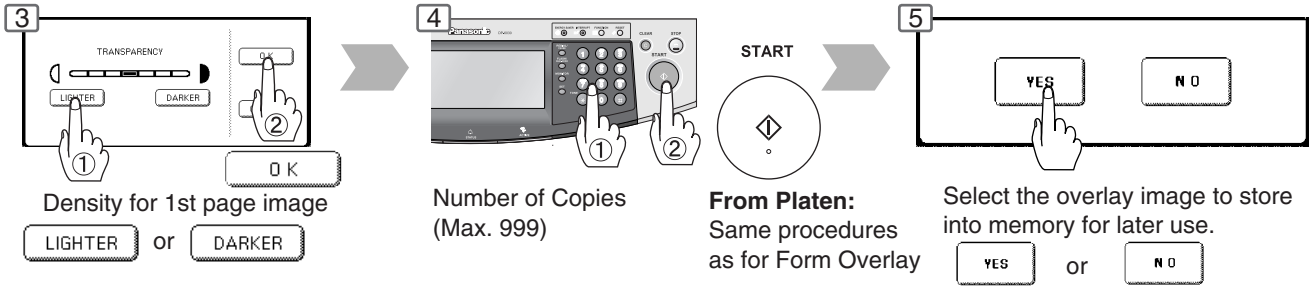
Overlay an image stored in memory onto the copy.

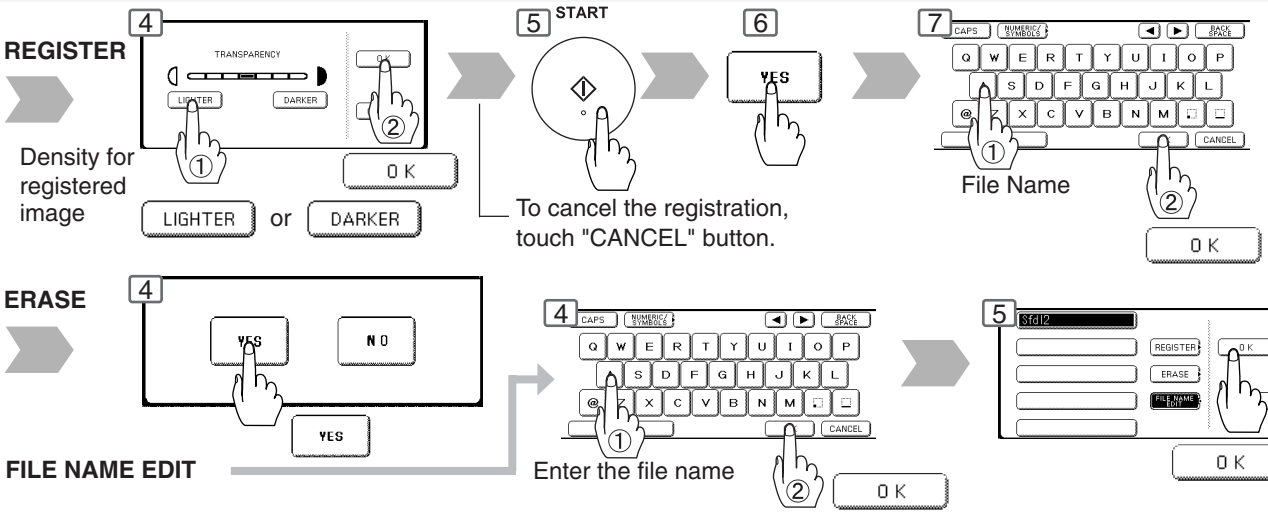
File

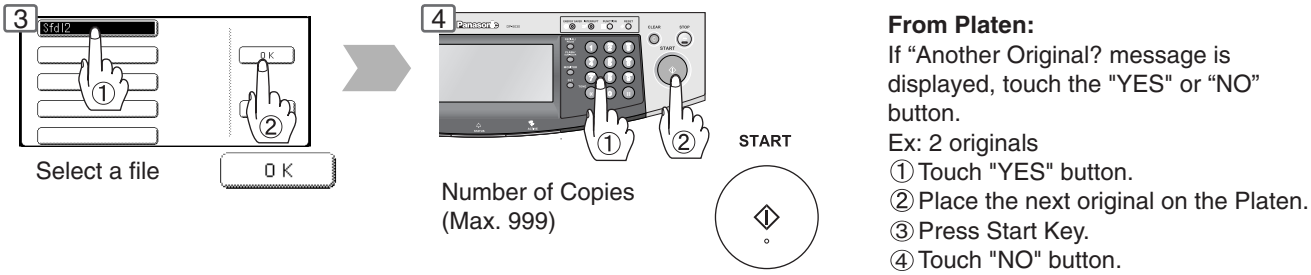


NOTE

- The File Edit function for selecting a file is only available when the optional Hard Disk Drive (See page 81) is installed.
  When the optional Hard Disk Drive is not installed, only one file can be selected.
- When an overlay image is not stored in memory, Form Overlay function is not selectable.







From Platen:
If “Another Original? message is displayed, touch the "YES" or “NO” button.
Ex: 2 originals
① Touch "YES" button.
② Place the next original on the Platen.
③ Press Start Key.
④ Touch "NO" button.

Making Copies

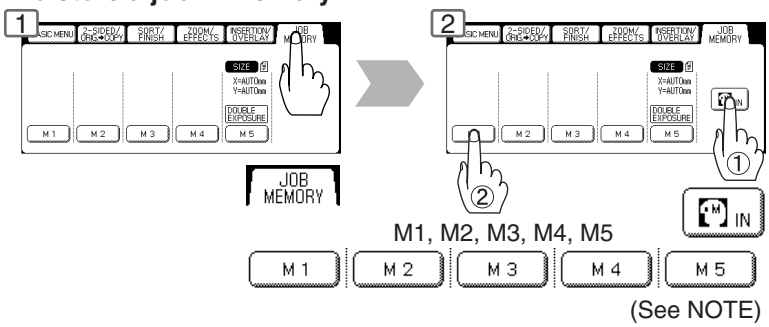
Other Features

■ Job Memory

Five Copy Jobs can be stored in Memory (M1 to M5) for recall at a later time.

Set up the copy job to be stored.

To store a job in memory



NOTE:
When the M5 Key is used, the Double Exposure Mode should be set to "Off" in the Copier Settings "19 Double Exposure". (See page 67)

■ Double Exposure

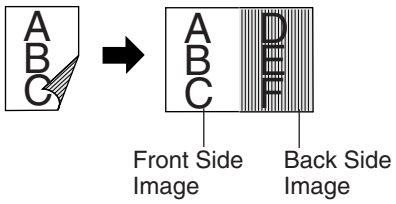
From 2-Sided originals to 1-Sided 2 in 1 copies (side-by-side image).*1

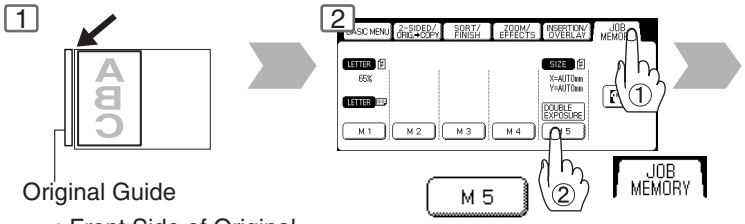
Original Size:
Maximum Invoice

Copy Size: Letter-R

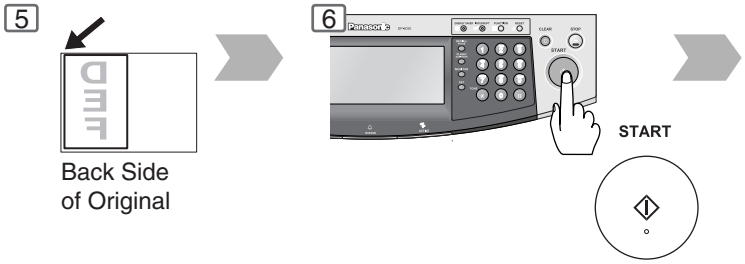
ex. Invoice

NOTE:





- Front Side of Original
- Original Size:
  Free, maximum Invoice size
- Opening the ADF
- Fit original to the Original Guide.



NOTE:

- When opening the ADF.
- An incorrect position detection of the original may occur when a strong light shines on the glass during this mode.
- An incorrect exposure may occur when there is a black line at the edge of the original or an image which the machine interprets as a black pattern in this mode.
- The final copy may be affected if colored background original(s) do not have a white edge or if it is less than 2 mm wide.

*1 When selecting the Double Exposure, it will be displayed as "2 in 1" at Job Settings, and "N in 1" of Function Select Key will also be displayed.

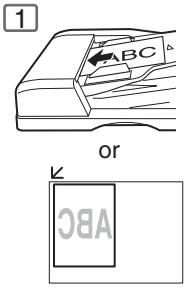
*2 Double Exposure function set by M5 key is unable to store with other Job Memory.

NOTE

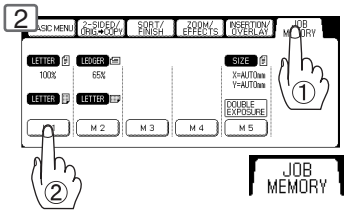
- JOB MEMORY mode will not be deleted even if the power switches are turned Off.
- When storing a new job into a programmed memory location, the previously stored job will be overwritten and erased.
- M1, M2 can use as manual skyshot mode by setting the user function mode.

To recall a job stored in memory

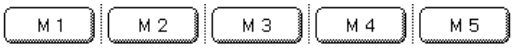
1



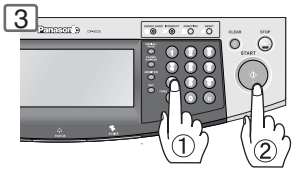
2



M1, M2, M3, M4, M5



3

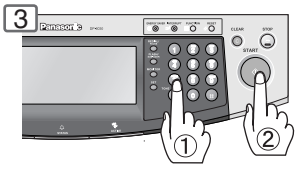


Number of Copies
(Max. 999)

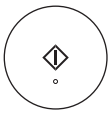
START

(See NOTE on page 60)

3

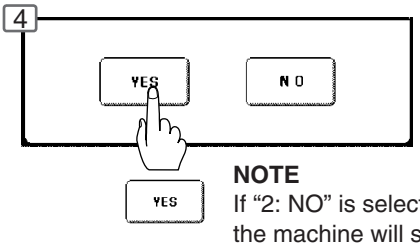


START



Number of Copies
(Max. 999)

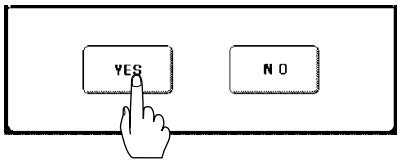
4



NOTE
If “2: NO” is selected, the machine will start copying only scanned original.

5

7 The following steps, illustrate how to make multiple copies when the Sort Mode is selected. (See page 48)



1: YES ➜ Continues to copy another original, repeat steps 1 and 3-② to step 6.
2: NO ➜ Starts making copies.

NOTE

- When using the double exposure mode, the M5 is turned On and other job requiring memory cannot be used.
- The default setting of Double Exposure Mode is "ON" in the Copier Settings "19 Double Exposure". If this setting is changed to “OFF”, this mode cannot be used.

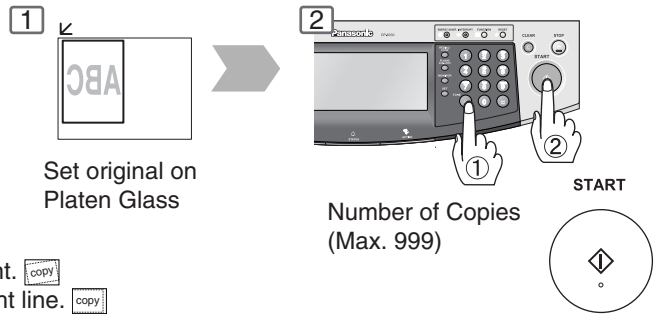
Making Copies

Other Features

■ Skyshot Mode

Skyshot allows copying a manuscript without generating dark borders even if the Platen Cover or ADF is opened.
Two types of Skyshot modes can be selected:
1) Digital Skyshot Mode : The scanning area (size) is not pre-determined.
2) Manual Skyshot Mode : The scanning area (size) is pre-registered into memory (M1 and M2) in advance.

Digital Skyshot Mode
The Digital Skyshot has 2 modes
(copy or copy).
The default setting of Digital Skyshot Mode is "Freeshp".
Before using this mode, select each setting by using the Function setting.

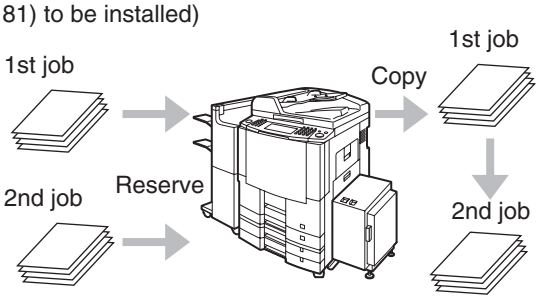


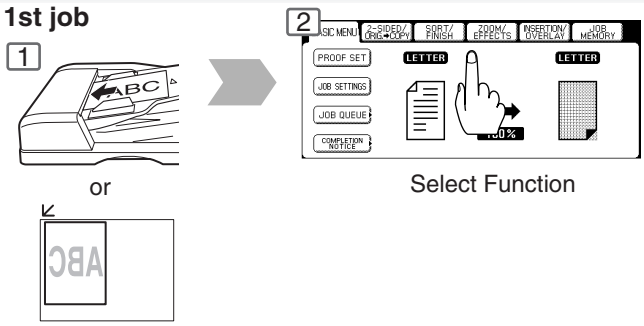
No : None
Freeshp (Free shape) : Copy is made with a slant. copy
Parallel : Copy is made in a straight line. copy (within 5 degrees)

(See page 67)

■ Concurrent Copying

The next copy job can be reserved even if the current copy job is not completed.
(Requires the optional Hard Disk Drive (See page 81) to be installed)





■ Energy Saver (Power Save Mode, Sleep/Shutdown Mode)

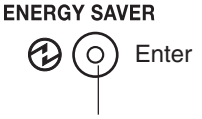
These modes save power while the copier is not in use.

1 **Power Save Mode**

or

Sleep/Shutdown Mode*
Automatically enters the Sleep/ Shutdown Mode after 15 minutes from the last copy job.

To clear 2 **ENERGY SAVER**



Indicator
Flash: Power Save Mode
Light: Sleep/Shutdown Mode

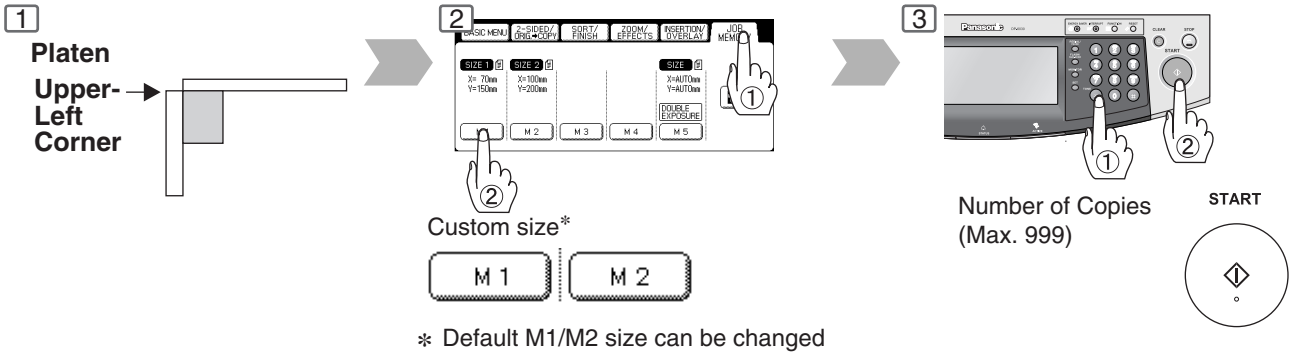
- Power Consumption and Warm Up Time while in the Power Save Mode or Sleep/Shutdown Mode, refer to page 90.
- The machine will not go into Sleep/Shutdown Mode when the Weekly Timer is selected.

NOTE

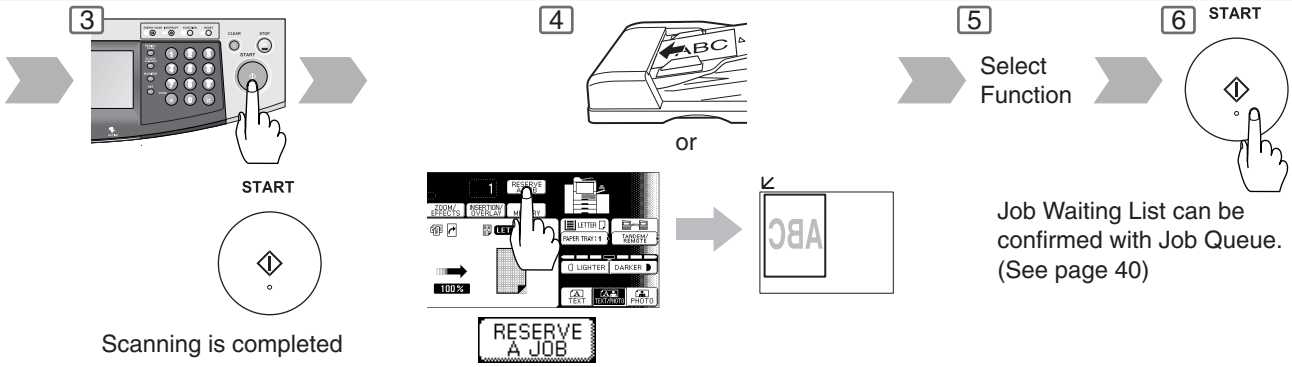
* Sleep Mode/Shutdown Mode and timer setup is performed in the key operator mode. (See page 70)
- An incorrect exposure may occur when there is a black line at the edge of the original or an image which the copier interprets as a black pattern in the skyshot mode.

Manual Skyshot Mode

● Set 07 Manual Skyshot Mode in Copier Settings first. (See page 67)

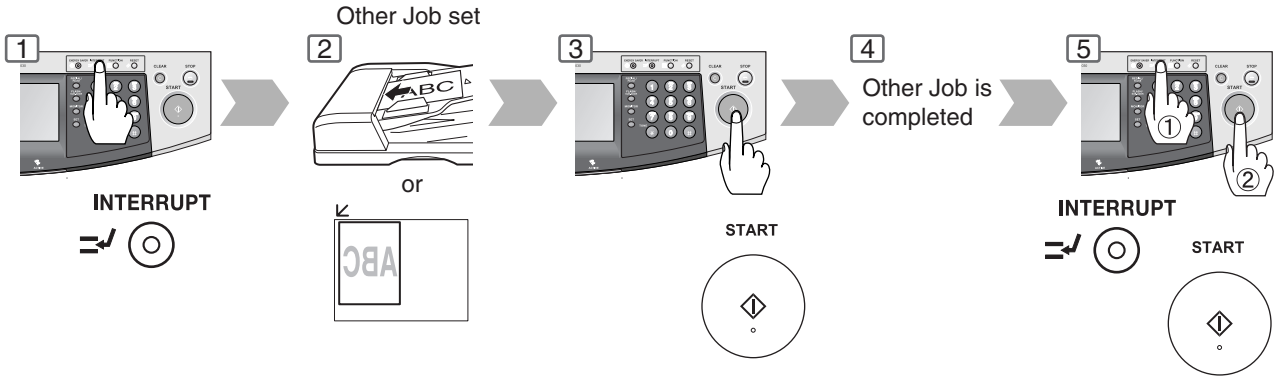


* Default M1/M2 size can be changed in the Function mode. (See page 74)



■ Interrupt Mode

This mode can interrupt other copy jobs while making copies/printing.

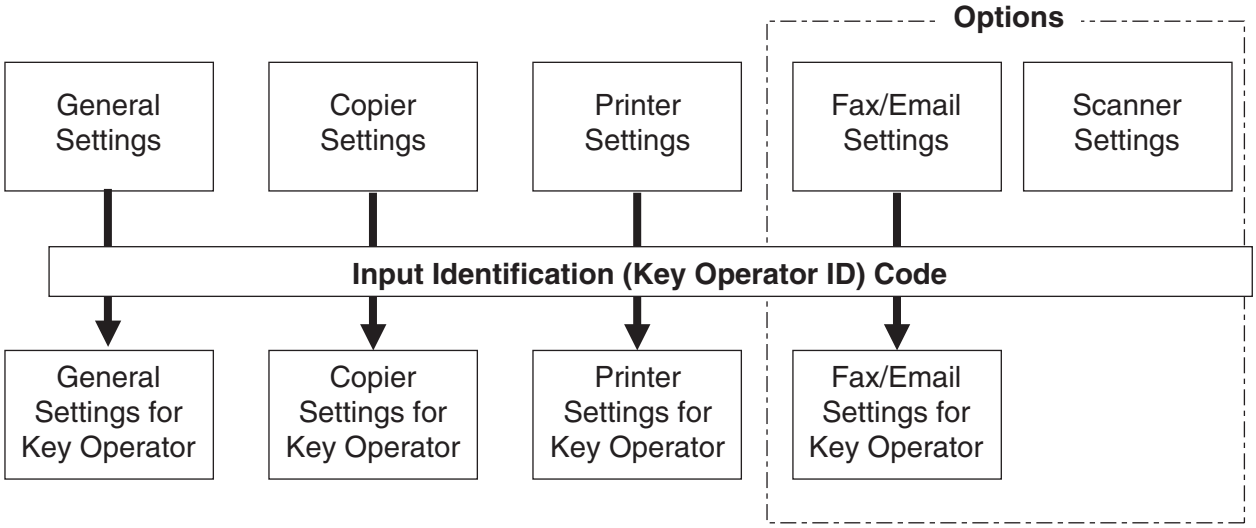


NOTE

- If using ADF, place originals in the center position of ADF Tray. The ADF can feed only 14 - 28 lb plain paper.
- When using the manual skyshot mode, the M1 and M2 are turned On and other job requiring memory cannot be used.
- An incorrect position detection of the original may occur when a strong light shines onto the glass during skyshot mode.

Function

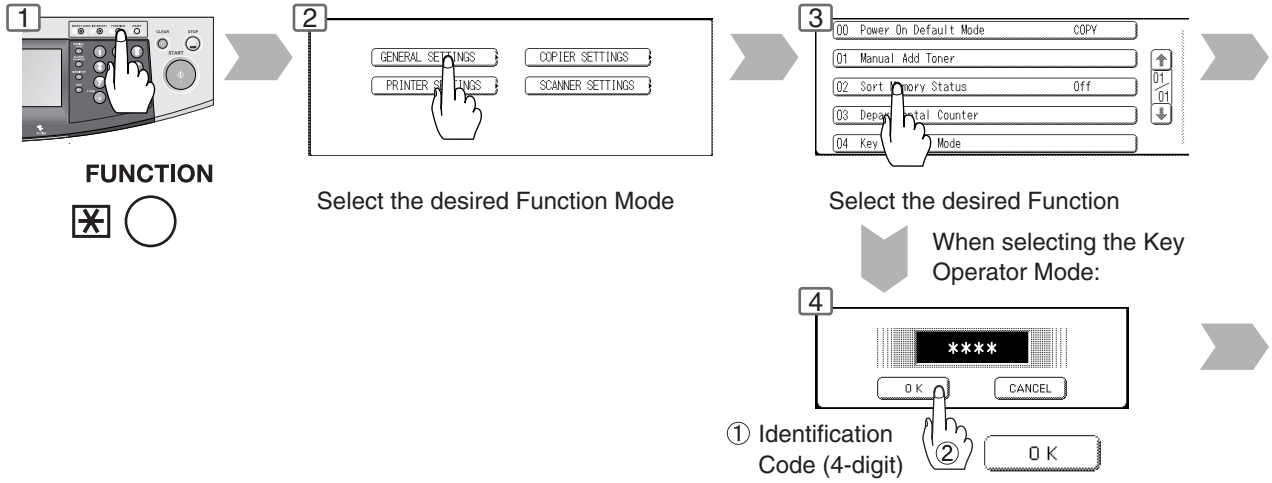
■ Using Function Modes to Change the Initial Copy Modes



General Settings: Changing the Initial Machine Modes

- Power On Default mode, Manually add toner, etc. (See page 66)
  For Key Operator:
  Paper size, Finisher bin/Staple mode, Department Counter, Network TCP/IP settings, etc. (See pages 70-73)

■ Procedure



NOTE

- Please refer to the appropriate operating instructions manual for function settings on options.

Copier Settings:

Changing the Initial Copy Modes

- Default function of each copy mode
  (See page 67)
  For Key Operator:
  Paper size priority, Original mode, Contrast, Job Build and SADF mode, Original size of Manual Skyshot mode, etc.
  (See pages 73 and 74)

Printer Settings:

Changing the Initial Printer Modes

- Default function of each print mode
  (See page 69)
  For Key Operator:
  Job completion time, Page protection, Error page print, Spool function, PS configuration, Font list print, Mailbox data holding, etc.
  (See page 75)

<When Optional accessories are installed>

Scanner Settings:

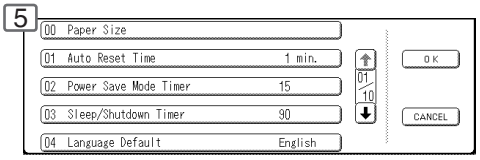
Changing the Initial Scanner Modes

- Original mode, Compression mode, Resolution, Job Build and SADF mode, Address book, etc.
  (See page 68)
- The Completion Notice will work for other modes (i.e. Copy, etc.) even if the Scanner Option not installed.

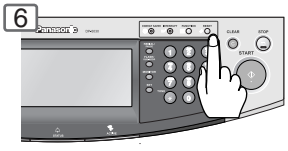
Fax/Email Settings:

Changing the Initial Fax/Email (i-FAX) Modes
Refer to Operating Instructions (For Fax/Internet Fax function).

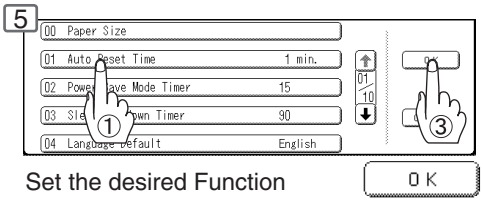
4 Set the desired Function Parameter(s).



6



RESET



Set the desired Function

② Set the desired Function Parameter(s).

Function

■ General Settings

Screen No.	Modes	Function	Initial Setting
01/01	00 Power On Default Mode	Selects mode. ● COPY, PRINTER, SCANNER*, FAX*	COPY
	01 Manual Add Toner	Adds toner manually. ● Off, On	Off
	02 Sort Memory Status	Indicates the sorting memory status. ● Off, On	Off
	03 Departmental Counter	Indicates the department counter.	Consult with an authorized service provider
	04 Key Operator Mode	Input the Key Operator ID Code.	

* When the optional Network Scaner Module/Fax Communication Board is installed.

■ Copier Settings

Screen No.	Modes	Function	Initial Setting
01/05	00 Margin Value Default	Selects the margin shift value. ● 5 mm, 10 mm, 15 mm, 20 mm	10 mm
	01 Edge Value Default	Selects the edge width. ● 5 mm, 10 mm, 15 mm, 20 mm	5 mm
	02 Book Value Default	Selects the book void width. ● 15 mm, 20 mm, 25 mm, 30 mm	20 mm
	03 Margin Reduction Def.	Selects the reduction ratio in margin mode. ● No, Yes	No
	04 2-Sided Mode Default	Function sets the duplex priority mode. ● No, 1 to 2, 2 to 2, B to 2 (B: Book)	No
02/05	05 Reduce N in 1 For Space	Selects whether to disable edge deletion. ● No, Yes	No
	06 Digital Skyshot Mode	Enables or disables the use of Skyshot mode. ● No, Freeshp (Freeshape), Parallel	Freeshp
	07 Manual Skyshot Mode	Enables or disables the use of Manual Skyshot. ● Off / M1, On / M2, On / M1, M2, On	Off
	08 Auto Contrast Adjust	Automatically adjusts the copy density for text and photographic originals. ● No, Yes	Yes
	09 N in 1 Default Mode	Selects the N in 1 default mode. ● 2 in 1, 4 in 1, 6 in 1	2 in 1
03/05	11 Booklet Default Mag.	Selects the booklet magnification. ● 1, Reduce	Reduce
	12 Sort Mode Def. ADF Copy	Selects the sort mode. ● Non-Sort, Sort, Stplsort (Staple-Sort), Sftgroup (Shift-Group)	Sort
	13 Sort Mode Def. FB Copy*	Selects the sort mode. ● Non-Sort, Sort, Stplsort (Staple-Sort), Sftgroup (Shift-Group)	Non-Sort
	14 Staple Position Setting	Selects the staple position. ● Landscap (Landscape), Portrait, Center	Portrait
04/05	15 Stamping Default Mode	Selects the stamping mode. ● Page, Date, Issue	Page
	16 Page Numbering Style	Selects the page numbering style. ● -n-, n/m	-n-
	17 Hole Punch Default	Enables the hole punch mode. ● Off, On	Off
	18 Img. Repeat Dotted Line	Selects the dotted line. ● None, Print	Print
	19 Double Exposure	Selects the double exposure. ● Off, On	On
05/05	24 Key Operator Mode	Input Key Operator ID code.	

* FB: Platen

■ Scanner Settings

Screen No.	Modes	Function	Initial Setting
01/02	00 Original Mode Default	Sets the original setting. ● Text, T/P (Text/Photo), Photo	T/P
	01 Compression Mode Def.	Sets the default compression mode setting. ● MH, MR, MMR, JBIG	JBIG
	02 Resolution Default	Sets the default resolution setting. ● 150dpi, 300dpi, 600dpi	600dpi
	03 Job Bulid And SADF Mode	Sets the SADF mode setting. ● No, Yes	No
	04 Bind Edge 2-Side Orig.	Sets the bind position, 2-Sided original setting. ● Long, Short	Long
02/02	05 Add New Address	To add a new address.*	
	06 Edit Address Book	To edit the address book.*	
	07 Delete Address	To delete an address.*	
	08 Scanner Settings Print	To print scanner settings print. ● Stop, Start	Start
	09 XMF File Type	Sets the default XMF File Type. ● TIFF, PDF	PDF

* Address Book is not necessary to set in this function setting, your PC can be registered with Panasonic-DMS. (See page 84)

■ Printer Settings

Screen No.	Modes	Function	Initial Setting
01/04	00 Number Of Prints	Sets the initial number of prints. ● 1 ~ 999	1
	01 Paper Size	Sets the paper size setting. ● A3, B4, A4, B5, A5, LEDGER, LEGAL, LETTER, INVOICE, 8 x 13, 8.5 x 13	LETTER
	02 Paper Tray	Sets the Paper Tray setting. ● Auto, Bypass, Tray 1, Tray 2, Tray 3, Tray 4, LCT	Auto
	03 Print Direction	Sets the print direction setting. ● Portrait, Landscap (Landscape)	Portrait
	04 Auto Tray Selection	Sets the auto tray setting. ● Off, On	On
02/04	05 2-Sided Print	Sets the 2-sided print setting. ● Off, On	Off
	06 Bind Edge	Sets the bind position. ● Long, Short	Long
	07 Resolution	Sets the resolution setting. ● 1200 x 600, 600 x 600, 300 x 300	600 x 600
	08 Font (PCL)	Sets the PCL font. ● 0 ~ 99	0
	09 Symbol Table (PCL)	Sets PCL symbol table. ● 0 ~ 35	11
03/04	10 Pitch (PCL)	Sets the PCL pitch. ● 0.44 - 99.99	10.00
	11 Point Size (PCL)	Sets PCL point size. ● 4.00 - 999.75	012.00
	12 Lines/Page (PCL)	Sets PCL lines/page. ● 5 - 123	60
	13 Return Character (PCL)	Sets PCL return character. ● CR, CR + LF	CR
	14 Mutual A4/LTR	Converts A4 to Letter automatically. ● Off, On	Off
04/04	15 Mailbox Memory Status	Indicates the mailbox memory status.	
	16 Print Data	Sets print data. ● Stop, Start	Stop
	19 Key Operator Mode	Input the Key Operator ID Code.	

NOTE

● Functions No. 08 to 13 are available when the optional Printer Controller Module (DA-PC602) is installed.

Function

For Key Operator

■ General Settings

Screen No.	Modes	Function	Initial Setting
01/10	00 Paper Size	Sets the paper size of each paper drawer.* ● Ledger, Legal, Letter, Letter-R, Invoice, A3, B4, A4, A4-R, B5, B5-R, A5, 8 x 13, 8.5 x 13, FLS2, AUTO**	Consult with an authorized service dealer
	01 Auto Reset Time	Selects the Control Panel reset time. ● None, 30 sec., 1 min., 2 min., 3 min., 4 min.	1 min.
	02 Power Save Mode Timer	Sets the Energy Saver mode and time. ● 1-240 minutes	15
	03 Sleep/Shutdown Timer	Sets the Sleep/Shutdown timer. ● None, 1-240 minutes	90 minutes (DP-4520/6020) 15 minutes (DP-3520)
	04 Language Default	Selects the message language of the display.	English
02/10	05 Special Paper Tray 1	Sets the paper drawer for special paper (ex: coloured). ● None, Tray 1, Tray 2, Tray 3, Tray 4, LCT, Bypass	None
	06 Special Paper Tray 2	Sets the paper drawer for special paper (ex: coloured). ● None, Tray 1, Tray 2, Tray 3, Tray 4, LCT, Bypass	None
	07 COPY Output Bin***	Sets the output bin. ● Upper, Bottom	Upper
	08 PRINTER Output Bin***	Sets the output bin. ● Upper, Bottom	Bottom
	09 FAX/EMAIL Output Bin***	Sets the output bin. ● Upper, Bottom	Bottom
03/10	10 Auto Paper Out Rotate	Copier will automatically rotate image and print when selected paper tray is empty. ● Off, On	Off
	11 TCH Panel Beep Sound	Beep sounds when touching the panel. ● Off, Soft, Loud	Soft
	12 Original Set Beep Sound	Beep sounds when original is set on the Platen. ● No, Yes	No
	13 Orig. Set In ADF Sound	Beep sounds when original is set into the ADF. ● No, Yes	Yes
	14 Dept. Counter Mode	Monitors copy usage of each department. (1) Print usage of each department (2) Print limit of each department (3) ID code of each department	Consult with an authorized service dealer

NOTE

- ● The Key Operator ID Code is required before any changes can be made to items on this page.
- * Only 3 Paper Sizes (Letter, A4, B5) will be available when selecting Tray 1.
- ** "AUTO" Paper Size can be selected for Tray 2.
- *** Functions No. 07 to 09 are available when optional Finisher DA-FS600/FS605 is installed.

■ General Settings

Screen No.	Modes	Function	Initial Setting
04/10	15 Fold Position (A3/LDR)	●-4.0 - +4.0 mm	0.0 mm
	16 Fold Position (B4)	●-4.0 - +4.0 mm	0.0 mm
	17 Fold Position (A4/LTR-R)	●-4.0 - +4.0 mm	0.0 mm
	19 Language Sel. Priority	Selects the display message language. ●Off, On	Off
05/10	20 Date Time Setting	Sets date time registered. ●Month, Day, Year, Time	
	21 Weekly Timer	Sets the weekly On/Off timer.	
	22 DHCP Default	Sets the DHCP.* ●No, Yes	Yes
	23 TCP/IP Address	Sets user IP address.* ●3 digits x 4	
	24 TCP/IP Subnet Mask	Sets the subnet mask.* ●3 digits x 4	
06/10	25 TCP/IP Default Gateway	Sets the gateway address.* ●3 digits x 4	
	26 DNS Server Address	Sets the DNS server.* ●No, Yes	No
	27 Hard Disk Initialize	Selects the HDD format/deletion. ●Format, Deletion*** <Sub Function> For Format : No, Yes For Deletion: Stop, Medium, High <Sub Function> For Medium/High: No, Yes When elimination is executed, it differs depending upon the data accumulation quantity inside the hard disk, but until operation of elimination completes, with Medium maximum of 2 hours, maximum of 3 hours are required with High. Because at that time, as for the knitting machine it cannot use, when executing knitting machine talent, please consider use frequency.	Format (Stop)
	28 Hard Disk Error Check	Selects the hard disk error check.** ●Stop, Start	

NOTE

- ● The Key Operator ID Code is required before any changes can be made to items on this page.
- * When Functions No. 22 to 26 are set, cycle the power by turning the Power Switch on the Left side of the machine OFF and ON.
- ** Not required in copying mode, but needed when installing options with advanced functions (See page 81).
- *** When functions No. 24 to 27 and No. 33 to 36 and 42 are set, cycle the power by turning the Power Switch on the Left Side of the machine OFF and ON.

Function

For Key Operator

■ General Settings

Screen No.	Modes	Function	Initial Setting
07/10	30 Sleep/Shutdown Select	Selects the Sleep/Shutdown mode. ● Sleep, Shutdown	Sleep
	31 Print General Settings	Sets the print of general function. ● Stop, Start	
	32 Corona Wire Cleaning	Sets the corona wire cleaning. ● Off, On	
	33 MAC Address	Indicates the MAC address.	
	34 Address Book Group ID	Inputs group ID for address book. ● 0 ~ 99	0
08/10	35 Tandem User Parameter	Inputs parameter of user machine.	
	36 Community Name (1)	Selects to change the SNMP of Community Name (1).* ● Enables read only.	
	37 Community Name (2)	Selects to change the SNMP of Community Name (2).* ● Enables read/write.	
	38 Device Name	Inputs the device name when necessary.* (For Status Monitor/EtherTalk Machine Name)	
	39 Device Location	Inputs the device location when necessary.* (For Status Monitor)	
09/10	40 Daylight Time	Sets the daylight time. ● No, Yes	No
	41 Routing Menu Function	Selects the Document Distribution function**. ● No, Yes	No
	42 Doc. Dist. Server Name	Inputs the Document Distribution System routing server name.	
	43 Doc. Dist. Server IP	Inputs the Document Distribution System routing server IP address. ● 3 digits x 4	0. 0. 0. 0.

NOTE

* When Functions No. 36 to 39 are set, cycle the power by turning the Power Switch on the Left side of the machine OFF and ON.

** When the optional Document Distribution System (DA-WR10) is installed.

■ General Settings

Screen No.	Modes	Function	Initial Setting
10/10	45 Special Paper Tray 3	Sets the Paper Tray for special paper (ex: colored). ● None, Tray 1, Tray 2, Tray 3, Tray 4, LCT, Bypass	None
	46 Special Paper Tray 4	Sets the Paper Tray for special paper (ex: colored). ● None, Tray 1, Tray 2, Tray 3, Tray 4, LCT, Bypass	None
	47 Special Paper Tray 5	Sets the Paper Tray for special paper (ex: colored). ● None, Tray 1, Tray 2, Tray 3, Tray 4, LCT, Bypass	None
	48 Data Deletion Of HD	Selects the deletion level of hard disk data in every copy/print job. ● Basic, Medium, High When the optional hard disk unit is installed, every copy/print job data is automatically deleted after each job is completed. Select one of the 3 available Data deletion security levels (Basic, Medium and High). For higher security select Medium and High, however, the deletion time increases with the increase in security level, and may take longer to erase the data.	Basic

■ Copier Settings

Screen No.	Modes	Function	Initial Setting
01/05	00 Paper Size Priority	Selects paper size priority ● LEDGER, LEGAL, LETTER, LETTER-R, INVOICE, A3, B4, A4, A4-R, B5, B5-R, A5, 8 x 13, 8.5 x 13	LETTER
	01 Original Mode Default	Selects original setting ● Text, T/P (Text/Photo), Photo	T/P
	02 Text Contrast	Selects contrast for Text mode ● 1 ~ 7	4
	03 T/P Contrast	Selects contrast for Text/Photo mode ● 1 ~ 7	4
	04 Photo Contrast	Selects contrast for Photo mode ● 1 ~ 7	4

NOTE

● The Key Operator ID Code is required before any changes can be made to items on this page.

Function

For Key Operator

■ Copier Settings

Screen No.	Modes	Function	Initial Setting
02/05	06 Interleaving Default	Selects OHP interleaving paper ● Blank, Copy	Blank
	07 Page Insertion Default	Selects page insertion ● Blank, Copy	Blank
	08 Cover Mode Default	Selects cover paper ● F, Blank, F, Copy FB, Blank, FB, Copy (F: Front, FB: Front + Back)	F, Blank
	09 Job Build And SADF Mode	Enables or disables the use of SADF function. ● No, Yes	Yes
03/05	10 Maximum Copy Setting	Determines whether to limit number of copies (0-99).	0 (No limit)
	12 M1, Size	Inputs a size in job memory 1 for frequently used size. ● X: 5~432/Y: 5~297 mm (See page 63)	70 x 160 mm (X) (Y)
	13 M2, Size	Inputs a size in job memory 2 for frequently used size. ● X: 5~432/Y: 5~297 mm (See page 63)	95 x 220 mm (X) (Y)
04/05	16 Memory Overflow Warning	Selects the task to perform when memory overflow occurs ● Print, Cancel	Print
	17 Toner Save Mode (T)	Selects the toner save in Text mode. ● None, Level 1, Level 2*	None
	18 Toner Save Mode (T/P)	Selects the toner save in Photo/Text mode. ● None, Level 1, Level 2*	None
	19 Toner Save Mode (P)	Selects the toner save in Photo mode. ● None, Level 1, Level 2*	None
05/05	20 Add New Tandem Desti.	Inputs a new destination to split the copy job	
	21 Edit Tandem Destination	Edits the split copy job destination	
	22 Delete Tandem Desti.	Deletes the split copy job destination	
	23 Copier Settings Print	Prints the copier settings ● Stop, Start	

NOTE

● The Key Operator ID Code is required before any changes can be made to items on this page.

* "Level 1 or 2" setting consumes less Toner than "None" setting, however, the copy quality will diminish slightly.
Toner saving is based on the Panasonic 6 % density Test Chart (N910653):
Level 1: Uses approximately 10 % less Toner than None setting.
Level 2: Uses approximately 20 % less Toner than None setting.

■ Printer Settings

Screen No.	Modes	Function	Initial Setting
01/03	00 Job Completion Time	Sets the job completion time setting. ● 1~ 999 sec.	180
	01 Page Protection	Compress automatically then printout. ● Off, On	Off
	02 Error Page Print	Sets the error page printout. ● Off, On	Off
	03 Spool Function	Sets the spool function. ● Off, On	On
	04 Text Print	Prints text page only. ● Off, On	On
02/03	05 PS Configuration Print	Prints the PS status page. ● Stop, Start	Start
	06 Printer Settings Print	Prints the printer status. ● Stop, Start	
	07 Font List Print (PCL)	Prints the PCL font list.* ● Stop, Start	Start
	08 Font List Print (PS)	Prints the PS font list.* ● Stop, Start	Start
	09 Mailbox Data Holding	Sets the automatic holding period of mailbox data.* ● Infinity, 1 day, 2 days, 3 days, 4 days, 6 days, 7 days	7 days
03/03	10 Delete Mailbox Data	Deletes the mailbox data.* ● All, Before	Before
	11 Print Queue Delete	Sets the delete authorization for the print queue. ● Free, Key op. (operator)	Key op.
	12 AppleTalk Zone Name	Inputs an AppleTalk Zone name.** ● Maximum 32 characters	
	13 NetWare	Sets the NetWare Operating System. ● Off, On (When using IPX/SPX protocol of Novell NetWare)	On

NOTE

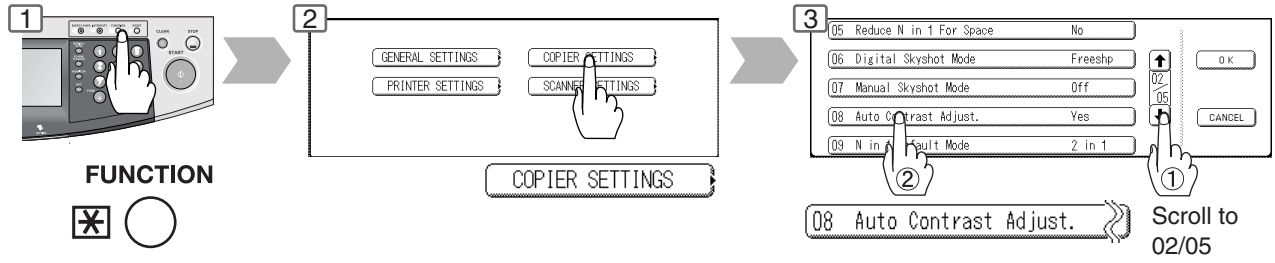
- ● The Key Operator ID Code is required before any changes can be made to items on this page.
- * Functions No. 07 to 10 are available when the following options are installed.
  Function No. 07: Printer Controller Module (DA-PC602)
  Function No. 08: Multi Page Description language Controller Module (DA-MC600)
  Functions No. 09 and 10: Hard Disk Drive (DA-HD60)
- ** When Function No. 12 is set, cycle the power by turning the Power Switch on the Left Side of the machine OFF and ON.

Function

Examples

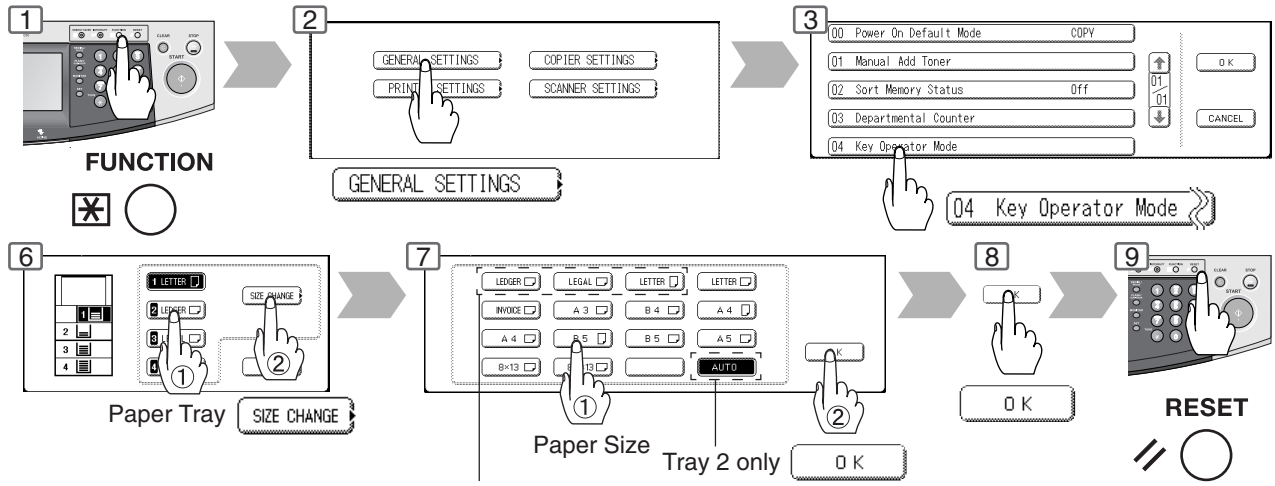
■ Changing the Auto Contrast Setting

You can select whether to automatically adjust the copying density for Text and Photo originals.



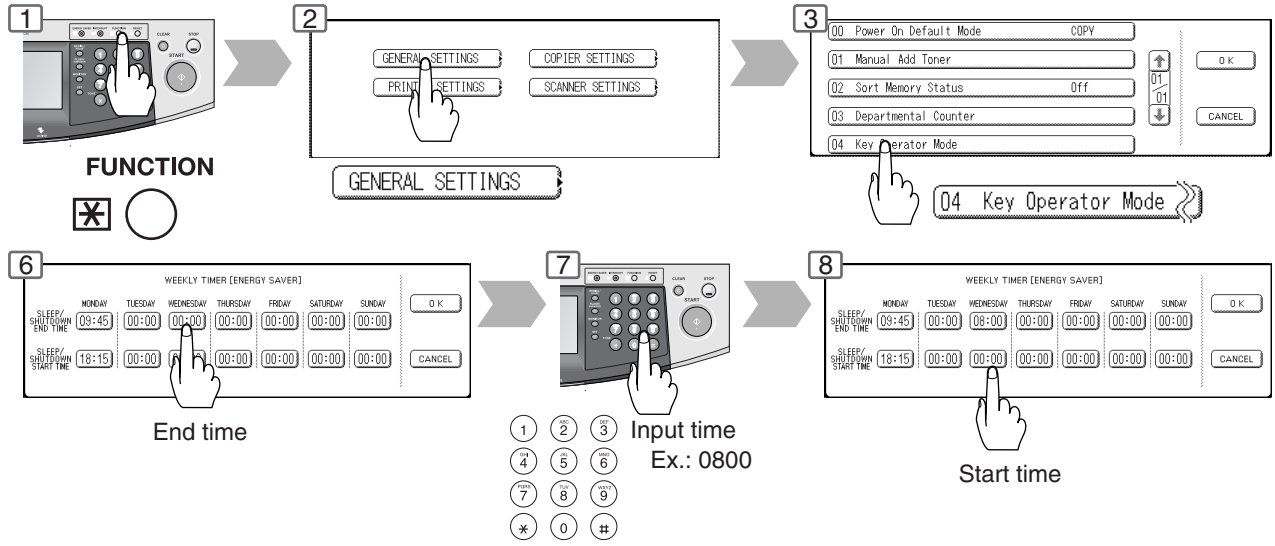
■ Changing the Paper Size

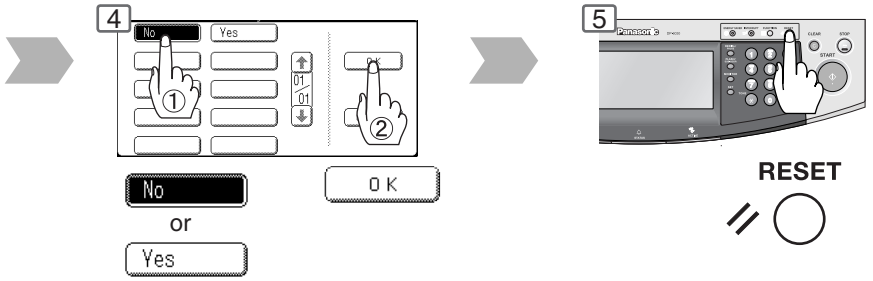
The Paper Trays are designed to accommodate Invoice, Letter, Letter-R, Legal and Ledger Size paper.

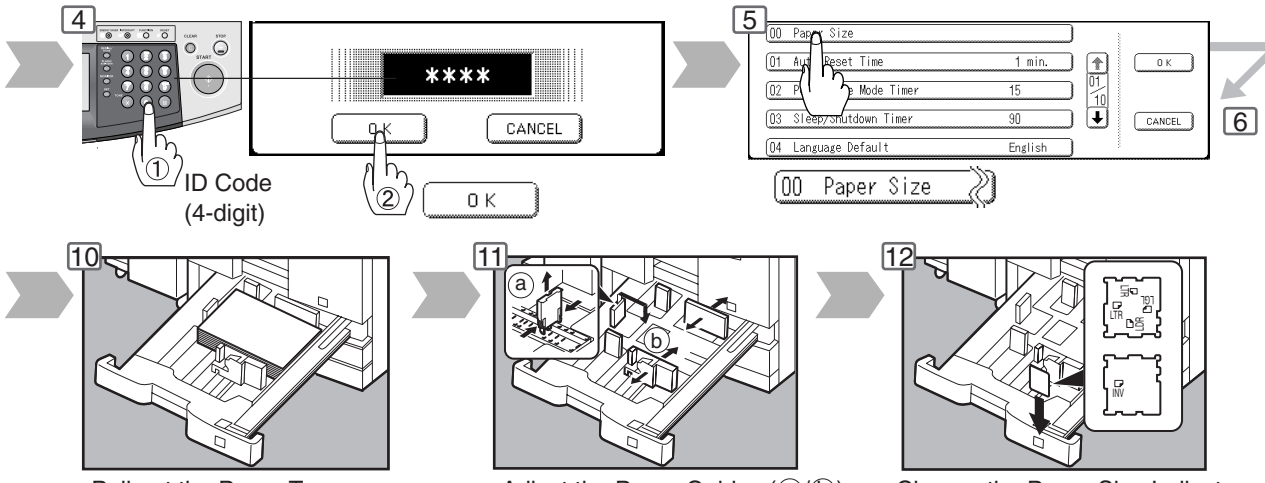


■ Weekly Timer

Key Operator can administer the On/Off weekly timers.

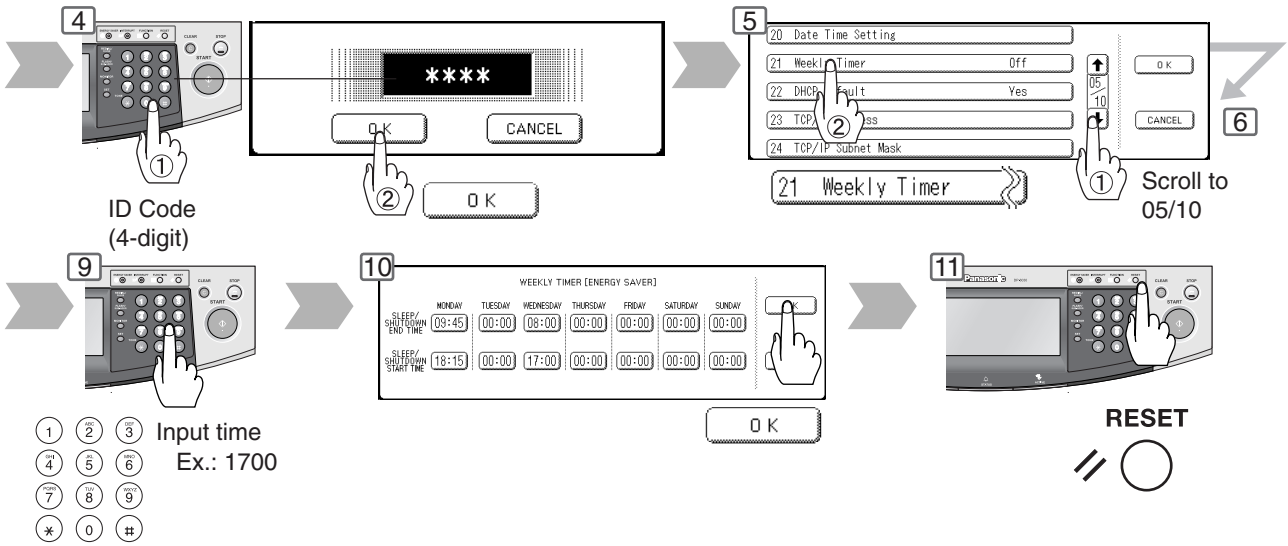






Note: It is recommended that the paper guide (ⓑ) is fixed in place with screws. Consult an authorized service provider for details on how to fasten the guide.

For Tray 2:
Change the position of the Paper Size Indicator to display and to automatically select the paper size loaded in the tray.

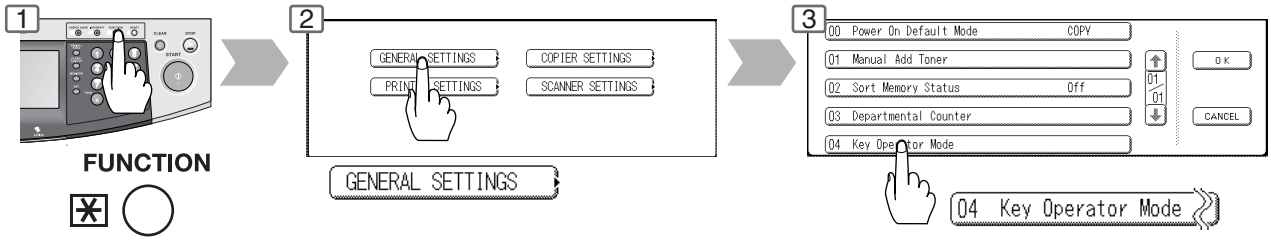


Function

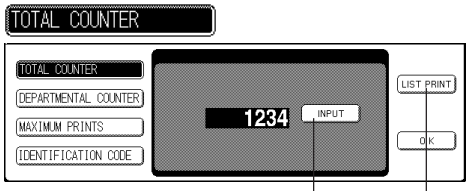
Examples

■ Department Counter

The Department Counter feature can limit the number of copies, administer counters and Identification Code numbers for each department. (Maximum Number of Departments: 300)
Contact your authorized service provider to enable the Department Counter feature.



6 For Total Counter



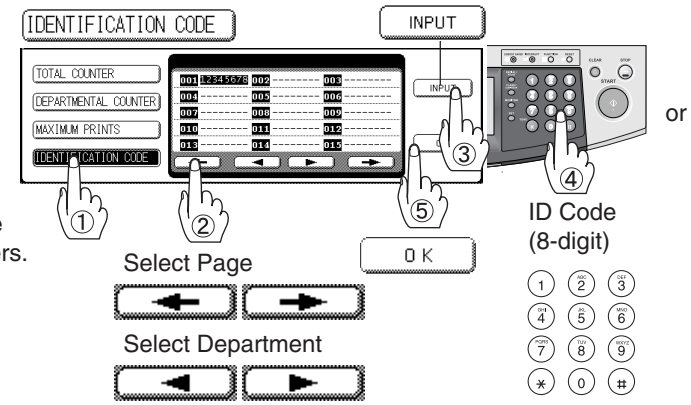
or

Displays the sum of all the active department counters.

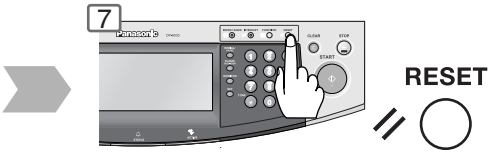
Prints all the active department counters.

To clear the total counter, touch the INPUT button, enter 0 and touch the OK button.

For Identification Code



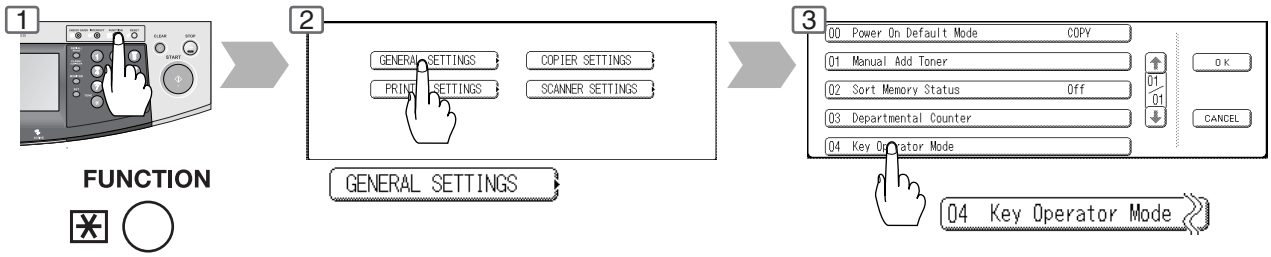
or

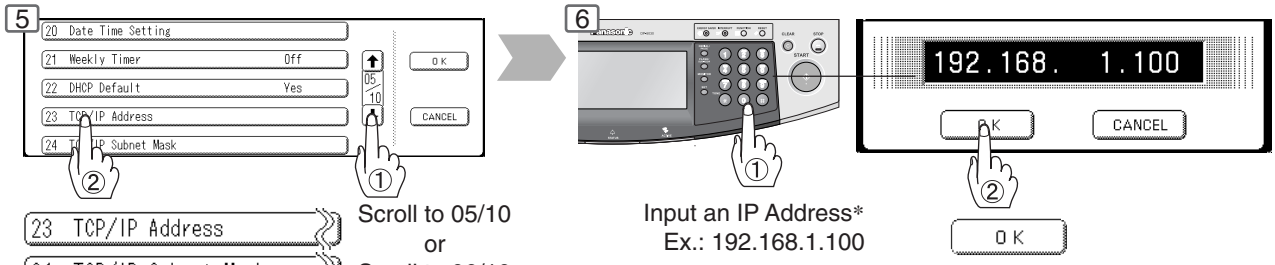


⑥ Input a Department Name (up to 25 characters) using the QWERTY Keyboard and touch the OK button. (See page 39, How to use the QWERTY Keyboard)

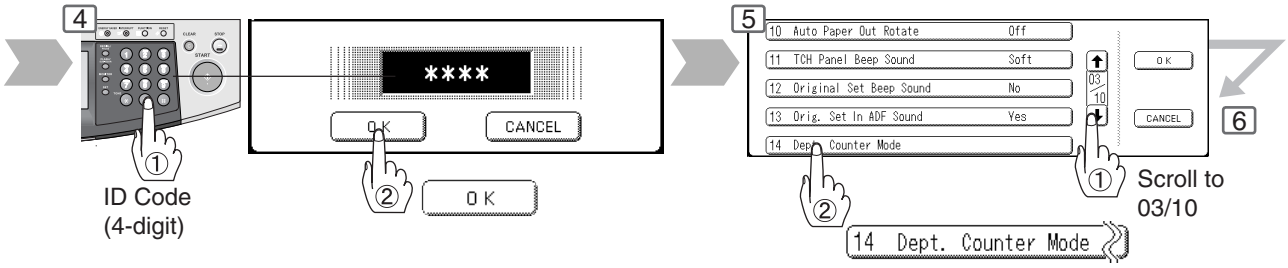
■ Network Settings

When the Parameter “23 DHCP Default” is set to “No”, the Key Operator must administer the Network settings manually.

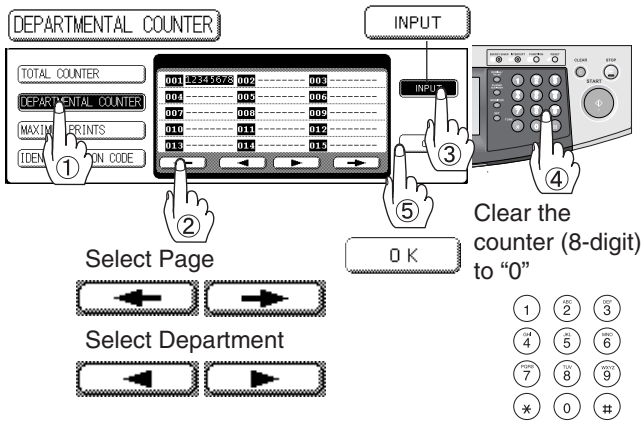




When entering a 1 or 2-digit number segment, add “00” or “0” in front of the number, to scroll to the next segment of numbers or press the “✳” key to enter a period after the number.

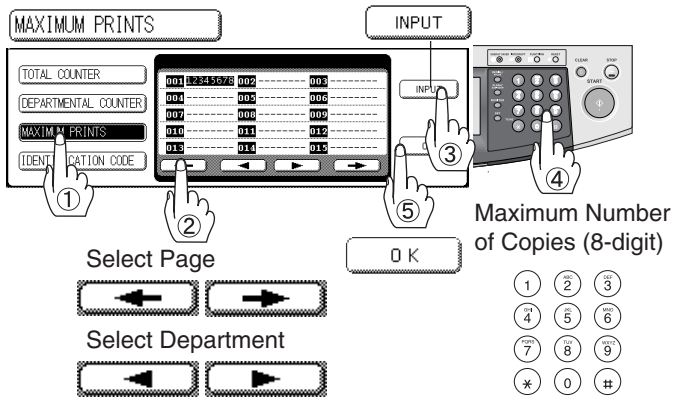


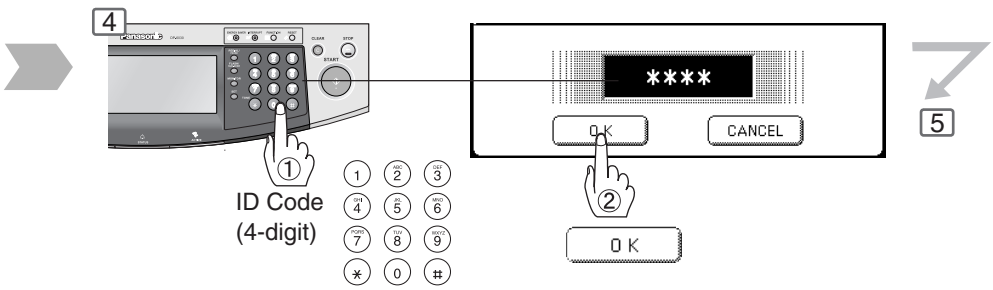
For Department Counter



or

For Maximum Prints





RESET

∗ When clearing the IP address, press the "∗" key to move to the next segment of the IP address (∗∗∗.∗∗∗.∗∗∗.∗∗∗) and press the Clear key.

Function

Combined Function Table

First Selections \ Next Selections		1➔1	1➔2	2➔1	2➔2	Book➔2	2 Page	N in 1	Booklet	Multi-Size Feeding	Job Build and SADF	Sort	Shift-Sort	Rotate-Sort	Staple-Sort	Shift-Group	Rotate-Group	Non-Sort	Punch	Zoom	Auto Zoom	Edge	Book	Margin	Stamping	Image Repeat	Centering	Inverse	Cover	Insertion	OHP Interleaving	Presentation	Overlay	Form Overlay*	File Edit	Interrupt	Proof Copy	Tandem Copy	Concurrent Copying	Manual Skyshot	Digital Skyshot	Double Exposure
2-SIDED/ORIG. ➔ COPY	1➔1	A	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	／	◎	◎	A
	1➔2	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	◎	◎	◎	A	A	◎	◎	×	A	◎	◎	／	A	◎	A
	2➔1	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	◎	◎	A	◎	◎	×	A	◎	◎	／	A	×	A
	2➔2	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	◎	◎	A	◎	◎	×	A	◎	◎	／	A	×	A
	Book➔2	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	×	×	◎	A	A	A	A	×	×	×	A	◎	◎	／	A	◎	A
	2 Page	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	×	×	×	◎	A	A	A	A	×	×	×	A	◎	◎	／	A	◎	A
	N in 1	A	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	×	◎	◎	×	×	◎	A	A	A	A	◎	◎	×	A	◎	◎	／	A	◎	A
	Booklet	A	A	A	A	A	A	A	A	×	◎	／	／	／	／	／	／	／	×	◎	×	◎	×	×	×	×	×	◎	A	A	A	A	×	×	×	A	◎	◎	／	A	×	A
	Multi-Size Feeding	◎	×	×	×	×	×	×	×	R	×	◎	◎	△	◎	◎	△	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	A	A	A	A	×	×	◎	A	◎	◎	／	A	A	A
	Job Build and SADF	◎	◎	◎	◎	◎	◎	◎	◎	×	R	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	A	A	A	A	◎	◎	◎	A	◎	◎	／	A	×	A
SORT/ FINISH	Sort	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	◎	◎	A	◎	◎	／	A	◎	A
	Shift-Sort	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	◎	◎	A	◎	◎	／	A	◎	A
	Rotate-Sort	◎	◎	◎	◎	◎	◎	◎	A	△	◎	A	A	A	A	A	A	A	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	A	A	A	◎	◎	◎	A	◎	◎	／	A	◎	A
	Staple-Sort	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	◎	◎	A	◎	◎	／	A	◎	A
	Shift-Group	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	◎	◎	A	◎	◎	／	A	◎	A
	Rotate-Group	◎	◎	◎	◎	◎	◎	◎	A	△	◎	A	A	A	A	A	A	A	×	◎	×	◎	◎	◎	×	×	◎	A	A	A	A	◎	◎	◎	A	◎	◎	／	A	×	A
	Non-Sort	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	A	◎	A	◎	◎	◎	A	◎	◎	／	◎	◎	A
	Punch	◎	◎	◎	◎	◎	◎	◎	A	◎	◎	◎	◎	×	◎	◎	×	◎	R	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	A	◎	◎	◎	A	◎	◎	／	A	◎	A
ZOOM/ EFFECTS	Zoom	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	／	A	◎	A
	Auto Zoom	◎	◎	A	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	×	◎	◎	A	A	×	×	×	×	◎	◎	◎	A	A	A	A	A	A	×	A	◎	◎	／	A	◎	A
	Edge	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	◎	A	×	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	／	A	◎	A
	Book	◎	◎	◎	◎	◎	◎	×	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	A	◎	◎	A	×	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	／	A	◎	A
	Margin	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	A	◎	A	×	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	／	A	◎	A
	Stamping	◎	◎	◎	◎	×	×	◎	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	A	A	×	◎	◎	◎	◎	◎	◎	◎	×	A	◎	◎	／	A	×	A
	Image Repeat	◎	A	A	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	×	×	×	R	A	◎	A	A	A	A	A	A	×	A	◎	◎	／	A	◎	A
	Centering	◎	◎	A	A	A	A	A	A	A	A	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	×	×	×	×	A	R	◎	A	A	A	A	A	A	×	A	◎	◎	／	A	◎	A
	Inverse	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	R	◎	◎	◎	◎	×	×	×	A	◎	◎	／	A	◎	A
INSERTION/ OVERLAY	Cover	◎	◎	◎	◎	×	×	×	×	×	×	◎	◎	×	◎	×	×	×	◎	◎	×	◎	◎	◎	×	×	◎	◎	A	◎	A	A	◎	◎	×	A	◎	×	／	A	×	A
	Insertion	◎	◎	◎	◎	×	×	×	×	×	×	◎	◎	×	◎	×	×	×	◎	◎	×	◎	◎	◎	×	×	◎	◎	A	A	A	◎	◎	×	A	◎	×	／	A	×	A
	OHP Interleaving	◎	×	◎	×	×	×	×	×	×	×	×	×	×	×	×	×	◎	×	◎	×	◎	◎	◎	◎	×	×	◎	A	A	A	A	◎	◎	×	A	◎	×	／	A	×	A
	Presentation	◎	×	×	×	×	×	×	×	×	×	◎	◎	×	◎	×	×	×	◎	◎	×	◎	◎	◎	◎	×	×	◎	A	A	A	A	◎	◎	×	A	◎	×	／	A	×	A
	Overlay	◎	◎	◎	◎	×	×	◎	×	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	◎	◎	◎	A	A	×	×	◎	×	×	A	◎	A
	Form Overlay*	◎	◎	◎	◎	×	×	◎	×	×	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	×	×	◎	◎	◎	◎	A	A	×	×	◎	×	／	A	◎	A
	File Edit	◎	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	／	A	／	／	×	／	◎	／
Others	Interrupt	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	×	×	R	◎	◎	◎	×	◎	×
	Proof Copy	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	A	R	A	／	◎	◎	◎
	Tandem Copy	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	×	×	×	×	×	×	A	×	A	／	◎	◎	◎
	Concurrent Copying	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	◎	×	◎	×	A	×	◎	／	◎	◎	◎
	Manual Skyshot	◎	×	×	×	×	×	×	×	×	×	×	×	×	×	×	×	×	×	◎	×	◎	◎	◎	◎	×	×	◎	×	×	×	×	×	×	×	A	◎	◎	／	A	×	A
	Digital Skyshot	◎	◎	×	×	◎	◎	◎	×	×	×	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	×	×	×	×	◎	◎	◎	◎	◎	◎	◎	A	／	A
	Double Exposure	×	×	×	×	×	×	×	×	×	×	◎	◎	◎	◎	◎	◎	×	◎	◎	◎	×	◎	×	◎	×	×	◎	×	×	×	×	×	×	×	A	◎	◎	／	A	×	A

* Form Overlay
When the optional Hard Disk Drive Unit (DA-HD60) is not installed, the operation result of the Combined Function will change to an "R".

NOTE:
A registered image cannot be availed in selected copy function of above gray highlighted.

◎ : Possible Combined Functions.
△ : Possible Combined Functions without full size copy ratio.
× : Unavailable Combined Functions.
A : Next Selection is Carried Out.
R : When the same function is selected twice, the second selection is ignored.
／ : Functional combination that cannot be performed.
○ : Posssible on all models except the DA-FS330.
Multi-size Feeding with any shift function is not possible.

Accessories

Components

■ The DP-3530/4530/6030 is a digital photocopier which can produce images with great clarity. Furthermore, its copying functionality can also be greatly enhanced by the addition of the following options and supplies.
We hope you find that the wide ranging capabilities will make your office-place more productive and efficient.

■ Options

2-Bin Finisher
(DA-FS330 for DP-3530)
(DA-FS600 for DP-4530/6030)
(See pages 48 and 82)

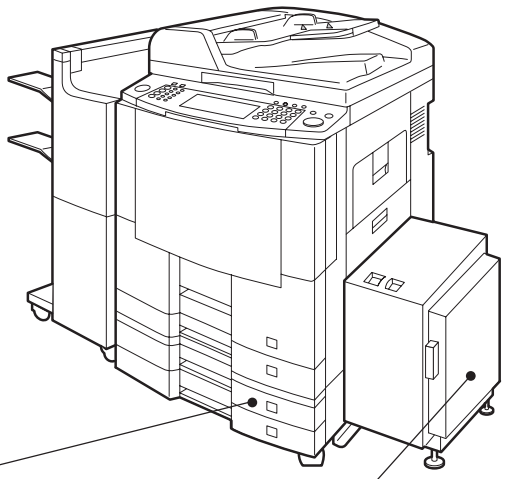
1-Bin Saddle-Stitch Finisher
(DA-FS355A for DP-3530/4530)
(See pages 48 and 82)

2-Bin Saddle-Stitch Finisher
(DA-FS605 for DP-4530/6030)
(See pages 48 and 82)

Punch Unit for DA-FS600/605
(DA-SP31)
(See page 82)

Punch Unit for DA-FS355
(DA-SP41)
(See page 82)

Exit Tray
(DA-XT600)



System Console
(DA-DS603/604)
- To increase the paper feed sources and capacity.
  DA-DS603: Paper Tray x 1
  DA-DS604: Paper Tray x 2
  (550 sheets)

3000-Sheet Tray (LCT)
(DA-MA301)
- To increase the paper feed capacity.
  (3000 sheets)

Letter-R/Legal Size Adaptor for LCT
(DA-TK31)

Image Memory
(DA-SM16B/64B/28B)
- 16/64/128 MB
- To increase the memory capacity for electronic sorting.

Hard Disk Drive (HDD) Unit
(DA-HD60)
- For PS Printing (for Fonts)
  Security Print/Mailbox
  Tandem copy/Concurrent copy
  I-FAX without mail server
  1,000 Station Address Book
  Print Job Spooling
  OneRIP
  Account Management

Expansion Board
(DA-EM600)
- Expansion F-ROM (8 MB)

Network Scanner Module
(DA-NS600)

Network Scanner Module for Document Distribution System
(DA-NS601)

Printer Controller Module
(DA-PC602)
- Printer Controller for PCL6*

Multi Page Description Language Controller Module
(DA-MC602)
- Printer Controller for PS*/PCL6

Fax Communication Board
(DA-FG600)

Internet Fax/E-Mail Module
(DA-NF600)

NOTE

* PCL6 is a Page Description Language of the Hewlett-Packard Company.
PS is a Page Description Language of the Adobe Corporation.

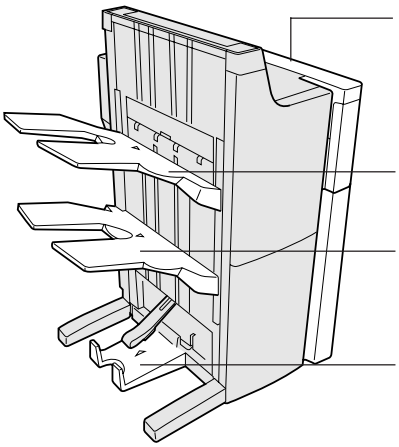
- Contact your authorized service provider for details on combinations of options.

Accessories

Finisher

1. Components

DA-FS600/FS605



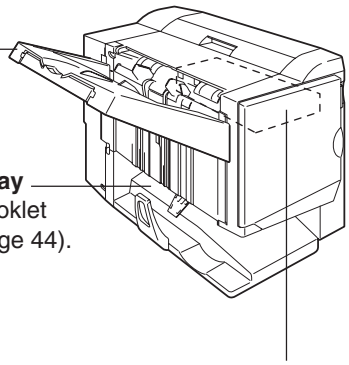
Punch Unit (Option: DA-SP31)
For punching 3 holes on copies.

1 Bin

2 Bin

Saddle Stitcher Tray (DA-FS605)
When using the Booklet copy mode (see page 44).

DA-FS355A



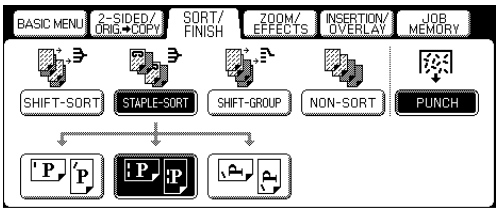
Bin

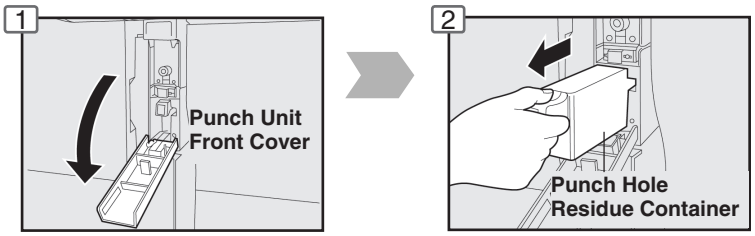
Saddle Stitcher Tray
When using the Booklet copy mode (see page 44).

Punch Unit (Option: DA-SP41)
For punching 3 holes on copies.

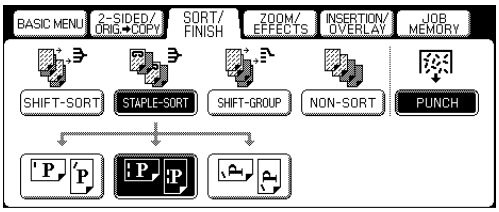
5. Dispose the Punch Hole Residue

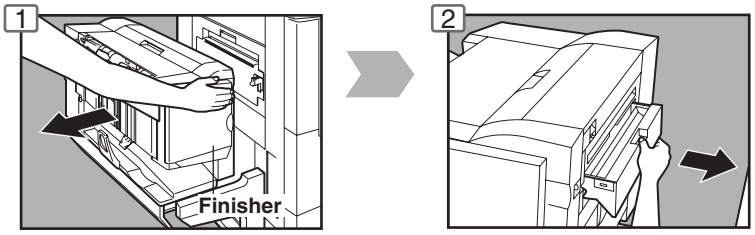
■ DA-FS600/FS605 with optional Punch Unit (DA-SP31)



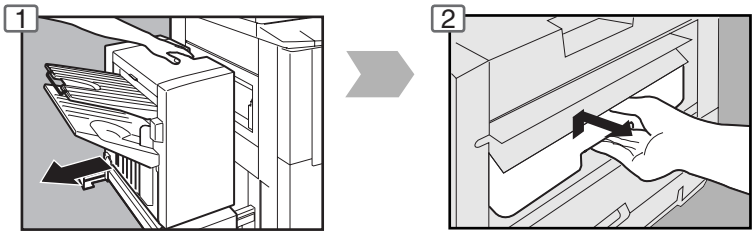


■ DA-FS355A with optional Punch Unit (DA-SP41)

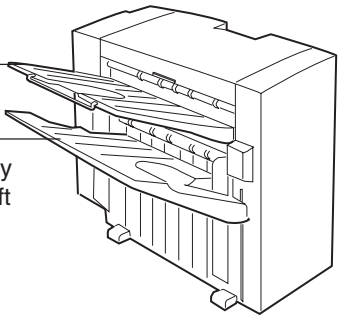




■ DA-FS330



DA-FS330

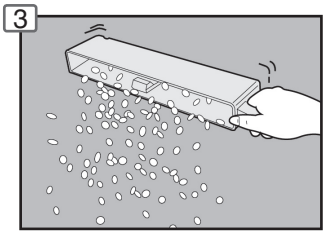


2. Operation
(See page 48)

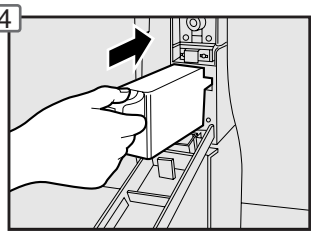
3. Replacing the Staple Cartridge
(See pages 18-21)

4. Bin Capacity
(See pages 92 and 93)

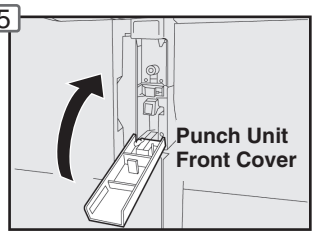
3



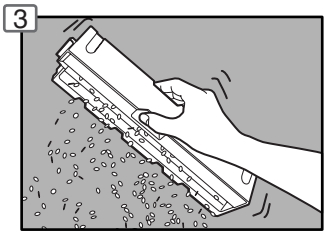
4



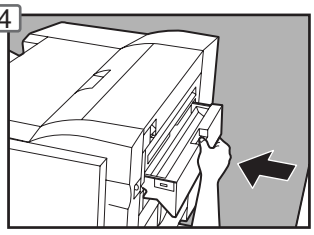
5



3



4



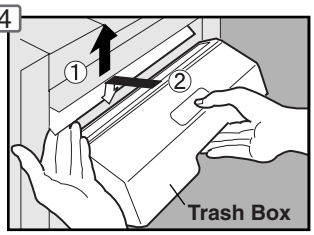
5

Return the finisher to original position.

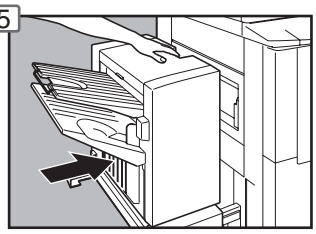
3

Dispose the punch hole residue.

4



5

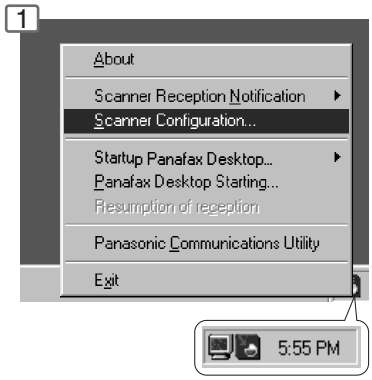


Network Scanner (Option)

Registering your PC/Document Scanning

■ Registering your PC

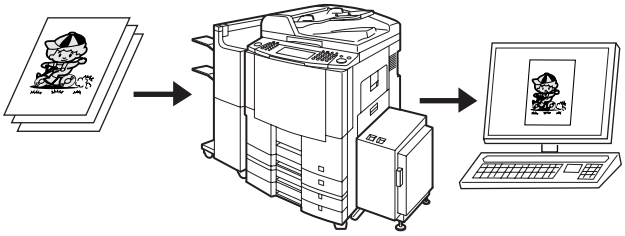
When the Panasonic Document Management System (PDMS) included on the CD-ROM is installed, start the Panasonic Communication Utility and, register your PC by setting the network scanner.

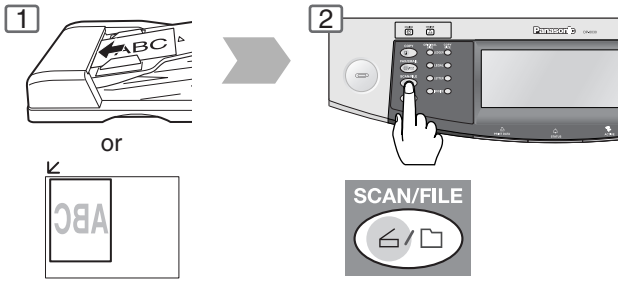


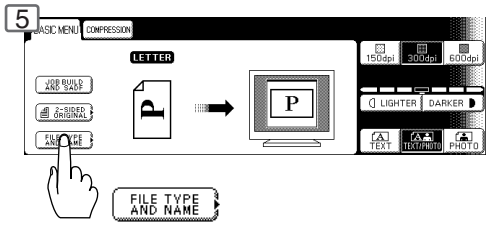
① Right-click on the icon.
② Select Scanner Configuration....

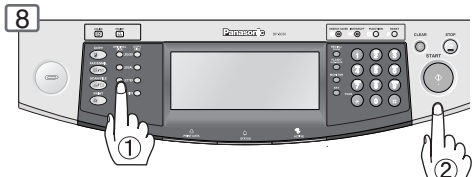
■ Document Scanning

When the Panasonic Document Management System (PDMS) is installed and configured on your PC, document(s) can be scanned from the DP-3530/4530/6030 to PC.
When using the network scanner, it is necessary first to make the Panasonic Communication Utility software start on your PC.

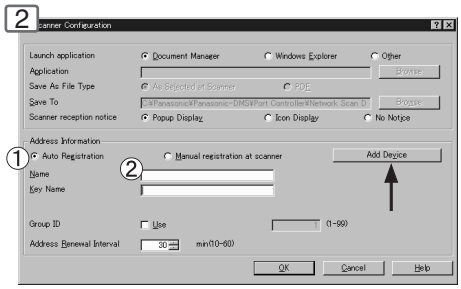


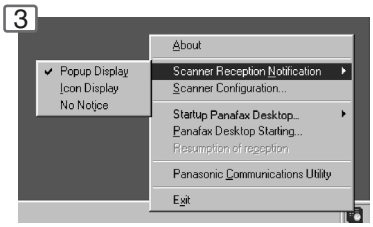






ORIGINAL SIZE Original Size if original size is not shown





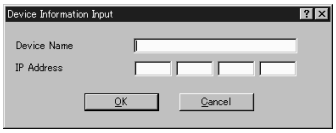
① Select “Auto Registration”.
② Set the PC and Key Name to be saved on the machine.
When the DP-3530/4530/6030 is installed on a different subnet mask* of the network (LAN), Select "Add Device" then, register the machine by following the steps below.
③ Click OK.

Right-click on the Panasonic Communications Utility icon, and select one of the Scanner Reception Notifications (Pop up Display or Icon Display).

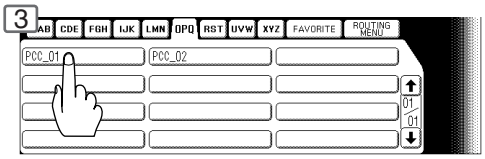
NOTE:
* Consult your system administrator for detail of your subnet mask.

When the DP-3530/4530/6030 is installed on a different subnet mask* of the network.

Click "Add".

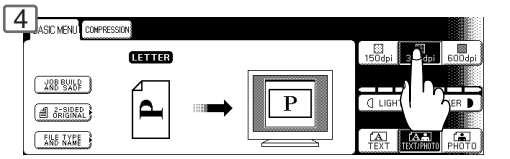


① Input the machine's Device Name and IP Address.
② Click OK.
Returns to the screen on the left.
③ Click OK.
Returns to the Scanner Configuration screen above.

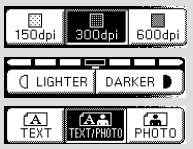


Select a destination (PC)*
* A destination will be indicated
“ROUTING MENU” : refer to optional Document Distribution System (DA-WR10).

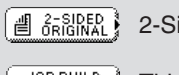
NOTE:
If the Panasonic Communication Utility software is not started on your PC, a destination is not shown on the Touch Panel Display.



Select a Mode if required



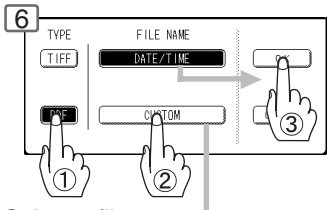
Resolution*
Exposure
Original mode



2-Sided Original

Thin Original

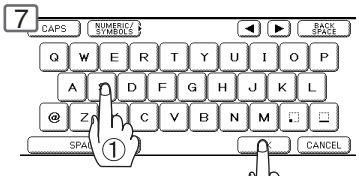
*150dpi: Text mode only.



Select a file format

When “DATE/TIME” is selected.

When “CUSTOM” is selected.



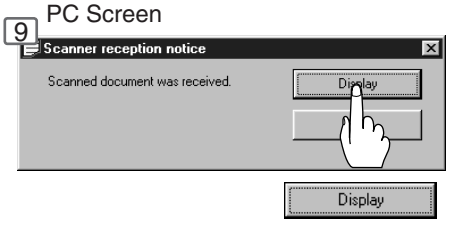
File name
(Max. 20 characters)
Ex.: Jack

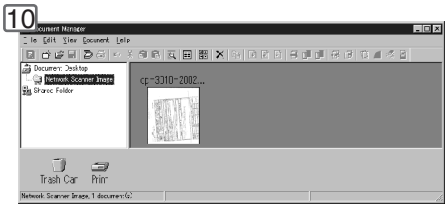
OK

8

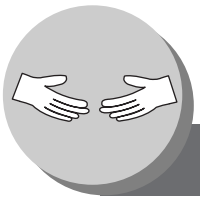
8

PC Screen





Refer to PDMS Operating Instructions on the CD-ROM.



Problem Solving

Troubleshooting

Check	Action
Unit Does Not Operate	
Does the display light?	Check if the Power Switches (Main Power Switch on the back and Power Switch on the Left Side of the machine) are turned ON and if the power cord is plugged into the AC outlet.
Does the Energy Saver key flash (or light) and displays are turned OFF? (See page 62)	Press Energy Saver key on the control panel.
Does any of the U## codes and messages appear on the display? (U1, U4, U6, U7, U11....etc.)	Perform actions in accordance with each message.
Does the Add Staples indicator and message appear on the display?	Add Staples (See pages 18-21) Remove all jammed staples. (See pages 19 and 21)
Does the Add Paper indicator and message appear on the display?	Add paper. (See pages 14, 16 and 17)
Does the paper misfeed indicator and message appear on the display?	Remove the misfed paper. (See pages 20 - 29)
Does E#-## indicator and message appear on the display?	Turn the Power Switch on the Left Side and the Main Power Switch on the Back of the machine to the OFF and ON. If the error code does not clear, call your Service provider.
The machine would not accept the next job during operation, instructed job would not be accepted for a long time period or job would not be completed.	Turn the Power Switch on the Left Side and the Main Power Switch on the Back of the machine to the OFF and ON.
Light Copies	
Does the exposure indicator say “LIGHTER”?	Touch the “DARKER” button.
Does the Add Toner indicator and message appear on the display?	Replace the Toner Bottle. (See pages 16 and 17)

Check	Action

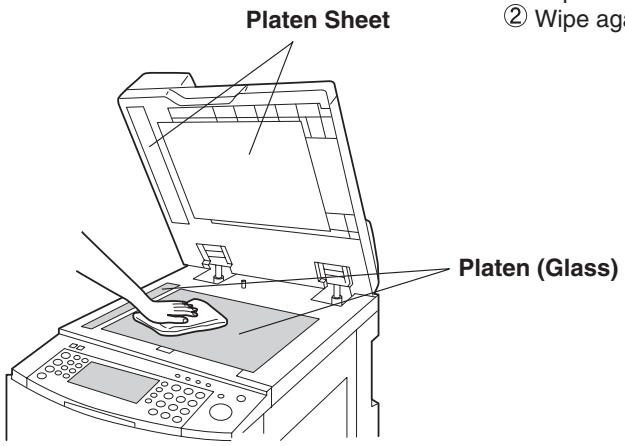
Marked Copies

Is the copier Platen Glass or Platen Sheet dirty?	Clean the Platen Glass or Sheet. (See below)
Is the original an OHP film or a dark original?	Cover the original with a sheet of white paper before copying or lighten the exposure setting.

■ If the measures outlined above do not solve the problem, call your Service provider.

Copier Care

■ As a rule, clean weekly.

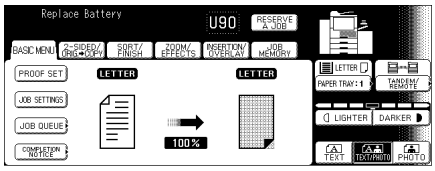


Platen Glass/Platen Sheet
① Wipe marks off with a cloth and a neutral detergent.
② Wipe again with a dry cloth.

Problem Solving

Replacing the Battery/Set the Date and Time

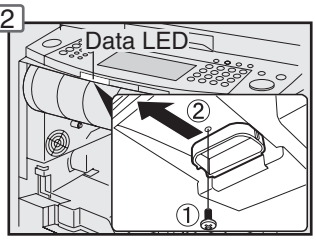
The copier has an internal battery (Product No.: CR2032) which maintains the date and time. In the event the battery requires replacement, the following message will be displayed.



1

Turn the Power Switch on the Left Side of the machine to the OFF position and open the Front Cover.

2



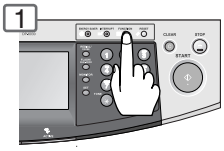
Remove a Screw and Holder.

⚠ CAUTION

Keep button batteries and small parts out of reach of children to prevent chocking or poisoning. If a button battery is swallowed accidentally, get medical treatment immediately.

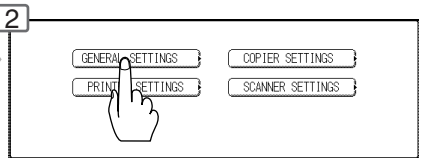
Setting the Date and Time (if required):

1



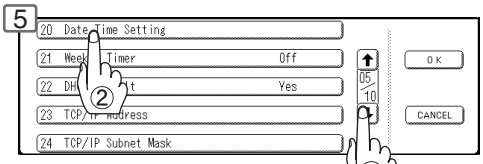
FUNCTION

2



GENERAL SETTINGS

5

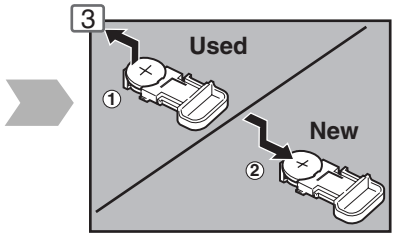


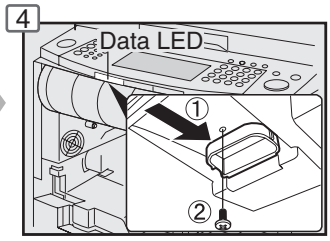
20 Date Time Setting

Scroll to 05/10

NOTE

● The service life of the battery is approximately 1 year under normal use.

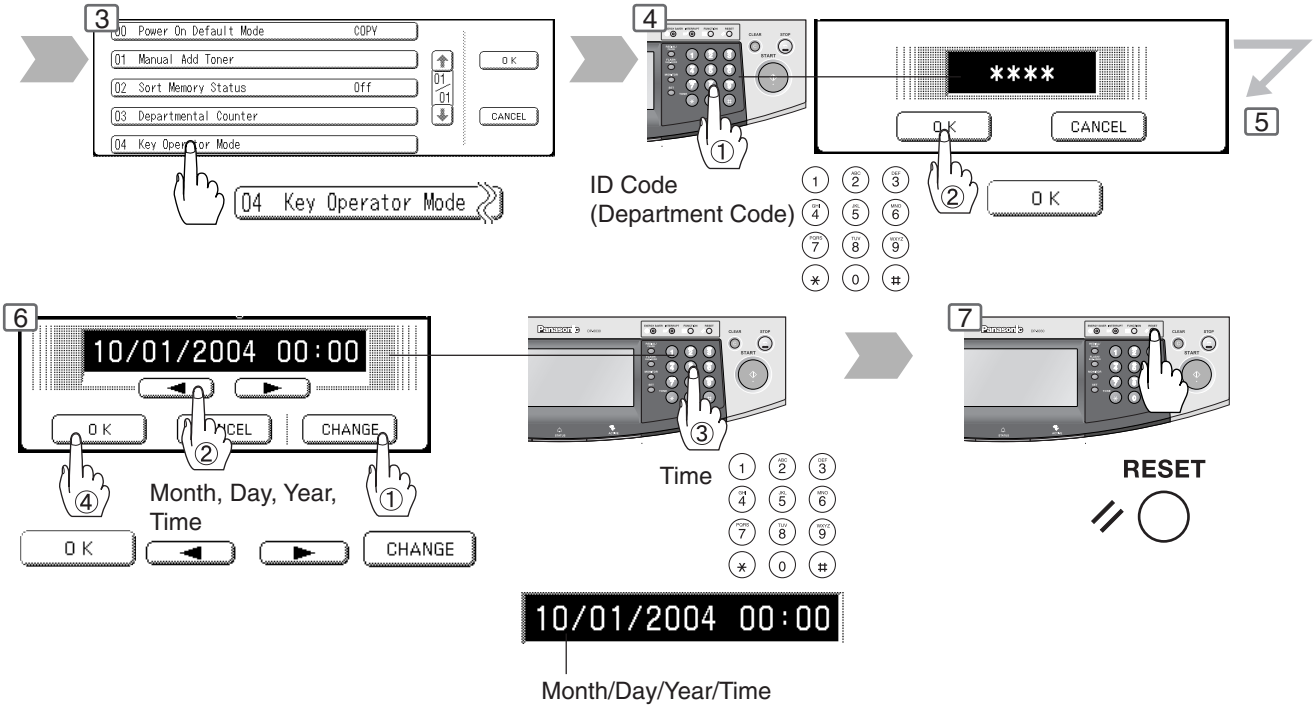




Reinstall a Holder and Screw.

5

Turn the Power Switch on the Left Side of the machine to the ON position and close the Front Cover.



⚠ CAUTION

denotes hazards that could result in minor injury or damage to the machine.

- THIS PRODUCT CONTAINS A LITHIUM BATTERY. REPLACE ONLY WITH THE SAME OR EQUIVALENT TYPE. "IMPROPER USE OR REPLACEMENT MAY CAUSE OVERHEATING, RUPTURE OR EXPLOSION RESULTING IN INJURY OR FIRE. DISPOSE OF USED BATTERIES ACCORDING TO THE INSTRUCTIONS OF YOUR LOCAL SOLID WASTE OFFICIALS AND LOCAL REGULATIONS."

Others

Specifications

■ DP-3530/4530/6030 (Copier)

Type	Semi Console
Platen Type	Fixed
Acceptable Originals	Sheets, Books (max. Ledger)
Copying Method	Laser Electrophotography
Fixing Method	Heat Roller Fixing
Imaging Method	Dry-Type Two components imaging
Resolution	Maximum: 600 dpi
Operation Panel	Touch Panel Display
Maximum Copy Size	Ledger - Invoice via Paper Tray
Void Area	Max. 0.2″ (5 mm)
Warm Up Time	DP-4530/6030 : Approx. 180 seconds (68°F/20°C) DP-3530 : Approx. 30 seconds (68°F/20°C)
First Copy Time	DP-3530 : Approx. 5.8 seconds DP-4530 : Approx. 4.5 seconds DP-6030 : Approx. 3.5 seconds (Letter ▯, from 1st Tray, platen)
Multi-Copy Speed	DP-3530 : 35 cpm (Letter size) DP-4530 : 45 cpm (Letter size) DP-6030 : 60 cpm (Letter size)
Enlargement Ratios	Preset: 121%, 129%, 155%, 200% Variable: from 101 - 400% in 1% increments
Reduction Ratios	Preset: 79%, 77%, 65%, 61%, 50% Variable: from 99 - 25% in 1% increments
Paper Feed	Paper Tray (1550 sheets + 550 sheets) + Sheet Bypass (50 sheets) + System Console (1100 sheets)
Paper Weight	Paper Tray: 16 - 24 lb (Bypass: 15 - 35 lb)
Quantity Selector	Maximum: 999 sheets (Optional Exit Tray capacity is 250 sheets)
Electrical Consumption	120V AC, 60Hz, 12A
Energy Consumption	1.45 kW
Dimensions (W × D × H)	23.6″ (W) × 29.8″ (D) × 35.4″ (H) (600 × 758 × 900 mm)
Weight	289.2 lb (131 kg) : DP-4530/6030 282.6 lb (128 kg) : DP-3530
Operating Environment	Temperature: 50 - 86°F (10 - 30°C) Relative Humidity: 30 - 80% (However, the humidity should be 70% or less at a temperature of 86°F (30°C), and the temperature should be 80°F (27°C) or less at a humidity level of 80%.)

● Specifications are subject to change without notice.

Modes	Power Consumption	Warm Up Time
Normal Operation	Approximately 160 Wh (3530) Approximately 210 Wh (4530) Approximately 240 Wh (6030)	N/A
Power Saver Mode	Approximately 125 Wh (3530) Approximately 170 Wh (4530) Approximately 180 Wh (6030)	Min. 30 sec. recovery (3530/4530/6030)
Sleep Mode	Approximately 20 Wh	30 sec. recovery (3530) 180 sec. recovery (4530/6030)
Shutdown Mode	Approximately 4 Wh	30 sec. recovery (3530) 180 sec. recovery (4530/6030)

■ i-ADF (Standard)

Tray Capacity	Maximum 70 sheets (20 lb: 75 g/m²)
Paper Size	Invoice/Letter/Legal/Ledger
Paper Weight	14 – 28 lb (50 - 105 g/m²)/1-sided 17 – 28 lb (64 - 105 g/m²)/2-sided
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	23.6 × 23.0 × 5.9 in (600 × 583 × 151 mm)
Weight	32 lb (14.5 kg)

■ System Console 1 (DA-DS603)

Combination	Paper Tray × 1 Storage Tray × 1
Paper Size	Invoice/Letter/Letter-R/Legal/Ledger
Paper Weight	16 – 24 lb (60 - 90 g/m²)
Paper Capacity	Maximum 550 sheets × 1: 20 lb (75 g/m²)
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	23.6 × 28.7 × 11.4 in (600 × 730 × 290 mm)
Weight	63.5 lb (28.8 kg)
Applicable Models	DP-3530/4530/6030

■ System Console 2 (DA-DS604)

Combination	Paper Tray × 2
Paper Size	Invoice/Letter/Letter-R/Legal/Ledger
Paper Weight	16 – 24 lb (60 - 90 g/m²)
Paper Capacity	Maximum 550 sheets × 2: 20 lb (75 g/m²)
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	23.6 × 28.7 × 11.4 in (600 × 730 × 290 mm)
Weight	66.2 lb (30 kg)
Applicable Models	DP-3530/4530/6030

■ 3000-Sheet Tray (LCT) (DA-MA301)

Paper Size	Letter (Letter-R/Legal with optional DA-TK31)
Paper Weight	16 – 24 lb (60 - 90 g/m²)
Paper Capacity	Maximum 3000 sheets × 20 lb (75 g/m²)
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	11.7 × 17.5 × 19.9 in (295 × 445 × 505 mm)
Weight	27.2 lb (12.3kg)
Applicable Models	DP-3520/4520/6020

■ Letter-R/Legal Size Adaptor for LCT (DA-TK31)

Paper Size	Letter-R/Legal
Paper Weight	20 lb (75 g/m²)
Paper Capacity	Letter-R : Maximum 2500 sheets Legal : Maximum 1500 sheets
Applicable Model	DA-MA301

■ 2-Bin Finisher (DA-FS600)

Mode	
1 Bin and 2 Bin	Non-sort/Sort/Staple
Paper Size	
1 Bin and 2 Bin	Invoice/Letter/Letter-R/Legal/Ledger
Paper Weight	16 - 35 lb (60 - 135 g/m^2): Non-sort mode
Paper Capacity	
1 Bin and 2 Bin	Maximum: 1000 sheets / 30 set (Stapling mode)
Staple	
Paper Size	Letter/Letter-R/Legal/Ledger
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Capacity	2-50 sheets: Letter (20 lb: 75 g/m^2) 2-30 sheets: Letter-R/Legal/Ledger (20 lb: 75 g/m^2)
Point	Rear 1/Front 1/Middle 2-Point Staple
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	26.4 × 24.2 × 59.1 in (670 × 613 × 1500 mm)
Weight	76 lb (34.5 kg)
Applicable Models	DP-4530/6030

■ 2-Bin Saddle-Stitch Finisher (DA-FS605)

Mode	
1 Bin and 2 Bin	Non-sort/Sort/Staple
Tray	Saddle-Stitch
Paper Size	
1 Bin and 2 Bin	Invoice/Letter/Letter-R/Legal/Ledger
Tray	Letter-R/Ledger
Paper Weight	16 - 35 lb (60 - 135 g/m^2): Non-sort mode
Paper Capacity	
1 Bin and 2 Bin	Maximum: 1000 sheets / 30 set (Stapling mode)
Tray	Maximum: 30 set
Staple	
Paper Size	Letter/Letter-R/Legal/Ledger
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Capacity	2-50 sheets: Letter (20 lb: 75 g/m^2) 2-30 sheets: Letter-R/Legal/Ledger (20 lb: 75 g/m^2)
Point	Rear 1/Front 1/Middle 2-Point Staple
Saddle-Stitch	
Paper Size	Letter-R/Ledger
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Stack	11-15 sheets: 10 sets/6-10 sheets: 15 sets/2-5 sheets: 25 sets
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	26.4 × 24.2 × 59.1 in (670 × 613 × 1500 mm)
Weight	115 lb (52.5 kg)
Applicable Models	DP-4530/6030

■ Punch Unit (DA-SP31)

Paper Size	Letter/Ledger : 3-hole Letter-R/Legal : 2-hole
Paper Weight	17 - 35 lb (64 - 133 g/m^2)
Applicable Models	DA-FS600/FS605

■ 2-Bin Finisher (DA-FS330)

Mode	
1 Bin	Non-sort/Sort
2 Bin	Non-sort/Shift-Sort (Letter Portrait only)/Staple (Letter Portrait only)
Paper Size	
1 Bin	Invoice/Letter/Letter-R/Legal/Ledger
2 Bin	Letter
Paper Weight	16 - 35 lb (60 - 135 g/m^2): Non-sort mode
Paper Capacity	
1 Bin	100 sheets
2 Bin	Maximum: 1000 sheets / 30 set (Stapling mode)
Staple	
Paper Size	Letter
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Capacity	2 - 30 sheets: 20 lb (75 g/m^2)
Point	1-Point Staple
Punch	
Paper Size	Letter/Ledger: 3-hole
Paper Weight	16 - 28 lb (60 - 105 g/m^2)
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	16.6 × 20.5 × 17.0 in (420 × 520 × 430 mm)
Weight	34.1 lb (15.5 kg)
Applicable Model	DP - 3530

■ 1-Bin Saddle-Stitch Finisher (DA-FS355A)

Mode	
Bin	Non-sort/Sort/Staple
Tray	Saddle-Stitch
Paper Size	
Bin	Invoice/Letter/Letter-R/Legal/Ledger
Tray	Letter-R/Ledger
Paper Weight	16 - 35 lb (60 - 135 g/m^2): Non-sort mode
Paper Capacity	
Bin	Maximum: 1000 sheets / 30 set (Stapling mode)
Tray	Maximum: 20 set
Staple	
Paper Size	Letter/Letter-R/Legal/Ledger
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Capacity	2 - 50 sheets: Letter/Letter-R (20 lb 75 g/m^2) 2 - 25 sheets: Legal/Ledger (20 lb 75 g/m^2)
Point	Rear 1/Front 1/Middle 2-Point Staple
Saddle-Stitch	
Paper Size	Letter-R/Ledger
Paper Weight	17 - 21 lb (64 - 80 g/m^2)
Stack	6 - 10 sheets: 10 sets/1 - 5 sheets: 20 sets
Electrical Requirements	Supplied from copier
Dimensions (W × D × H)	21.7 × 23.7 × 18.3 in (550 × 600 × 464 mm)
Weight	60 lb (27.2 kg)
Applicable Models	DP-3530/4530

■ Punch Unit (DA-SP41)

Paper Size	Letter/Ledger : 3-hole Letter-R/Legal : 2-hole
Paper Weight	17 - 35 lb (64 - 133 g/m^2)
Applicable Model	DA-FS355A

● Specifications are subject to change without notice.

Others

Options and Supplies

■ The DP-3530/4530/6030 is a digital photocopier which can produce images with great clarity.
Furthermore, its copying functionality can also be greatly enhanced by the addition of the following options and supplies.
We hope you find that the wide ranging capabilities will make your office-place more productive and efficient.

■ Options

Part Name	Part No.	Remarks
Deluxe Stand	DA-D351	For USA/Canada only
Deluxe Stand (Short)	DA-D352	For USA/Canada only
System Console 1	DA-DS603	550 Sheet Paper Tray × 1
System Console 2	DA-DS604	550 Sheet Paper Tray × 2
3000-Sheet Tray (LCT)	DA-MA301	3000 Sheet Paper Tray
2-Bin Finisher	DA-FS600	For DP-4530/6030
2-Bin Saddle-Stitch Finisher	DA-FS605	For DP-4530/6030
2-Bin Finisher	DA-FS330	For DP-3530
1-Bin Saddle-Stitch Finisher	DA-FS355A	For DP-3530/4530
Punch Unit for DA-FS600/605	DA-SP31	For DP-4530/6030
Punch Unit for DA-FS355A	DA-SP41	DA-FS355A for DP-3530/4530
Exit Tray	DA-XT600	For DP-3530/4530/6030
Letter-R/Legal Size Adaptor for DA-MA301	DA-TK31	For DP-3530/4530/6030
Image Memory (16 MB)	DA-SM16B	For Electronic Sorting
Image Memory (64 MB)	DA-SM64B	For Electronic Sorting
Image Memory (128 MB)	DA-SM28B	For Electronic Sorting
Expansion Flash Memory Card, 4 MB	UE-410047	Additional Page Memory for Fax Communication Board (DA-FG600)
Expansion Flash Memory Card, 8 MB	UE-410048	Additional Page Memory for Fax Communication Board (DA-FG600)
Hard Disk Drive	DA-HD60	For DP-3530/4530/6030
Printer Controller Module	DA-PC602	Printer Controller for PCL6*
Network Scanner Module	DA-NS600	Network Scanner
Network Scanner Module	DA-NS601	Network Scanner Module for Document Distribution System
Expansion Board	DA-EM600	F-ROM 8MB
Multi Page Desription language Controller Module	DA-MC602	Printer Controller for PCL6/PS3*
Internet Fax/E-Mail Module	DA-NF600	Internet Fax/E-Mail communication
Fax Communication Board	DA-FG600	G3 Fax/Tel communication
DD Server Software	DA-WS20	For DD Server function
Accounting Software	DA-WA10	For Accounting function
Document Distribution System	DA-WR10	For Document Distribution function

NOTE

* PCL6 is a Page Description Language of the Hewlett-Packard Company.
PS3 is a Page Description Language of the Adobe System Company.

■ Supplies

Part Name	Part No.	Remarks
Staple Cartridge	FQ-SS66	Staple Cartridge Refills (3) for DA-FS600/605
Staple Cartridge	FQ-SS50	Staple Cartridge Refills (3) for DA-FS605 (Saddle-Stitch)
Staple Cartridge	DQ-SS35	Staple Cartridge Refills (3) for DA-FS355A
Staple Cartridge	FQ-SS32	Staple Cartridge Refills (3) for DA-FS330
Toner	DQ-TU241G	Toner for DP-3520/4520
Toner	DQ-TU351G	Toner for DP-6020

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IMPORTANT INFORMATION

When requesting information, supplies or service always refer to the model and serial number of your machine. The model and serial number plate (Main Name Plate) is located on the rear side of machine. For your convenience, space is provided below to record information you may need in the future.

Model No.

Serial No.

Date of Purchase

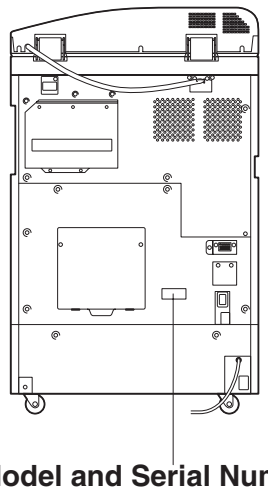
Dealer

Address

Telephone Number
( )

Supplies Telephone Number
( )

Service Telephone Number
( )



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